



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



Brede Customer Service

- 781.741.5900 Fax 781.741.5902 e-mail: csbrede@brede.com
- Office Hours: 8:00 AM - 4:30 PM (eastern time)
- No telephone orders accepted; please complete and submit your order and credit card information to Brede.

Show Management

- Airborne Public Safety Association
- Benay Osborne
- 301.631.2406
- bosborne@publicsafetyaviation.org

Booths

Each 10' booth includes:

- 8' high back drape
- 3' high side drape
- (1) one-line booth ID sign with booth number

Drape Colors: Red/White/Blue

Aisle Carpet Color: Blue

The exhibit hall is not carpeted. Carpet or flooring is mandatory for all exhibitors. Exhibitors may bring their own floor covering or rent carpet through Brede Exposition Services using the *Carpet Requirement* form. If no carpet is ordered or provided, per show management, carpet will be installed at the exhibitor's expense.

Material Handling

Advance to Warehouse

Late to warehouse charges apply after: **July 2, 2018**

TO: Exhibiting Company Name and Booth #

FOR: APSCON 2018

Brede Exposition Services

c/o YRC Freight

4319 Campground Rd

Louisville, KY 40216

Direct to Show Site

Do not deliver prior to: **July 9, 2018**

TO: Exhibiting Company Name and Booth #

FOR: APSCON 2018

c/o Brede Exposition Services

Kentucky Exposition Center - South Wing

937 Phillips Lane

Louisville, KY 40209

Exhibitor Schedule

Exhibitor Move-in:	Monday	July 9, 2018	(as scheduled through APSA Safety)		Aircraft Fly-In
	Tuesday	July 10, 2018	8:00 AM	— 5:00 PM	
	Wednesday	July 11, 2018	8:00 AM	— 3:00 PM	
Show Hours:	Wednesday	July 11, 2018	5:00 PM	— 7:00 PM	
	Thursday	July 12, 2018	10:45 AM	— 4:00 PM	
	Friday	July 13, 2018	11:00 AM	— 4:00 PM	
Exhibitor Move-out:	Friday	July 13, 2018	4:00 PM	— until complete	Aircraft Fly-Out
	Friday	July 13, 2018	4:00 PM	— 9:00 PM	
	Saturday	July 14, 2018	8:00 AM	— 12:00 PM	

- Drivers for all carriers must be checked in at the Brede Service Desk for pick-up of freight by:
10:00 AM on Saturday, July 14, 2018.

Utilities & Services

- For booth utilities and additional booth services, please contact the individual suppliers using the enclosed order forms.



Find more on Brede.com



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com

Show Details



Information Form

Please make your show site representative aware of the following policies.

Important Deadlines

- Take advantage of advance order discount pricing! Orders must be received with payment in full no later than the following dates. Orders received with payment in full after discount deadline dates will be invoiced at "standard floor" pricing.

Carpet and furnishings rentals	June 25, 2018
Custom exhibits rentals	June 25, 2018
Labor orders	June 25, 2018
- Freight received at the warehouse after the deadline will incur an additional charge.

Advance shipments to warehouse to arrive by:	July 2, 2018
Shipments to show site to arrive no sooner than:	July 9, 2018

Payment Policies

- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.
- For your convenience, we accept the following methods of payment: cash; checks and money orders drawn on U.S. banks in U.S. funds; and credit cards including VISA, MasterCard and American Express.
- Purchase Orders are not considered payment; therefore, a check or credit card is required.

Cancellations & Adjustments

- Cancellations are invoiced at 50% of original price, unless otherwise noted on order form.
- No adjustments will be made after close of the show.

Tax Exemption

- If tax exempt, a copy of your tax exempt certificate must accompany your order. This is not a resale certificate.
- No adjustments for tax exempt status will be made after close of the show.

Third Party Payment Billing

- The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice(s) by the third party prior to the last day of the show, charges will revert back to the exhibitor.

Miscellaneous

- Rental items not ordered, yet found in booths, are invoiced at "Standard Floor" pricing.
- All prices are in U.S. dollars (\$).
- All rental items are subject to applicable taxes.
- All rental items remain the property of Brede Exposition Services.



[Find more on Brede.com](http://Brede.com)



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EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



**Required
Form**

*This form must accompany any completed order form(s) submitted to Brede.
Payment Method must be completed to process orders.
Orders received without full payment or credit card information will not be processed.*

Advance Order Discount Deadline: June 25, 2018

**Order
Summary**

Carpet	\$	_____
Tables & Accessories	\$	_____
Brede Rental Exhibits	\$	_____
Material Handling	\$	_____
Aircraft Escort	\$	_____
Labor	\$	_____
Forklift	\$	_____
Hanging Sign	\$	_____
Booth Cleaning	\$	_____
Graphics	\$	_____
Total Due	\$	_____

☐ Third Party Payer

☐ Tax Exempt
include certificate

**Payment
Method**

- For your convenience, we accept cash, checks and money orders drawn on U.S. banks in U.S. funds, VISA, MasterCard and American Express.
- Purchase Orders are not considered payment.
- All charges must be paid prior to close of show.
- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.

Brede Job #
807.304

Our Federal ID #
52-1248980

☐ Pay By Credit Card

- Please complete the *Credit Card Authorization* form and submit with your order.

☐ Pay By Check or Money Order Payable to Brede Exposition Services

- International checks must be drawn on a U.S. bank, U.S. funds account only - processing fee of \$25.00.
- Please include **APSCON 2018** and booth number on all payments.

Check Number _____

Dated _____

Amount _____

**Exhibiting
Company**

Company: _____ Contact: _____
Address: _____ City, State, Zip: _____
Phone: _____ Fax: _____ Email: _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Order Summary / Payment Method



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



**Required
Form**

*This form must accompany any completed order form(s) submitted to Brede.
A credit card must be on file prior to the delivery of any goods or services.
Orders received without full payment or credit card information will not be processed.*

Terms

- All charges must be paid prior to close of show.
- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.
- Submitting credit card information and signature indicates agreement with the terms below.

**Credit
Card**

I authorize Brede Exposition Services to charge any additional amounts incurred by me or my show representative, including material handling and/or labor charges. ☐ Third Party Payer
If credit card is declined, Standard Floor pricing prevails and a \$25.00 service charge will be added.

Cardholder's name (please print): _____

Cardholder's Signature: _____

Cardholder's Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

VISA MC AMEX

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EXP

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Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

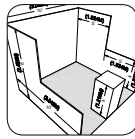
by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Credit Card Authorization

Guidelines for Display Rules & Regulations

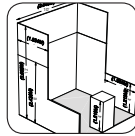


Contents



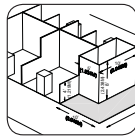
Linear Booth and Corner Booth

4



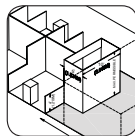
Perimeter Booth

5



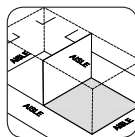
End-cap Booth

6



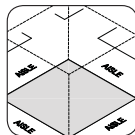
Peninsula Booth

7



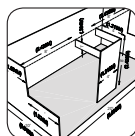
Split Island Booth

8



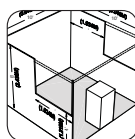
Island Booth

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Issues Common To All Booth Types

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Guidelines for Display Rules and Regulations 2017 Update

The following *Guidelines for Display Rules and Regulations* have been established by the International Association of Exhibitions and Events™ (IAEE). *Guidelines for Display Rules and Regulations* are created to promote continuity and consistency among North American exhibitions and events. They are the model for most domestic exhibitions and events. It is recommended that exhibition organizers include a copy in the Exhibition Prospectus and/or Exhibitor Rules and Regulations.

This revised 2017 edition of IAEE's *Guidelines for Display Rules and Regulations* is offered as a resource for exhibitions and events organizers to use in creating consistent and fair exhibiting standards for their events. These *Guidelines* afford exhibitors a maximum return on their exhibit investments. Compliance with fire, safety, Americans with Disabilities Act (ADA), and other state, federal or provincial government requirements has also been addressed. However, always check with a local exhibition service contractor and the facility for local regulations.

It is IAEE's goal that the display rules and regulations, ultimately developed by each exhibitions and events organizer, shall provide exhibitors with all the information necessary to properly design and build exhibits, as well as plan their booth's layout and content. Show organizers should present the professional standards expected of exhibitors. Finally, they should assure all exhibitors, regardless of exhibit size or location, an environment conducive to successful interaction with their audiences.

IAEE is a global association that serves as the foremost authority on exhibitions and events management and operations.

**For display rules and regulations specific to an exhibition or event,
consult the exhibition or event organizer.**

Linear Booth

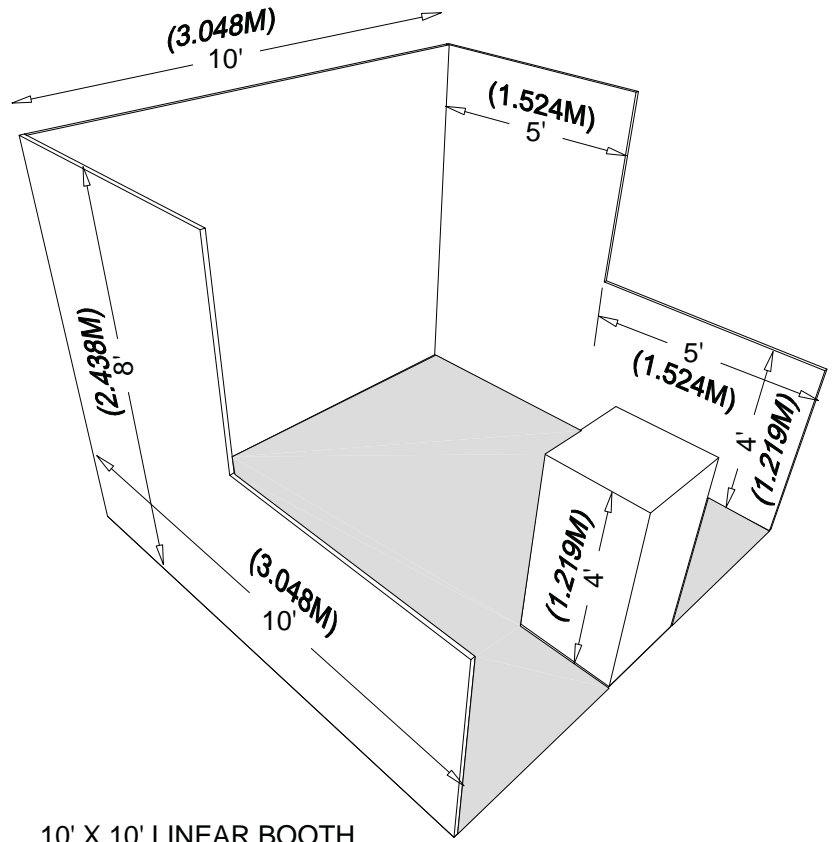
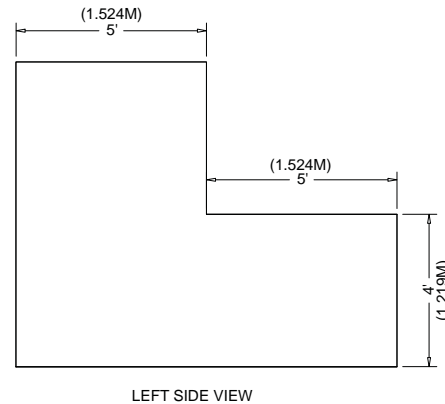
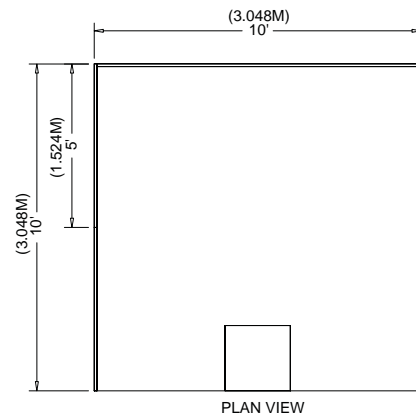
Linear Booths, also called “in-line” booths, are generally arranged in a straight line and have neighboring exhibitors on their immediate right and left, leaving only one side exposed to the aisle.

Dimensions

For purposes of consistency and ease of layout and/or reconfiguration, floor plan design in increments of 10ft (3.05m) has become the de facto standard in the United States. Therefore, unless constricted by space or other limitations, Linear Booths are most commonly 10ft (3.05m) wide and 10ft (3.05m) deep, i.e. 10ft by 10ft (3.05m by 3.05m). A maximum back wall height limitation of 8ft (2.44m) is generally specified.

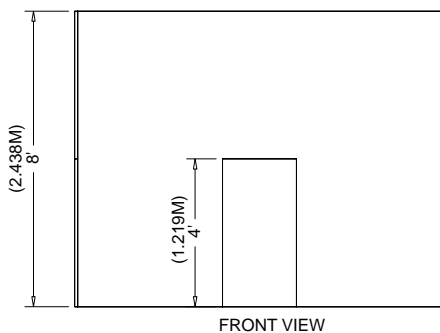
Use of Space

Regardless of the number of Linear Booths utilized, e.g. 10ft by 20ft (3.05m by 6.10m), 10ft by 30ft (3.05m by 9.14m), 10ft by 40ft (3.05m by 12.19m), etc. display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors. The maximum height of 8ft (2.44m) is allowed only in the rear half of the booth space, with a 4ft (1.22m) height restriction imposed on all materials in the remaining space forward to the aisle. (See Line-of-Sight exception on page 8.) Note: When three or more Linear Booths are used in combination as a single exhibit space, the 4ft (1.22m) height limitation is applied only to that portion of exhibit space which is within 10ft (3.05m) of an adjoining booth.



Corner Booth

A Corner Booth is a Linear Booth at the end of a series of in-line booths with exposure to intersecting aisles on two sides. All other guidelines for Linear Booths apply.

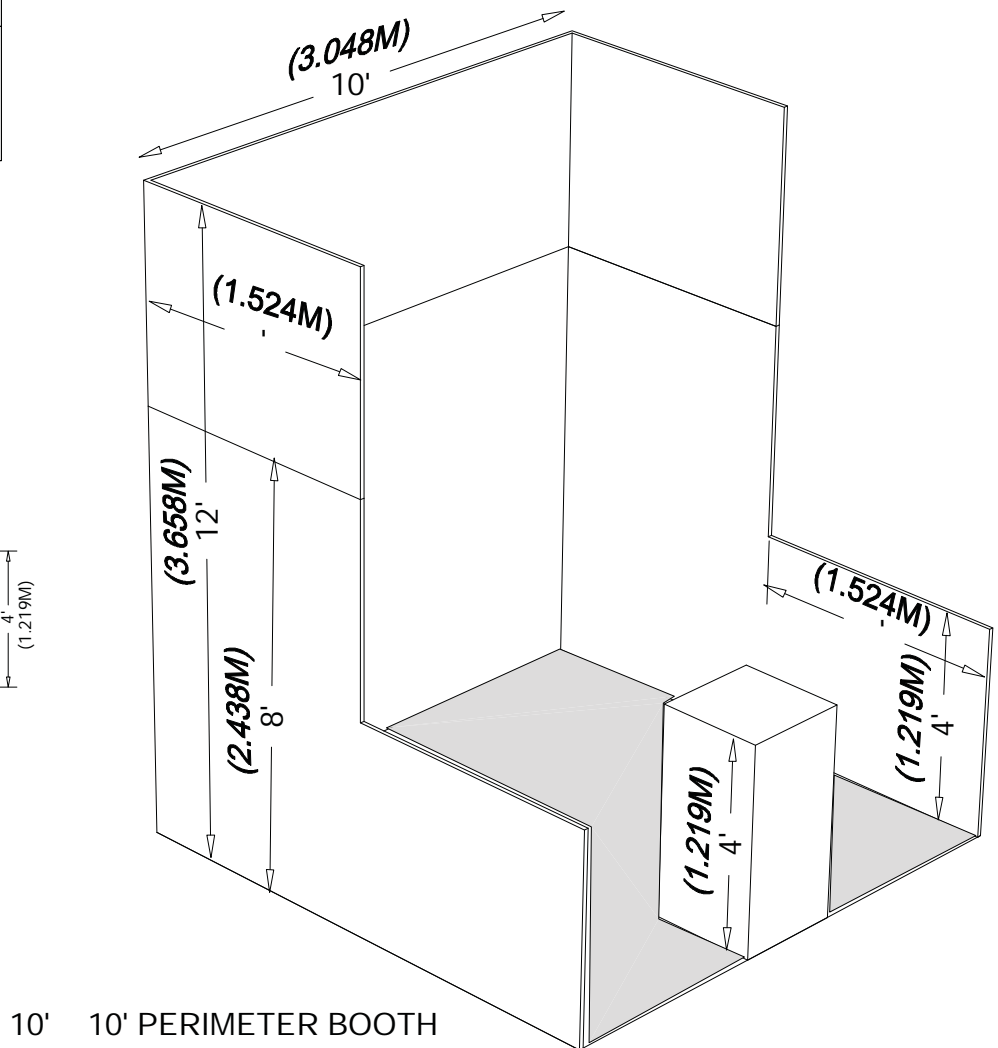
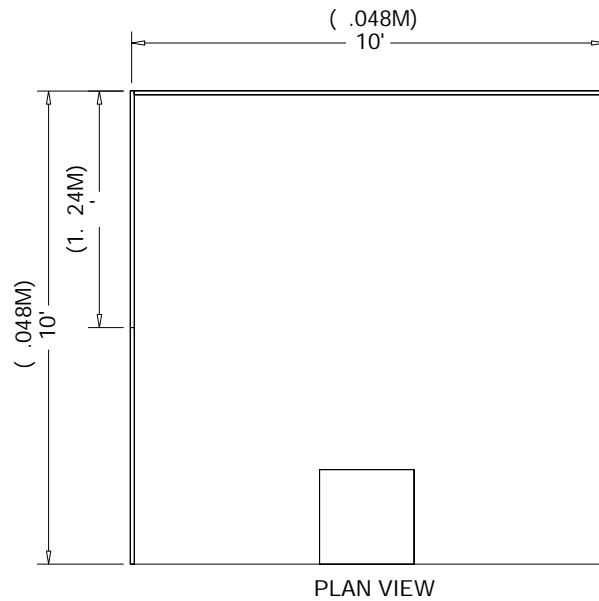
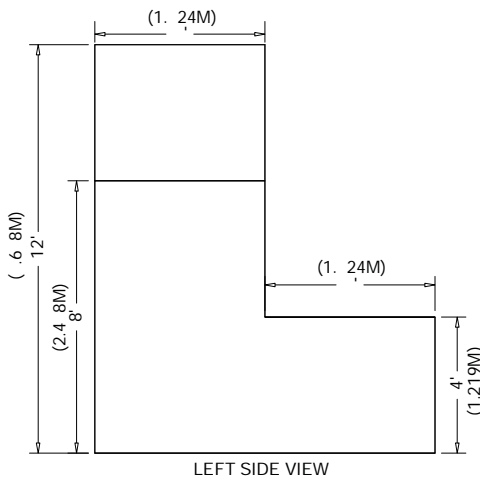
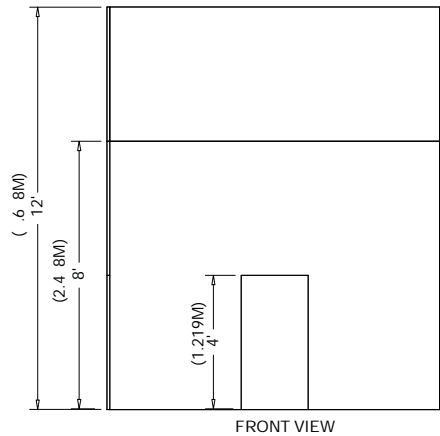


Perimeter Booth

A Perimeter Booth is a Linear Booth that backs to an outside wall of the exhibit facility rather than to another exhibit.

Dimensions and Use of Space

All guidelines for Linear Booths apply to Perimeter Booths except that the typical maximum back wall height is 12ft (3.66m).

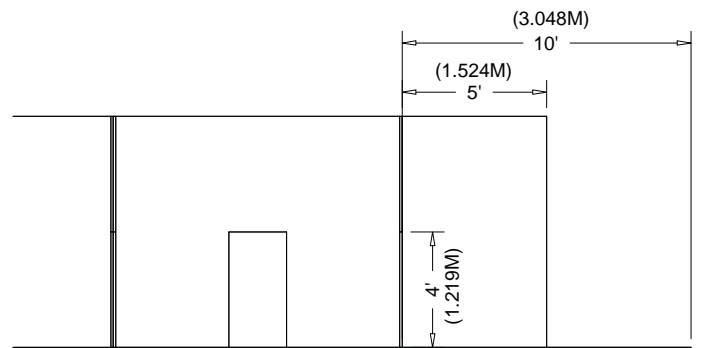


End-cap Booth

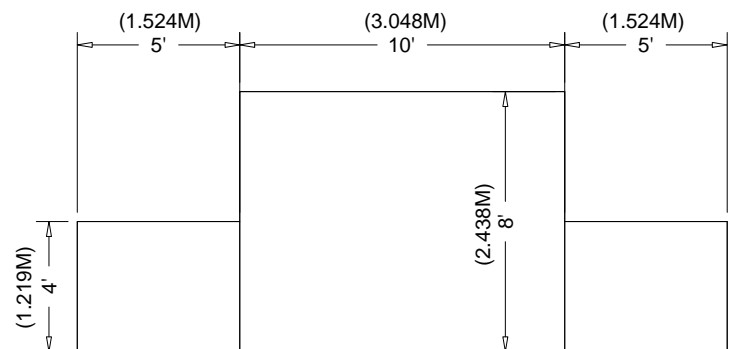
An End-cap configuration is essentially an in-line (linear) booth placed in the position of a Peninsula or Split Island. For shows that have Line-of-Sight rules and not cubic content, this configuration must follow the dimensions below. For shows that have cubic content rules, the space may be used without restriction.

Dimensions

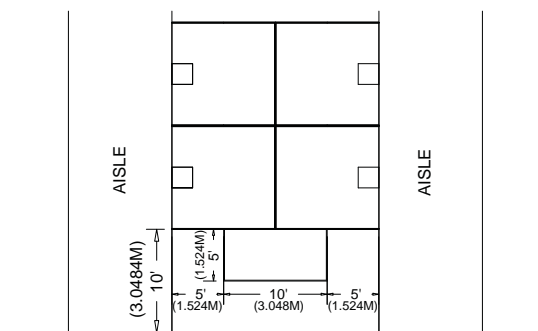
End-cap Booths are generally 10ft (3.05m) deep by 20ft (6.10m) wide. The maximum back wall height allowed is 8ft (2.44m) and the maximum back-wall width allowed is 10ft (3.05m) at the center of the back-wall with a maximum 5ft (1.52m) height on the two side aisles. Within 5' of the 2 side aisles, the maximum height for any display materials is 4'.



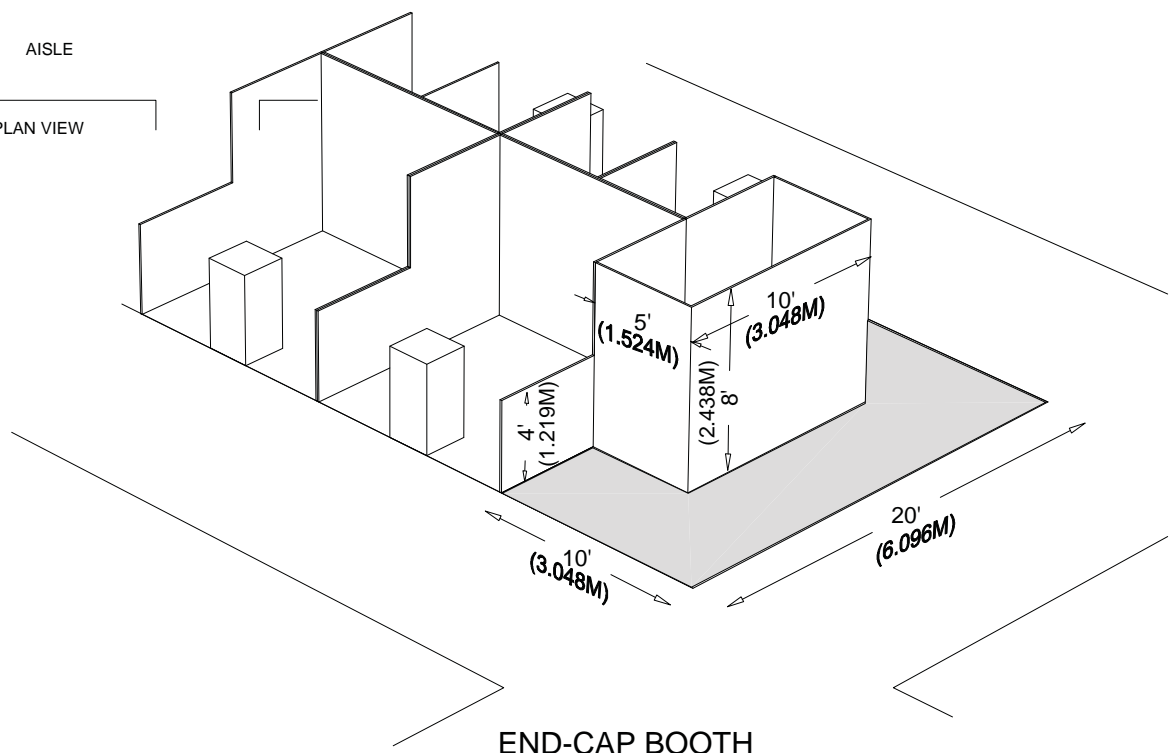
LEFT SIDE VIEW



FRONT VIEW



PLAN VIEW



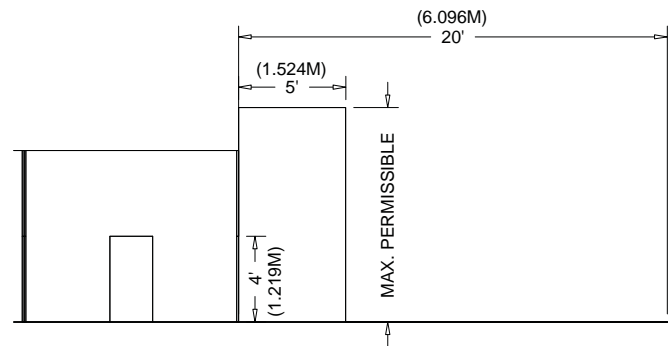
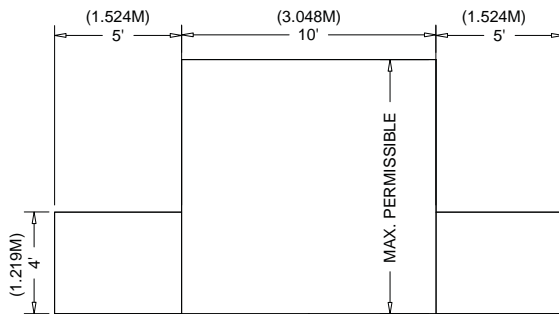
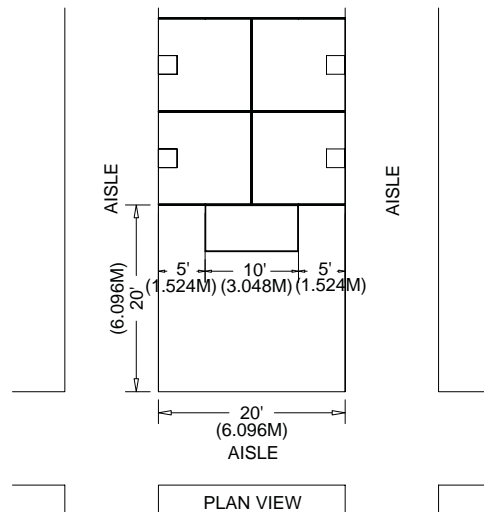
END-CAP BOOTH

Peninsula Booth

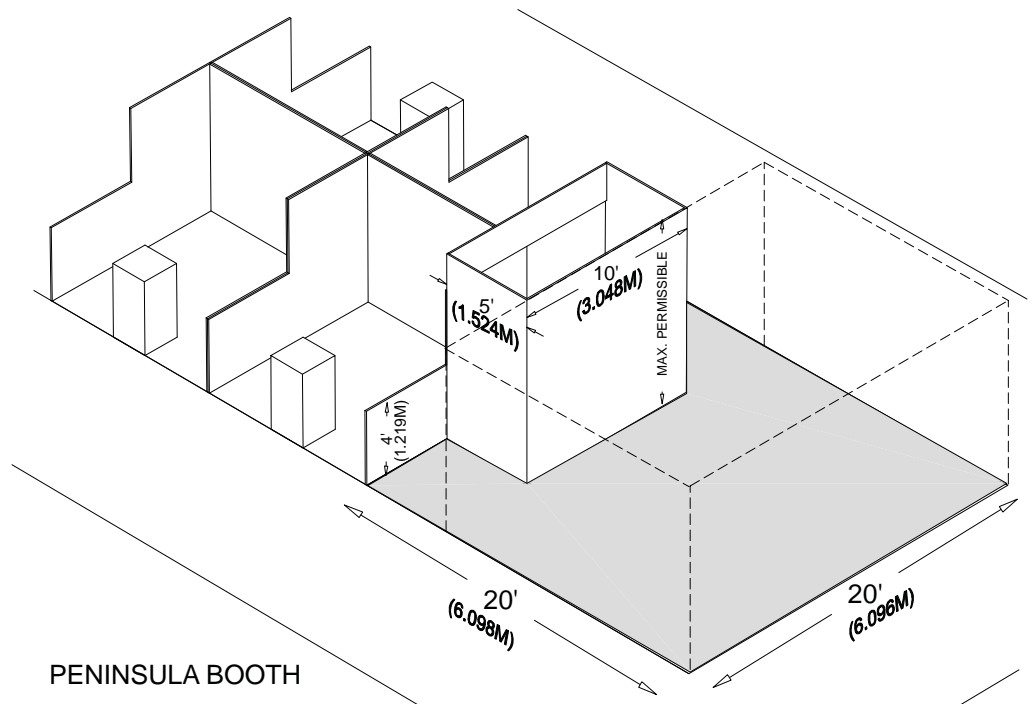
A Peninsula Booth is exposed to aisles on three sides, and comprised of a minimum of four booths. There are two types of Peninsula Booths: (a) one which backs to Linear Booths, and (b) one which backs to another Peninsula Booth and is referred to as a “Split Island Booth.”

Dimensions

A Peninsula Booth is usually 20ft by 20ft (6.10m by 6.10m) or larger. When a Peninsula Booth backs up to two Linear Booths, the back wall is restricted to 4ft (1.22m) high within 5ft (1.52m) of each aisle, permitting adequate line of sight for the adjoining Linear Booths. (See Line-of-Sight exception on page 8.) A typical maximum height range allowance is 16ft to 20ft (4.88m to 6.10m), including signage for the center portion of the back wall. Double-sided signs, logos and graphics shall be set back ten feet (10') (3.05m) from adjacent booths.

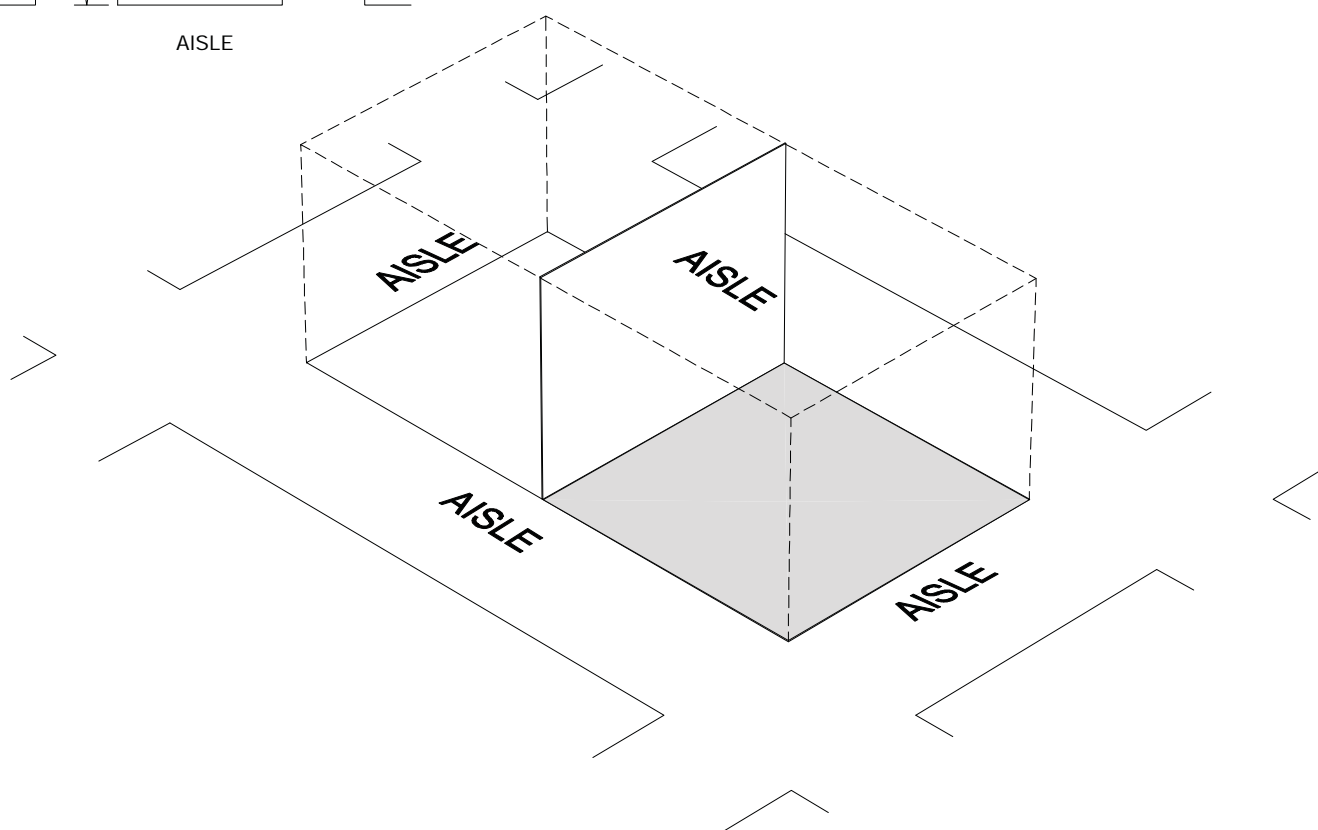
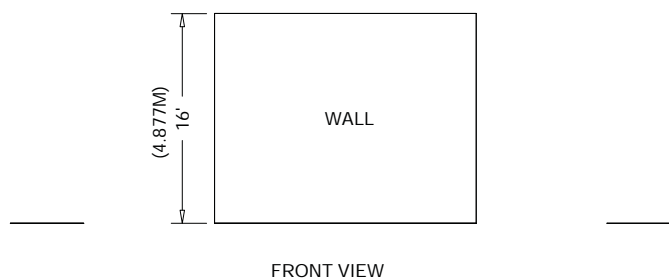
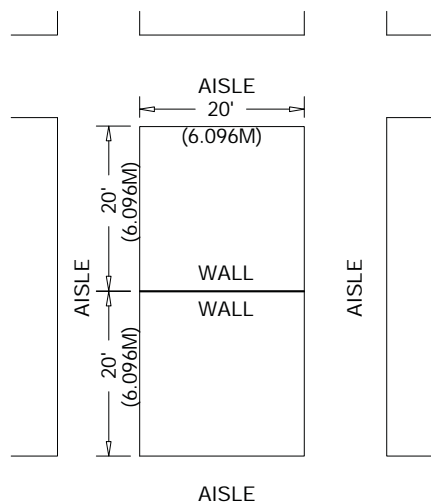
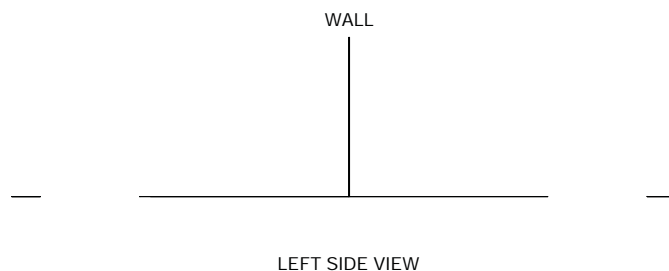


FRONT VIEW



Split Island Booth

A Split Island Booth is a Peninsula Booth which shares a common back wall with another Peninsula Booth. The entire cubic content of this booth may be used, up to the maximum allowable height, without any back wall Line-of-Sight restrictions. A typical maximum height range allowance is 16ft to 20ft (4.88m to 6.10m), including signage. The entire cubic content of the space may be used up to the maximum allowable height. Double-sided signs, logos and graphics shall be set back ten feet (10') (3.05m) from adjacent booths.



SPLIT ISLAND BOOTH

Island Booth

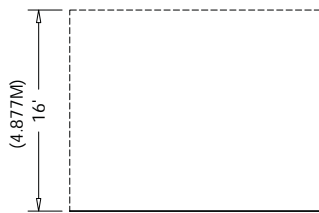
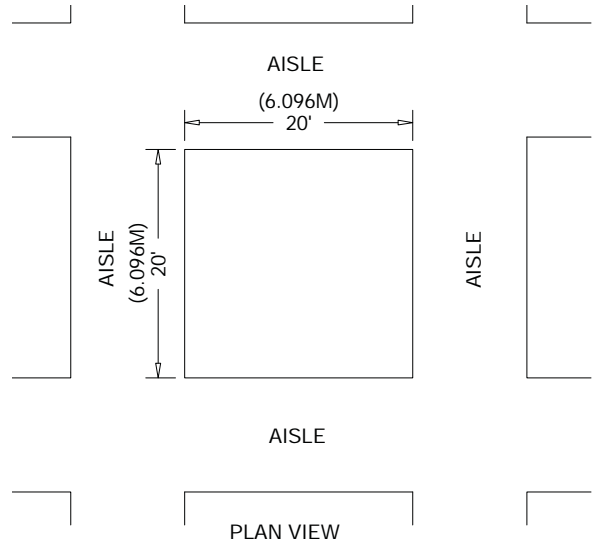
An Island Booth is any size booth exposed to aisles on all four sides.

Dimensions

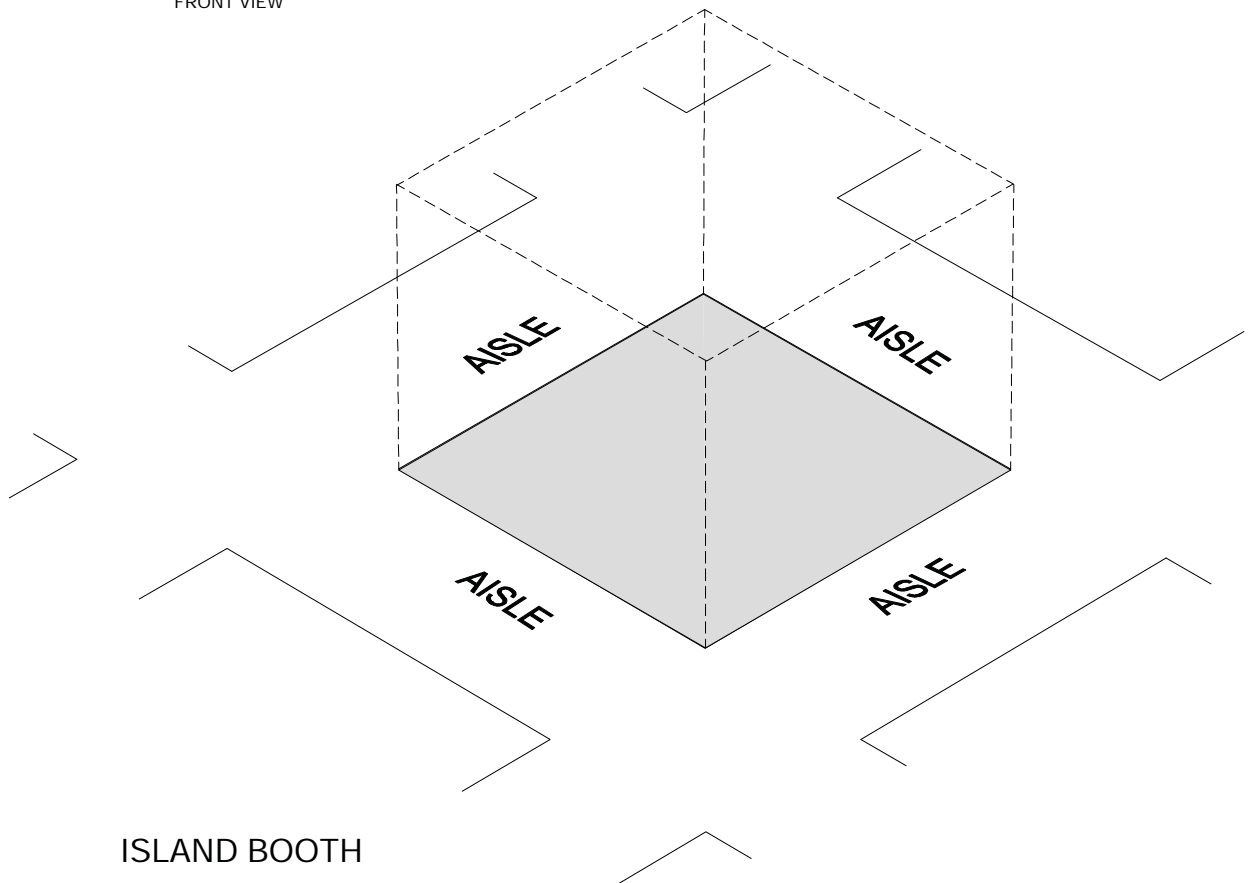
An Island Booth is typically 20ft by 20ft (6.10m by 6.10m) or larger, although it may be configured differently.

Use of Space

The entire cubic content of the space may be used up to the maximum allowable height, which is usually a range of 16ft to 20ft (4.88m to 6.10m), including signage.



FRONT VIEW

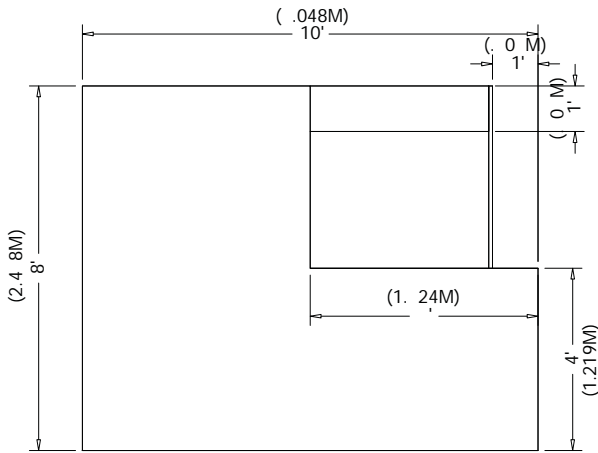
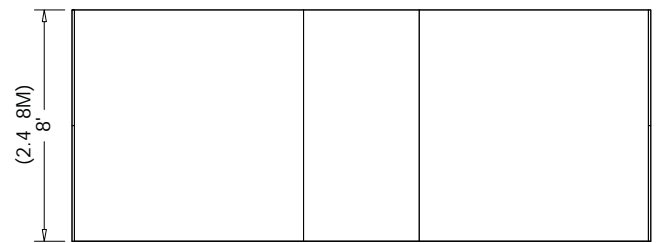
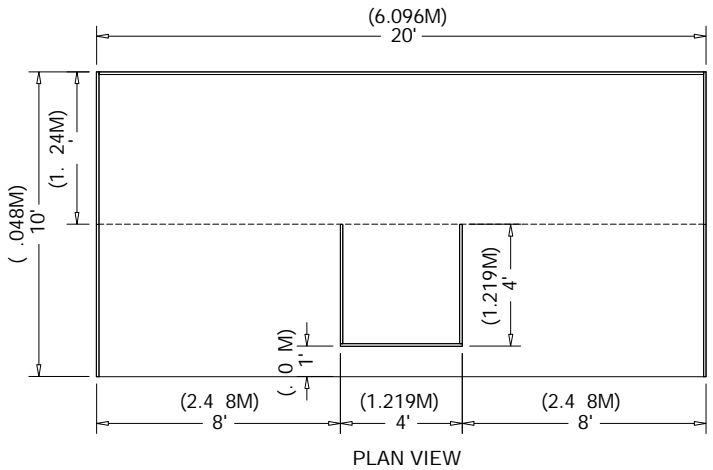


Extended Header Booth 20ft (6.10m) or Longer

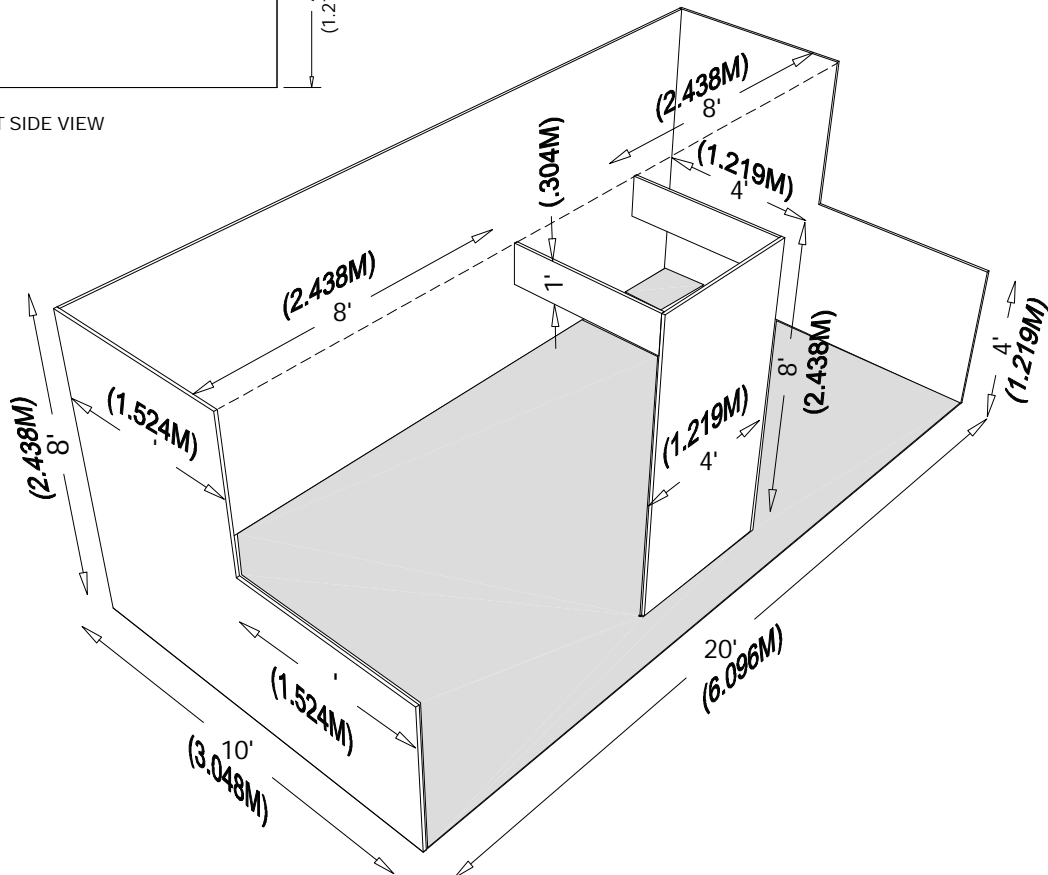
An Extended Header Booth is a Linear Booth 20ft (6.10m) or longer with a center extended header.

Dimensions and Use of Space

All guidelines for Linear Booths apply to Extended Header Booths, except that the center extended header has a maximum height of 8ft (2.44m), a maximum width of 20 percent of the length of the booth, and a maximum depth of 9ft (2.7m) from the back wall.



LEFT SIDE VIEW



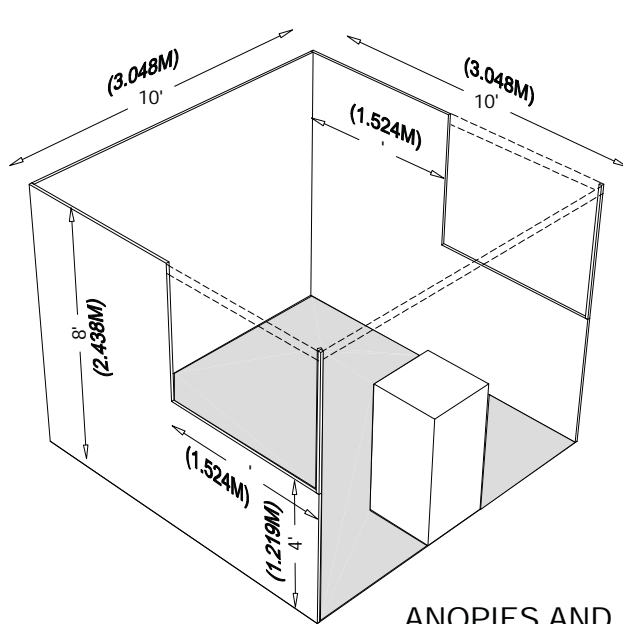
10' 20' E TENDED HEADER BOOTH

Other Important Considerations

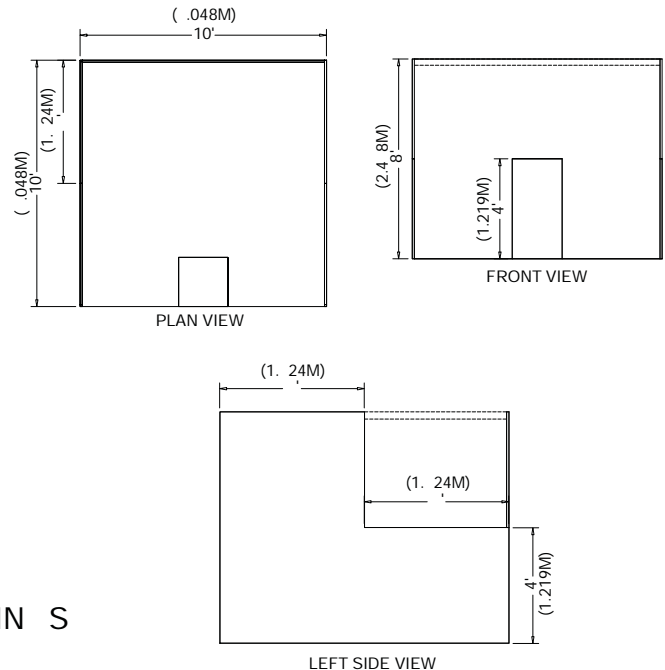
Canopies and Ceilings

Canopies, including ceilings, umbrellas and canopy frames, can be either decorative or functional (such as to shade computer monitors from ambient light or to allow for hanging products). Canopies for Linear or Perimeter Booths should comply with Line-of-Sight requirements. (See “Use of Space” for Linear or Perimeter Booths).

The bottom of the canopy should not be lower than 7ft (2.13m) from the floor within 5ft (1.52m) of any aisle. Canopy supports should be no wider than three inches 3in (.08m). This applies to any booth configuration that has a sight line restriction, such as a Linear Booth. Fire and safety regulations in many facilities strictly govern the use of canopies, ceilings and other similar coverings. Check with the appropriate local agencies prior to determining specific exhibition rules.



CANOPIES AND CEILINGS



Hanging Signs & Graphics

Most exhibitions and events rules allow for Hanging Signs and Graphics in all standard Peninsula and Island Booths, usually to a maximum height range of 16ft to 20ft (4.88m to 6.10m) from the top of the sign, or as determined by the show organizer. End-cap Booths do not qualify for Hanging Signs and Graphics. The distance is measured from the floor to the top of the sign. Whether suspended from above, or supported from below, they should comply with all ordinary use-of-space requirements. For example, the highest point of any sign should not exceed the maximum allowable height for the booth type.

Hanging Signs and Graphics should be set back 10ft (3.05m) from adjacent booths and be directly over contracted space only.

Approval for the use of Hanging Signs and Graphics, at any height, should be received from the exhibitions or events organizer at least 60 days prior to installation. Variances may be issued at the exhibitions or events management's discretion. Drawings should be available for inspection.

Towers

A Tower is a free-standing exhibit component separate from the main exhibit fixture. The height restriction is the same as that which applies to the appropriate exhibit space configuration being used.

Towers in excess of 8ft (2.44m) should have drawings available for inspection. Fire and safety regulations in many facilities strictly govern the use of Towers. A building permit or safety lines may be required.

Multi-story Exhibit

A Multi-story Exhibit is a booth where the display fixture includes two or more levels. In many cities, a Multi-story Exhibit requires prior approval by the exhibit facility, and/or relevant local government agency, as well as show management because it is deemed to be a “structure” for building purposes. The city building department generally needs to issue a building permit based on an application and drawings prepared and submitted by a licensed architect or engineer. Exhibitors should obtain local building regulations early on to ensure that all time constraints are met. Exhibitions and events organizers should be prepared to assist exhibitors in this application process.

Issues Common To All Booth Types

Americans with Disabilities Act (ADA)

All exhibiting companies are required to be in compliance with the Americans with Disabilities Act (ADA), and are encouraged to be sensitive, and as reasonably accommodating as possible, to attendees with disabilities. Information regarding ADA compliance is available from the U.S. Department of Justice ADA Information Line (800) 514-0301, and from the ADA website at www.ada.gov. Some examples of how to design an exhibit for ADA compliance:

- Make exhibits wheelchair accessible by ramping raised exhibit flooring without extending a ramp into the aisle. Note: a standard wheelchair ramp should have a grade no steeper than 1:12. This means that for every inch of rise (change in height), there should be 12 inches of run (change in length)
- Ramp the entry or use hydraulic lifts to trailer exhibits
- Avoid double-padded plush carpet to ease mobility device navigation
- Provide the same attendee experience on both levels of a two-story exhibit
- Offer a signer or other auxiliary hearing-impaired apparatus for sound presentations or have a printed copy of the presentation available
- Run an audio presentation for people with sight problems
- Arrange touch screen displays at a height to accommodate a person sitting in a wheelchair

To avoid heavy fines by the U. S. Department of Justice, exhibitors must adhere to the ADA rules. Exhibits are not exempt from ADA compliance.

Structural Integrity

All exhibit displays should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment, such as fork lifts. Displays should also be able to withstand moderate wind effects that may occur in the exhibit hall when freight doors are open. Refer to local building codes that regulate temporary structures.

It is recommended that all 20ft by 20ft (6.10m by 6.10m) and over exhibits require a drawing, plans or renderings, preferably digital, to be submitted to the show organizer, and to the show's general service contractor.

Exhibitors should ensure that any display fixtures such as tables, racks, or shelves are designed and installed properly to support the product or marketing materials to be displayed.

Flammable and Toxic Materials

All materials used in display construction or decorating should be made of fire retardant materials and be certified as flame retardant. Samples should also be available for testing. Materials that cannot be treated to meet the requirements should not be used. A flame-proofing certificate should be available for inspection. Exhibitors should be aware of local regulations regarding fire/safety and environment which must be adhered to.

Exhibitors should dispose of any waste products they generate during the exhibition in accordance with guidelines established by the Environmental Protection Agency and the facility.

Storage

Fire regulations in most exhibit facilities prohibit storing product, literature, empty packing containers, or packing materials behind back drapes or under draped tables. In most cases, however, exhibitors may store a limited supply of literature or product appropriately within the booth area, so long as these items do not impede access to utility services, create a safety problem, or look unsightly.

Issues Common To All Booth Types *(continued)*

Electrical

Every exhibit facility has different electrical requirements. However, minimum guidelines are suggested:

- All 110-volt wiring should be grounded three-wire.
- Wiring that touches the floor should be “SO” cord (minimum 14-gauge/three-wire) flat cord, which is insulated to qualify for “extra hard usage.”
- Cord wiring above floor level can be “SJ” which is rated for “hard usage.”
- Using zip cords, two-wire cords, latex cords, plastic cords, lamp cords, open clip sockets, and two-wire clamp-on fixtures is not recommended and is often prohibited. Cube taps should be prohibited.
- Power strips (multi-plug connectors) should be UL approved, with built-in over-load surge protectors.

Lighting

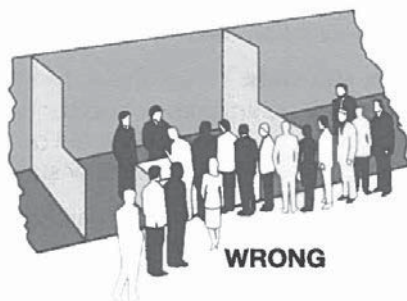
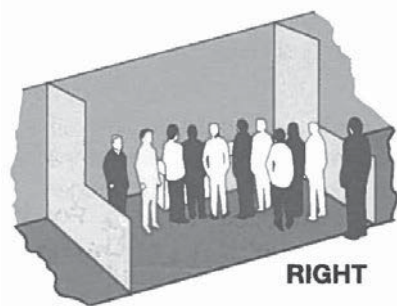
Exhibitors should adhere to the following suggested minimum guidelines when determining booth lighting:

- No lighting, fixtures, lighting trusses, or overhead lighting are allowed outside the boundaries of the exhibit space. Exhibitors intending to use hanging light systems should submit drawings to exhibition management for approval.
- Lighting, including gobos, should be directed to the inner confines of the booth space. Lighting should not project onto other exhibits or exhibition aisles.
- Lighting that is potentially harmful, such as lasers, ultraviolet lights or flashing or strobe lights that can trigger photosensitive epilepsy should comply with facility rules and be approved in writing by exhibition management.
- Lighting that spins, rotates, pulsates, and other specialized lighting effects should be in good taste and not interfere with neighboring exhibitors or otherwise detract from the general atmosphere of the event.
- LED lights can be very bright yet generally generate less heat.
- Currently, some convention facilities are not allowing certain types of quartz halogen lighting fixtures in exhibits due to potential fire hazards. Check with exhibition management.
- Reduced lighting for theater areas should be approved by the exhibition organizer, the utility provider, and the exhibit facility.

Demonstrations

As a matter of safety and courtesy to others, exhibitors should conduct sales presentations and product demonstrations in a manner which assures all exhibitor personnel and attendees are within the contracted exhibit space and not encroaching on the aisle or neighboring exhibits. It is the responsibility of each exhibitor to arrange displays, product presentation, audio visual presentations, and demonstration areas to ensure compliance. Exhibitors should be aware of local regulations regarding fire/safety and environment which must be adhered to.

Special caution should be taken when demonstrating machinery or equipment that has moving parts, cooking equipment with an open flame, or any product that is otherwise potentially dangerous. Exhibitors should establish a minimum setback of 3ft (.91m) and/or install hazard barriers as necessary to prevent accidental injury to spectators. Additionally, demonstrations should only be conducted by qualified personnel.



Issues Common To All Booth Types *(continued)*

Sound/Music

In general, exhibitors may use sound equipment in their booths so long as the noise level does not disrupt the activities of neighboring exhibitors. Speakers and other sound devices should be positioned so as to direct sound into the booth rather than into the aisle. Rule of thumb: Sound and noise should not exceed 85 decibels when measured from the aisle immediately in front of a booth. (Refer to OSHA at www.osha.gov for more information.)

Exhibitors should be aware that music played in their booths, whether live or recorded, may be subject to laws governing the use of copyrighted compositions. ASCAP, BMI, and SESAC are three authorized licensing organizations that collect copyright fees on behalf of composers and publishers of music.

Vehicles

Vehicles: Rules vary depending on the facility, but generally it is required that vehicles on display have no more than one fourth tank of gas. The filler cap should be sealed and the batteries disconnected. External chargers are usually recommended for demonstration purposes. Keys should always be surrendered to show management while participating in an exhibition or event.

Advisory Notes To Exhibition Organizers

End-cap Booths: End-cap Booths cause more problems between exhibitors than any other type of booth, because most exhibitors fail to observe back wall height restrictions. Exhibition managers should be alert to exhibitors reserving End-cap configurations to ensure they do not violate Linear Booth Line-of-Sight regulations for neighboring exhibits.

Fire Equipment: Fire hoses, extinguishers, and audible or visual devices for fire alarms should be visible and accessible at all times.

Hanging Signs: Although these *Guidelines* indicate 16ft to 20ft (4.88m to 6.10m) as a maximum height range from the top of the sign, some exhibitions permit other heights, or have no height limit. Caution should be exercised so exhibitors will not compete over air space for Hanging Signs. Most show organizers limit the height of signs.

Exhibitors should be advised to install “hanging points” at the time of manufacture of the sign or display. It is also advisable to have Hanging Signs labeled and cased separately so that they can be easily identified on-site as they usually must be installed before other exhibit construction can begin.

Hardwall Booths: Exhibitions that provide Hardwall Booths should specify if these structures can be used for display and attaching products.

Full Cubic Content in Linear Space: It is the responsibility of the exhibitions or events organizer to establish rules to best achieve the goals for their exhibition or event based on the nature of their exhibition and event, and industry sector it serves.

Cubic Content Definition: Using the perimeter lines of a booth as a guide, the exhibitor may install a booth up to these lines and utilize all the volume of space within these lines up to the maximum height permitted by the show rules as determined by the show organizer.

It is the choice of the exhibitions or events organizer to allow use of full Cubic Content in linear exhibit space or to observe the Line-of-Sight set-back rule. It is common at certain types of exhibitions or events to eliminate the Line-of-Sight requirement for Linear, End-cap, and Peninsula Booths that back up to Linear Booths. This permits exhibitors to utilize the full Cubic Content of the booth.

Organizers that permit use of Cubic Content in Linear Booths do so for one or all of these reasons:

- Cubic Content is more conducive to certain types of product displays or experiences.
- Cubic Content maximizes the exhibit space and investment.
- International exhibitions generally utilize Cubic Content making the show friendlier to international exhibitors.
- Cubic Content reduces the need to police exhibits to enforce setback rules.

Use of Cubic Content may create situations where the organizer must address exhibits that have unfinished walls. A determination must be made as to responsibility for finishing these unfinished walls.

It is prudent for the exhibitions or events organizer considering Cubic Content to examine the concerns, advantages and disadvantages prior to putting Cubic Content guidelines into practice. It is often wise to consult with the exhibition's Exhibits Advisory Board or perhaps conduct a focus group of the exhibition's or event's exhibitors to determine their interest and gain their feedback and support for the concept. Exhibitions and events organizers must be proactive in communicating with exhibitors and understanding the effect it will have on the exhibition or event.

To learn more about Full Cubic Content, read the IAEE White Paper: **Evaluating and Implementing Cubic Content into Linear Exhibit Space.**

Advisory Notes To Exhibition Organizers *(continued)*

Perimeter Openings: Large Peninsulas and Islands with long high walls can create a “tunnel-like” effect. Exhibitors may be required to install a minimum 6ft (1.83m) opening every 30ft (9.14m).

Pipe and Drape: These are commonly used at exhibitions and events in the United States to define exhibit space. Exhibitions and events organizers often include in their rules and regulations that this equipment is not intended as a display fixture. Therefore, product and signs should not be attached or affixed. Measurements of booths must allow for size of pipe on sides and back.

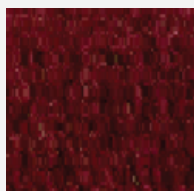
Product Height: Some exhibitors have products that exceed display height restrictions. Exhibitions and events organizers should establish guidelines for displaying such products. For example, some exhibitions or events require that these exhibitors reserve only perimeter space. Products exceeding height restrictions for Islands and Peninsulas are usually permitted, providing they are displayed in operating mode, and the names and logos, etc. on the product are as it is sold.

Height Variances: Height Variances may be issued for all types of booths. However, in a Linear Booth, the back side of any structure over 8ft (2.44m) must be free of trademarks, graphics and/or logos.

Environmental Responsibility: Exhibitions and events, by their very nature, create waste. Properly managed, exhibitions and events can recycle excess materials and supplies in useful and meaningful ways, and they can do so using methods that result in minimized impact on the environment. Exhibits should utilize recycled, renewable and energy efficient materials whenever possible.

Standard Carpet Colors

Burgundy



Blue



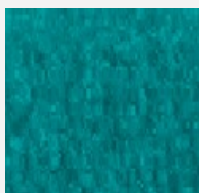
Red



Plum



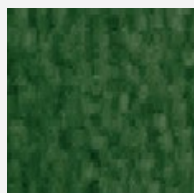
Teal



Black



Forest Green

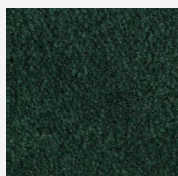


Grey



Plush Custom Carpeting

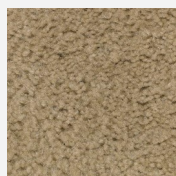
Emerald



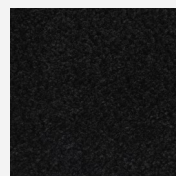
Navy



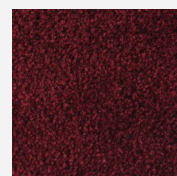
Beige



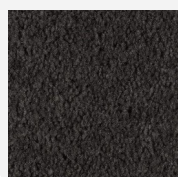
Black



Burgundy



Charcoal



Nu Blue



Red



Royal Blue

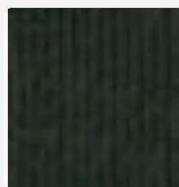


Silver Cloud



Display Table Drape Colors

Black



Blue



Burgundy



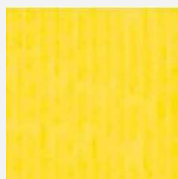
Forest Green



Plum



Gold



Grey



Red



Teal



White



Find more on Brede.com



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14**Order Form**

Submit this form if you wish to rent carpet, visqueen, or padding from Brede.

Enter the Carpet Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018**Carpet Requirement**The exhibit hall is not carpeted. **Carpet is required for this show.**☐ We are providing our own carpet. Please select shipment method:☐ Advance Warehouse☐ Direct to Show Site[Find more on Brede.com](#)**Standard Carpeting**Select from **Standard Colors** (if no color is selected, show colors will prevail.)☐ Black☐ Blue☐ Red☐ Grey☐ Forest Green

Qty	Size	Advance	Standard	Subtotal
_____	10' Carpet	\$ 165.00	\$ 215.00	\$ _____
_____	20' Carpet	\$ 330.00	\$ 430.00	\$ _____
_____	30' Carpet	\$ 495.00	\$ 645.00	\$ _____
_____	40' Carpet	\$ 660.00	\$ 860.00	\$ _____
_____	Full Coverage _____ x _____ = _____ sq. ft. (100 sq. ft. minimum)	\$ 4.25 per sq. ft.	\$ 6.75 per sq. ft.	\$ _____

- Standard carpets ordered in multiples of 2 or more do not include seaming and exact color match is not guaranteed.

Options

_____	Carpet Padding	_____ x _____ = _____ sq. ft.	\$ 1.00	\$ 1.75	\$ _____
_____	Visqueen	_____ x _____ = _____ sq. ft.	\$.75 per sq. ft.	\$ 2.00 per sq. ft.	\$ _____

Plush Custom CarpetingSelect from **Custom Colors**☐ Emerald☐ Navy☐ Beige☐ Black☐ Royal Blue☐ White☐ Charcoal☐ Nu Blue☐ Red☐ Burgundy☐ Silver Cloud

_____	Full Coverage	_____ x _____ = _____ sq. ft. (100 sq. ft. minimum)	\$ 5.00 per sq. ft.	\$ 7.75 per sq. ft.	\$ _____
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- Includes poly covering for protection.
- To guarantee availability, orders must be received 30 days prior to show move-in.
- Cancelled orders for custom carpet will be charged 100%.

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Subtotal	\$ _____
6.0% KY Tax	\$ _____
Carpet Total	\$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Booth Number _____

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Carpet Requirement



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14**Order
Form**

Submit this form if you wish to rent tables, risers or furnishings from Brede.
Enter the Table & Accessories Total below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018**Find more on Brede.com****Tables**

Qty	Item	Advance	Standard	Subtotal
30" High Display Tables (includes white vinyl top, 3 side drape)				
_____	4' x 2' draped table	\$ 126.00	\$ 163.25	\$ _____
_____	6' x 2' draped table	\$ 140.00	\$ 182.00	\$ _____
_____	8' x 2' draped table	\$ 173.25	\$ 225.25	\$ _____
_____	4th side drape	\$ 47.75	\$ 62.00	\$ _____
_____	4' x 2' undraped table	\$ 66.25	\$ 86.00	\$ _____
_____	6' x 2' undraped table	\$ 76.25	\$ 99.75	\$ _____
_____	8' x 2' undraped table	\$ 82.00	\$ 106.50	\$ _____
42" High Display Tables (includes white vinyl top, 3 side drape)				
_____	4' x 2' draped table	\$ 173.25	\$ 225.25	\$ _____
_____	6' x 2' draped table	\$ 194.25	\$ 252.50	\$ _____
_____	8' x 2' draped table	\$ 220.50	\$ 286.75	\$ _____
_____	4th side drape	\$ 47.75	\$ 62.00	\$ _____
_____	4' x 2' undraped table	\$ 88.25	\$ 114.75	\$ _____
_____	6' x 2' undraped table	\$ 105.00	\$ 136.50	\$ _____
_____	8' x 2' undraped table	\$ 115.50	\$ 150.25	\$ _____
12" Tabletop Risers (includes white vinyl top)				
_____	4' x 12" draped riser	\$ 59.75	\$ 77.75	\$ _____
_____	6' x 12" draped riser	\$ 82.00	\$ 106.50	\$ _____

Accessories

Qty	Item	Advance	Standard	Subtotal
_____	Padded Side Chair - Grey	\$ 60.00	\$ 78.00	\$ _____
_____	Padded Arm Chair - Grey	\$ 81.50	\$ 105.50	\$ _____
_____	Counter Stool with Back	\$ 97.50	\$ 126.50	\$ _____
_____	30"h x 30"d Pedestal	\$ 94.00	\$ 122.00	\$ _____
_____	42"h x 30"d Pedestal	\$ 94.00	\$ 122.00	\$ _____
_____	Waste basket	\$ 26.00	\$ 34.00	\$ _____
_____	Floor Easel	\$ 53.00	\$ 68.50	\$ _____
_____	Sign Stand 22" x 28"	\$ 60.50	\$ 78.50	\$ _____
_____	Bag Rack	\$ 53.00	\$ 68.50	\$ _____
_____	Waterfall Rack	\$ 53.00	\$ 68.50	\$ _____
_____	Literature Rack	\$ 90.50	\$ 117.50	\$ _____
_____	Garment Rack	\$ 76.50	\$ 99.50	\$ _____
_____	6' Full Showcase	\$ 395.00	\$ 513.50	\$ _____
_____	Tackboard 8'x4' (horizontal only)	\$ 157.50	\$ 205.00	\$ _____
_____	Perfboard 8' x 4' <input type="checkbox"/> horizontal <input type="checkbox"/> vertical	\$ 157.50	\$ 205.00	\$ _____
_____	3' high drapery (per ft)	\$ 19.50	\$ 25.50	\$ _____
_____	8' high drapery (per ft)	\$ 24.00	\$ 31.00	\$ _____

Select Drape Color (if no color is selected, show colors will prevail.)

☐ Black
☐ Blue
☐ Red
☐ Grey
☐ White
☐ Forest Green
**Important
Notes**

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Subtotal \$ _____

6.0% KY Tax \$ _____

Table Total \$ _____

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Booth Number

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Tables & Accessories

Brede

EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



**Order
Form**

Submit this form if you wish to rent a hardwall exhibit from Brede.
Please contact Brede if you would like to inquire about our Custom Rental Exhibits.
Enter the Rental Exhibits Total below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018



Plan A: 10' N-Line Option Includes:

- Hardwall Panels • Carpet • (1) side chair • (1) counter • (2) shelves • Header • Labor to Install & Dismantle

Qty	Item	Advance	Standard	Subtotal
	White Hardwall Panels	\$ 2,501.50	\$ 3,252.00	\$
	Color Hardwall Panels	\$ 2,760.25	\$ 3,588.50	\$
	Velcro Compatible Panels	\$ 3,396.75	\$ 4,416.00	\$



Plan B: 20' N-Line Option Includes:

- Hardwall Panels • Carpet • (2) side chair • (1) counter • (4) shelves • Header • Labor to Install & Dismantle

Qty	Item	Advance	Standard	Subtotal
	White Hardwall Panels	\$ 4,534.25	\$ 5,894.75	\$
	Color Hardwall Panels	\$ 4,948.25	\$ 6,432.75	\$
	Velcro Compatible Panels	\$ 5,966.75	\$ 7,756.75	\$

Color Options:

Select Panel Color (Hardwall Color/Velcro Panels)

☐ Black

☐ Blue

☐ Grey

Select Carpet Color:

☐ Black

☐ Blue

☐ Red

☐ Grey

☐ Forest Green

Header Copy:

Header Copy ~ One line with block letters:

(Please print clearly. Logos, color, & special lettering available at an additional cost. Call for quote.)

Additional Options

Qty	Item	Advance	Standard	Subtotal
	Standard Counter 18"x39"x40"	\$ 187.75	\$ 244.25	\$
	Adjustable Shelves	\$ 47.50	\$ 62.00	\$
	Spot Lights (use w/ rental only)	\$ 52.75	\$ 68.50	\$

Additional booth furnishings can be found throughout manual. Look for upgraded carpet, carpet pad, graphics, chairs, etc.



Why Choose Custom?

Every exhibitor wishes to present a strong positive image of their company. What better way to do this than with a personalized exhibit?



Important Notes

- Electricity is not included with rental.
- Cancelled orders will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Subtotal \$

6.0% KY Tax \$

Est. Total \$

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment will not be processed.

Booth Number

Exhibiting Company

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Brede Rental Exhibits

Brede

EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION

Why Choose Custom?

Exhibitors will have full access to Brede Exposition Services' design expertise. A Brede Design Specialist is available to create a customized exhibit that is within your desired budget. An attractive and functional exhibit will complement your marketing strategy, maximize your booth space, and enhance your presence on the show floor.

Inline



10x20



10x20

Island



20x20

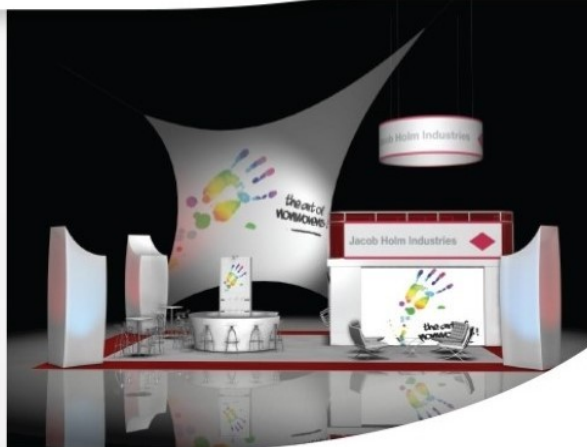


15x30

Island



15x20



30x45

Custom Rental Exhibits



Find more on Brede.com



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com

Brede

EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14

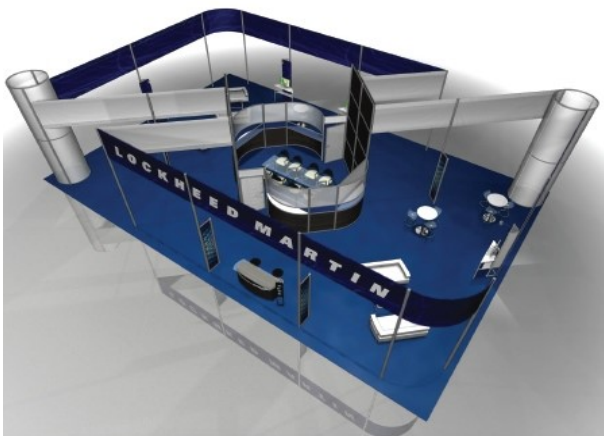


ADVANCING PUBLIC SAFETY AVIATION

Why Choose Custom?

We will work with you to create a customized exhibit to showcase your company. Most importantly, the Brede Design Team will work with you from the beginning concept through on-site completion.

Custom

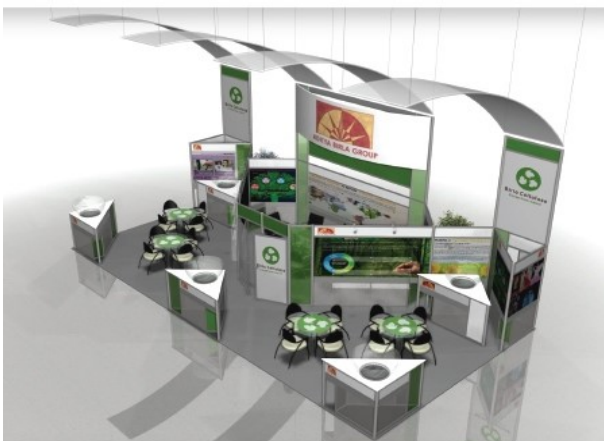


40x60



20x30

Custom



20x40



30x50

Custom



40x80



20x45

Custom Rental Exhibits



Find more on Brede.com



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



**Information
Form**

*Brede Exposition Services' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged as described below.
Please make your show site representative aware of the following policy.*

Limitations of Brede Exposition Services' Liability and Responsibility

1. Brede Exposition Services shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.
2. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.
3. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for re-loading after the show. Brede bills of lading covering outgoing shipments which are tendered to Brede Exposition Services by exhibitors, will be checked at time of actual pickup from booth and corrections made where discrepancies occur.
4. Brede Exposition Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
5. The consignment or delivery of a shipment to Brede Exposition Services by an exhibitor, or by any shipper on behalf of any exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin.
6. Brede Exposition Services shall exercise ordinary diligence and care in the receiving, handling and storage of all shipments. Brede Exposition Services shall not be liable for loss or damage by fire, acts of God, or causes beyond its control. Brede Exposition Service's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged. In any case, the liability of Brede Exposition Services is limited to \$.30 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1,000.00 per shipment. This applies while these goods are in Brede's warehouse, in vehicles for delivery, or at show site.
7. Claims for loss or damage which are not submitted to Brede Exposition Services within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Brede Exposition Services or its subcontractors more than one (1) year after the accrual of the cause of action therefore.
8. Shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills (i.e., one lot, 800 cu. ft., etc.), such as UPS or van lines will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede Exposition Services for such shipments.
9. Empty container labels will be available at the service desk. Affixing the labels is the sole responsibility of the exhibitor or his/her representative. All previous labels should be removed or completely covered. Brede Exposition Services assumes no responsibility for errors to the aforementioned procedure, removal of containers with old empty labels and without Brede Exposition Services labels, improper information on empty labels, or valuables stored in containers with empty labels.
10. Exhibitors should arrange for outgoing shipments during the show or immediately after its close. Brede will assist in the preparation of Brede bills of lading. Be sure that your material has been carefully crated or packed, and properly tagged or marked.
11. In order to expedite removal of materials, Brede Exposition Services shall have authority, without further clearance with exhibitors, to change designated carriers.
12. Labor and services ordered on behalf of exhibitors by display builders or other parties must be so authorized in a letter from exhibitors. Payment for all labor and services will be the responsibility of the exhibitor.
13. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

The exhibitor agrees, in the event of a dispute with Brede Exposition Services relative to any loss or damage to any of their materials or equipment, that they will not withhold payment of any amount due to Brede Exposition Services for Drayage or any other services provided by Brede Exposition Services as an offset against the amount of the alleged loss or damage. Instead, they agree to pay Brede Exposition Services at the close of the show for all such charges, and they further agree that any claim they may have against Brede Exposition Services shall be pursued independently by them as a completely separate transaction to be resolved on its own merits.
14. Service charge of 1-1/2% per month on any unpaid balance will be made starting 30 days after date of invoice.
15. Where an exhibitor indicates choice of carrier for pickup it is the exhibitor's responsibility to arrange with such carrier for said pickup service. If the carrier does not pick up within the time limited for the removal of exhibitor's materials at the Exhibit Hall, we reserve the right to forward such material by the shipping method of our choice or to remove said material to our warehouse for disposition, at an additional charge to the exhibitor in accordance with prevailing rates for the service performed.
16. Material left behind without orders placed at the Drayage Service Desk may be classified as abandoned. The Drayage Contractor shall not be responsible for same. We are not responsible for any delay of rush shipments. We will expedite such rush shipments to the best of our ability, but will not assume any financial responsibility for shipments which do not arrive at their destination at a dated time.
17. **EXHIBITORS ARE URGED TO CARRY ALL-RISK INSURANCE** covering your materials against damage, loss and all other hazards from the time shipments are made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost. It is understood that Brede Exposition Services is not an insurer, that insurance, if any, shall be obtained by the exhibitor and the amounts payable to Brede Exposition Services hereunder are based on the value of the material handling services and the scope of Brede Exposition Services liability as set forth above.



Find more on Brede.com



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com



Information Form

Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.

Exhibitors may choose to ship freight to the advance warehouse or directly to show site. Brede will receive and manage the freight at the warehouse and on show site as described in the following pages. Material handling fees are paid to Brede for these material handling services, and are separate from and independent of freight transportation charges, which are paid to a freight carrier such as YRC, ABF, FedEx, or any other carrier of the exhibitor's choosing. Exhibitors are responsible for securing a carrier of their choosing and arranging freight transportation to and from the event, and all associated transportation fees.

Advance Shipments to the Warehouse

Deadlines and Info

- Receiving begins **30 days prior to exhibitor move-in.**
- Shipments received at the warehouse after **July 2, 2018** are subject to additional charges.
- Ship pre-paid; collect shipments will be refused
- Uncrated, pad wrapped or specialized equipment will not be accepted at the warehouse.
- Hazardous materials will not be accepted at the warehouse.

Advantages

There are several advantages to shipping advance to the warehouse versus directly to the show site:

- Exhibitors can confirm shipment has arrived and is intact in advance of the move-in date.
- Materials will be delivered to your booth prior to your arrival on site.
- Delivery dates and times are more flexible.

Advance Warehouse Rates

See below for definitions and descriptions of warehouse rates, and the *Material Handling Rates* form for the associated fees. All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

Rates Include

Warehouse material handling rates include the following:

- Receiving exhibitor shipment at the advance warehouse, and storage beginning 30 days prior to the show.
- Movement of all exhibitor freight from warehouse to exhibit site.
- Materials unloaded and delivered to booth by move-in time.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, and returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier from the loading dock.

Crated or Skidded

Use this rate for shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special Handling

Use this rate for shipments that are crated van line shipments or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments without certified weight tickets or delivery receipts, such as Fedex, UPS, POVs (personally owned vehicles).

Small Package

Use this rate for cartons/envelopes weighing less than 25 lbs. per shipment without documentation. These will be delivered to the booth without guarantee of piece count or condition.



[Find more on Brede.com](http://Brede.com)



phone 781.741.5900

fax 781.741.5902

e-mail csbrede@brede.com



Information Form

Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.

Direct Shipments to Show Site

Deadlines and Info

- Do not ship to the facility prior to **July 9, 2018**. Early shipments to show site may be refused. Brede Exposition Services will be on show site at the loading dock to receive exhibitor materials only during move-in hours.
- Ship pre-paid; collect shipments will be refused.
- Hazardous materials will not be accepted at show site.

Direct to Show Site Rates

See below for definitions and descriptions of direct to show site rates, and the *Material Handling Rates* form for the associated fees. All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

Rates Include

Direct to show site material handling rates include the following:

- Materials unloaded at loading dock and delivered to booth.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, and returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier from the loading dock.

Crated or Skidded

Use this rate for shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special Handling

Use this rate for shipments that are crated van line shipments or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments without certified weight tickets or delivery receipts, such as Fedex, UPS, POVs (personally owned vehicles).

Uncrated, Unskidded, or Wrapped

Use this rate for shipments that are not in crates, cases, or boxes and/or pad wrapped, specialized equipment, unskidded machinery or uncrated POV shipments. Uncrated shipments are received at show site only.

Small Package

Use this rate for cartons/envelopes weighing less than 25 lbs. per shipment without documentation. Will be delivered to booth without guarantee of piece count or condition.

Overtime Charges

Inbound

Overtime charges apply on inbound shipments if:

- Your shipment is to be delivered to your booth before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- Your shipment is received at the warehouse, and is delivered to show site before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- A vehicle driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.

Outbound

Overtime charges apply on outbound shipments if:

- Your shipment is loaded after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.



[Find more on Brede.com](http://Brede.com)



phone 781.741.5900

fax 781.741.5902

e-mail csbrede@brede.com



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY JULY 9-14



**Information
Form**

Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.

Material Handling Documentation

Inbound Bill of Lading

All inbound shipments must have a Bill of Lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without this information will be delivered to exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede for such shipments. Billed weight is based on incoming weight, whether outbound services are used completely or in part. The weight is rounded up to the next one hundred pounds (100 lbs) and is taken from the inbound Bill of Lading and/or the certified weight ticket. Separate shipments will not be combined. Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by Brede. This weight will prevail.

Advance Warehouse Shipping Address

TO: Exhibiting Company Name and Booth #
FOR: APSCON 2018
Brede Exposition Services
c/o YRC Freight
4319 Campground Rd
Louisville, KY 40216

- Use this address and information on your inbound bill of lading if shipping your freight to the Advance Warehouse.
- Please use the freight labels provided in this service manual.
- Receiving hours: M - F 8:00 a.m. to 4:00 p.m.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **All shipments to the Advance Warehouse must arrive by July 2, 2018 to avoid late charges.**

Direct to Show site Shipping Address

TO: Exhibiting Company Name and Booth #
FOR: APSCON 2018
c/o Brede Exposition Services
Kentucky Exposition Center - South Wing
937 Phillips Lane
Louisville, KY 40209

- Use this address and information on your inbound bill of lading if shipping your freight Direct to Show site.
- Please use the freight labels provided in this service manual.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **Shipments will be received at the facility no sooner than July 9, 2018 during move-in hours.**

Empty Containers, Labels

Exhibitors with crates or boxes that need to be returned to pack up booth equipment at the end of the show must affix empty labels on the containers as soon as they are empty. Empty labels will be available at the Brede Service Desk. Affixing the labels is the sole responsibility of the exhibitor. Brede assumes no responsibility for removal of containers with old empty labels, improper information on labels or valuables stored in containers with empty labels. Empty containers will be removed from the floor and stored until the close of the show. You will not have access to empty containers during the show. In most cases, empty containers may not be stored in your booth during the show as it is a fire hazard.

Outbound Bill of Lading

Outbound shipping is not an automatic process. Outbound Bills of Lading must be completed and turned in to the Brede Service Desk: **do not leave outbound Bills of Lading in your booth.** Exhibitors who wish to ship outbound materials via any carrier other than the show carrier must advise carrier to be checked in at the Brede Service Desk by the driver check-in time specified on the *Show Details* page. Drivers are placed in line for loading on a first-come, first-serve basis, provided the exhibitor is completely packed and a Bill of Lading has been turned in to the Service Desk. Drivers whose Bills of Lading have not been turned in will be placed in a holding queue until the booth is packed and the Bill of Lading is turned in. Should your carrier fail to check in by the designated time, Brede reserves the right to re-route shipment via the official show carrier as necessary, at the exhibitor's expense.



[Find more on Brede.com](http://Brede.com)



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14


ADVANCING PUBLIC SAFETY AVIATION


**Order
Form**

Submit this form if you will be shipping materials to the advance warehouse or show site.

Use the rates and calculator below to estimate your material handling charges.

Enter the Material Handling Estimate below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Material Handling Rate Schedule

- For full definitions and descriptions of all rates, and rules, see the *Material Handling Information* forms included in this manual.
- All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown below. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

	<i>OT One Way move-in on ST move-out on OT per 100 lbs</i>	<i>OT Two Ways both move-in & move-out on OT per 100 lbs</i>
Description: A 200 lb minimum charge per shipment applies		
Advance to Warehouse: Crated	N/A	\$114.00
Direct to Show site: Crated	\$79.50	\$106.00
Advance to Warehouse: Special Handling	N/A	\$143.00
Direct to Show site: Special Handling	\$99.00	\$133.00
Direct to Show site: Uncrated, Unskidded, or Wrapped	\$120.00	\$159.00
Advance to Warehouse/Direct to Show site: Small Packages	\$50.00 <i>each</i>	
Additional Services		
Late shipments, off-target shipments & site shipments received before published move-in or after show opening. Freight received at the warehouse after July 2, 2018 or at show site prior to published move-in or after show opening, add an additional charge per 100 lbs. Additional transportation charges may apply.		\$30.00 <i>per 100 lbs.</i>
Spotting Fee. Any vehicles driven into the exhibit hall under their own power will incur a round-trip spotting fee. Vehicles not moved in under their own power will be unloaded and charged based on weight.		\$190.00 <i>round trip</i>
Special Services. Shipments returned to warehouse will be charged \$15.00 per 100 lbs. with a \$250.00 minimum. Storage will be charged if shipment is not routed or picked up after three working days. Storage fees prior to 30 days before show, or after 3 days following the show are \$1.25 per 100 lbs. per day with a \$35.00 minimum. On-site container storage for freight brought in by exhibitors is \$30.00 per piece.		

Calculate Estimated Material Handling Charges

 Select: ☐ Advanced ☐ Direct

Carrier(s)	Tracking # or Shipped From	Date of Arrival	# Pieces	Est. Weight CWT	Rate per CWT	Estimated Cost 200 lb minimum
					X	= \$
					X	= \$
					X	= \$
Transfer this total to the Order Summary / Payment form. Payment Method must be completed to process orders. Orders received without full payment or credit card will not be processed.					TOTAL	\$

Show Site Contact Name _____

Show Site Phone _____

Booth Number

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Material Handling Rates



Information Form

By completing and submitting the Material Handling order form, exhibitor acknowledges reading and accepting the terms and conditions included on the Material Handling Information forms, as well as the Limits of Liability form. Please review these money-saving tips to make the most efficient use of your material handling budget. Please make your show site representative aware of the following information.

Money-Saving Tips

In General

- Ship via common carrier to avoid possible special handling surcharges.
- Ship early to avoid overnight charges whenever possible.
- Furnish accurate weight tickets with your shipment.
- Properly label/address all shipments to avoid time-consuming re-routes, mis-deliveries, and delays. Remove old shipping labels before you send materials, and attach new labels with complete information. Shipping labels are provided in this service manual for your convenience.
- When shipping direct to show site, confirm in advance that your carrier can guarantee delivery of your freight to the exhibit facility during move-in dates. When possible, schedule shipments to arrive during straight time rather than overtime periods.
- Label your freight with the number of total pieces – example 1 of 3, 2 of 3 and 3 of 3.
- Take a copy of tracking numbers to the show, as well as origination and destination points, piece counts, arrival dates and phone numbers for tracking purposes.

Consolidate Your Shipment

- Separate shipments received by Brede will not be combined. The minimum 200 lb. charge applies to each shipment Brede receives.
- Consolidate your shipment whenever possible to avoid multiple minimum charges.

For example:

- o 1 piece weighing 36 lbs. charged @ 200 lb. minimum x \$114.00 per CWT = \$228.00
- o 1 piece weighing 62 lbs. charged @ 200 lb. minimum x \$114.00 per CWT = \$228.00
- o 1 piece weighing 54 lbs. charged @ 200 lb. minimum x \$114.00 per CWT = \$228.00

TOTAL cost of three shipments arriving separately: \$684.00

OR

- o 3 pieces totaling 152 lbs @ 200 lb minimum x \$114.00 per CWT = \$228.00

TOTAL cost of one consolidated shipment: \$228.00 Savings of \$456.00

- Shipments arriving at the same time from different destinations are considered separate shipments.
- Please be aware that small package handlers may split shipments resulting in Brede receiving multiple shipments.



[Find more on Brede.com](http://Brede.com)



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



**Order
Form**

Submit this form if you wish to display a vehicle at show site.

This form must be received by Brede prior to vehicles being received.

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018

Fire

Regulations

- Aircraft may only be displayed in accordance with local fire regulations and prior approval of Show Management.

Delivery

Day _____ Date _____ Time _____ ☐ A.M. ☐ P.M.

Rate

# Aircraft	Each Way Fee	Subtotal
_____ X	\$350.00	= \$ _____

- Any aircraft brought into the exhibit hall will be escorted from the landing area to the booth..
- Escort fees are each way.
- Display materials transported in display vehicles are subject to material handling charges.
- Weights will be estimated by Brede unless documentation is provided.

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate Total

Est. Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA **by fax** 781.741.5902

Aircraft Escort

ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Rush to:

Brede EXPOSITION SERVICES

c/o YRC Freight
4319 Campground Rd
Louisville, KY 40216

APSCON 2018

Kentucky Exposition Center - South Wing
Louisville, KY
July 9-14, 2018

Exhibitor

Booth

Late to warehouse charges apply after:

July 2, 2018

ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Rush to:

Brede EXPOSITION SERVICES

c/o YRC Freight
4319 Campground Rd
Louisville, KY 40216

APSCON 2018

Kentucky Exposition Center - South Wing
Louisville, KY
July 9-14, 2018

Exhibitor

Booth

Late to warehouse charges apply after:

July 2, 2018

- These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment to the advance warehouse.
- Please make additional copies of these labels as needed.

Important notes: Warehouse is not temperature controlled.

Hazardous materials will not be accepted at the warehouse.

DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:

Brede EXPOSITION SERVICES
Kentucky Exposition Center - South Wing
937 Phillips Lane
Louisville, KY 40209

APSCON 2018

Kentucky Exposition Center - South Wing
Louisville, KY
July 9-14, 2018

Exhibitor

Booth

Do not deliver prior to:
July 9, 2018

DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:

Brede EXPOSITION SERVICES
Kentucky Exposition Center - South Wing
937 Phillips Lane
Louisville, KY 40209

APSCON 2018

Kentucky Exposition Center - South Wing
Louisville, KY
July 9-14, 2018

Exhibitor

Booth

Do not deliver prior to:
July 9, 2018

- These shipping labels are provided for your convenience to assist in preparing shipments direct to the show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.

Important note: Hazardous materials will not be accepted at show site.



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



Order Form

Complete this form to request a pre-printed outbound bill of lading and shipping labels for your outbound shipment. Forms and labels will be delivered to your booth at show site.

Requests must be submitted by: June 25, 2018

Notes

- Please complete one form per shipment.
- Please review the *Material Handling Information*, *Material Handling Rate Schedule*, and *Limits of Liability* forms.
- **Do not leave Bills of Lading in your booth!**

Outbound Shipping Information

Consigned to (Ship to): _____
Attention: _____
Destination (Street Address): _____
City: _____ State: _____ Zip: _____

Method

Ground

☐ YRC Freight ☐ Other Ground _____

Air

☐ TTS ☐ Other Air _____ ☐ Next Day ☐ 2nd Day ☐ Deferred

Freight Charges Guaranteed By

Company/Exhibitor: _____
Attention: _____
Permanent Street Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

Shipping Label Request

of Shipping Labels Requested: _____

Exhibitors using FedEx or UPS must provide pre-printed labels with the account number.

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Booth Number

Bill of Lading & Labels Request



Exhibit Services

Reliable trade show shipping services





The show must go on!

YRC Freight is ready to customize transportation solutions for any exhibit shipment, any size load, delivering great service, savings and simplicity.

After the show, specify YRC Freight for the move out on the materials handling agreement (MHA), then give us a call. We'll take it from there.

And if others handle your trade show shipping, remember to tell them about YRC Freight savings and service.

Delivering confidence at the show

- 100% inbound service guarantee* at no additional cost
- On-site Exhibit managers monitor your inbound shipments for on-time, smooth move ins
- Time-Critical expedited
- Comprehensive North American coverage and online visibility

Giving you more for your money

- Lowest trade show shipping fees in the industry
- 30 days free storage prior to the show; a great way to save when moving from show to show
- No detention fees at trade shows
- No extra fees for weekend/after-hour pickups

Keeping it simple for you

- Exhibit customer service representatives available 24/7; call 1-800-531-EXPO (3976)
- Around-the-clock assistance with quotes, bookings, tracking or expediting
- Single-shipment transportation for your entire display
- Online shipment visibility throughout the move on my.yrcfreight.com

* Subject to applicable Tariffs and Rules and Conditions publications.

Confidence Delivered.®

yrcfreight.com | 800.531.EXPO (3976) |  Live Chat



BEST CHOICE:



TRADESHOW SUCCESS



WORLD-WIDE LOGISTICS



Tradeshow Transportation Specialists

Tradeshow Management SIMPLIFIED

Your Official Freight Carrier for APSCON Expo 2018 Louisville KY July 11-14, 2018



With over 100 years of industry experience, TTS truly understands the importance of on-time delivery, exceptional service and 24-hour live accessibility. With a network of agents stretching to every corner of the world, we are big enough to guarantee your on time delivery and make your tradeshow the success you've planned for.



Round-the-clock tradeshow freight services 7 days a week... even holidays and after hours!

Contact a Tradeshow Specialist Today!

Call Toll Free:

1-877-744-7887

Email:

info@tshow.com

Visit Us Online:

www.tshow.com

San Diego Convention Center



Have you ever seen a logistics company advertise their “tradeshow division” and asked them what that really means?

Is tradeshow freight handled differently than any other freight?
Is staff trained any differently?
Do they have over 100 years experience in the trade show industry?

If the answer is “no” you should take a look at TTS. At TTS Logistics, we don’t promote a tradeshow “department” because our entire company is comprised of tradeshow and event logistics specialists!

TTS Logistics Promises To:

Research your shows, verify site address and move-in/out dates and times
Research advanced warehouse options, addresses and deadline dates
Research contractor drayage rates and determine which delivery site is more economical

Consider how pickup and delivery times affect material handling charges to and from the show
Check show schedules and advise if shipping show-to-show or round-trip will avoid extra fees

Provide all shipping documents and preprinted labels prior to pick up of your materials
Provide International logistics which understand the unique rules and regulations between countries

Provide installation and dismantle services OR schedule pickup and delivery that best work with your existing services
Provide a personal and dedicated account manager familiar with you and your company’s tradeshow procedures



Affiliations:



I have had other companies wanting my business and I tell them I am happy with the service TTS gives me, even if their service is cheaper. It is my loyalty/comfort zone that matters. I have a good working relationship with TTS and that means more to me than saving a few dollars and having a headache every time I have a problem. TTS always knows the best way to handle things and that is why I love working with them!

Tradeshow Coordinator
VirtualScopics, Inc.

LIVE 24/7 customer service representatives!

24-hr online tracking with TTS Track!

For Your Tradeshow Success, Contact a TTS Specialist Today!

1-877- 744 - 7887 | info@tshow.com | www.tshow.com



Tradeshow Transportation Specialists

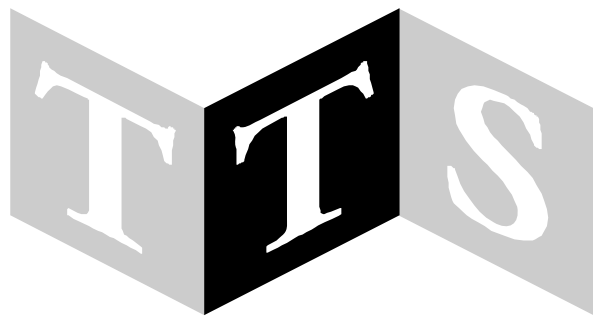
BEST CHOICE:



TRADESHOW SUCCESS



WORLD-WIDE LOGISTICS



**Tradeshow
Transportation
Specialists**

Delivery Facility:

Address 1:

Address 2:

City/ST/Zip:

TTS BOL #

Show: APSCON Expo 2018

Exhibiting Company:

BOOTH:

OF

TTS Logistics, Inc. (877) 744-7887



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



Information Form

We have provided these definitions to acquaint you with specific guidelines for labor. Trade shows, conventions and special events in this vicinity are governed by local union contracts. Please review the following information in order to better understand the applicable union jurisdictions. If you have any questions once you have read this, please address them directly to Brede Exposition Services.

The unpacking, erection, assembling, dismantling and packing of displays and equipment may be done by full-time employees of an exhibiting company who will be staffing the exhibit. The official labor contractor for the exposition will have skilled craftsmen to assist exhibitors who wish to hire labor to perform these services. Arrangements for temporary labor can be made through the official service contractor. Official labor order forms are included in the exhibitor service manual.

Material Handling

Exhibitors may hand-carry their materials into the exhibit facility. The use of flat trucks and other mechanical equipment, however, is not permitted. Brede Exposition Services will control access to the loading docks in order to provide for a safe and orderly move-in/out. Only full-time employees of the exhibiting company will be allowed to hand-carry items. Unloading or reloading at the dock of any and all contracted carriers will be handled by Brede Exposition Services.

Booth Labor

Union exhibit labor claims jurisdiction for the installation, dismantling and initial cleaning of prefabricated exhibits and displays when this work is done by persons other than the company personnel. Full-time employees of the exhibiting companies, however, may set their own exhibits without assistance from exhibit labor. Any labor services that may be required beyond what your regular full-time employees can provide must be rendered by exhibit labor. Labor can be ordered in advance by submitting the *Labor Order* form, or at show site at the service desk. Proof of the full-time employment status of any personnel working in your booth may be requested by the Union Steward.

Safety

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Brede cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in the assembly/dismantle of your booth, please order labor on the enclosed *Labor Order* form and the necessary ladders and tools will be provided.

Gratuities

Brede Exposition Services requests that exhibitors do not tip our employees. Do not give coffee breaks other than mid-morning and mid-afternoon when union employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a Brede supervisor. Employees of Brede are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all Brede employees.

In General

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed directly to Brede management personnel. It is recommended that any questions arising with regard to union jurisdiction or practices should be directed to a management representative of Brede.



[Find more on Brede.com](http://Brede.com)



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



Order
Form

Submit this form if you would like to order labor from Brede. Labor is available for installation and dismantling of exhibits, and for shrink wrapping and banding of materials.
Enter the Total below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018

Option A: Brede Supervised

- Option for installation to occur prior to exhibitor's arrival.
- Reduce at-show expenses and time spent.
- Labor under Brede supervision is straight time when possible.

☐ Check for Brede Supervised Labor

Installation

Shipped:

- ☐ Warehouse
- ☐ Show site

Blueprints/Instructions:

- ☐ Attached
- ☐ with Display-Crate # _____

Shipment :

- ☐ Crates
- ☐ Boxes
- ☐ Carpet/Pad

Electrical under carpet:

- ☐ Yes ☐ No

Location: _____

Carpet:

- ☐ From Brede
- ☐ Shipped
- ☐ None

Delivery Date: _____

Special Equipment Required: _____

- Brede Supervision costs **30%** of total labor bill.
- There is a **\$50.00** minimum charge for supervision per installation and dismantle.

Dismantle

An Outbound Bill of Lading must be completed and turned in at the Brede Service Desk.

Please provide the following information:

Ship to: _____
Attn: _____
Address: _____
City, ST, Zip: _____

Official show carrier: ☐ Ground ☐ Air

Other carrier*: _____

*Show site Bill of Lading prevails.

Option B: Exhibitor Supervised

- All work is performed under direction of the exhibitor.
- Exhibitor must meet labor at Brede Service Desk at scheduled time.

☐ Check for Exhibitor Supervised Labor

Show Site Contact: _____

Phone #: _____

Labor Rates

Straight Time

\$68.50

Monday-Friday 8:00a.m. - 4:30p.m.

per person per hour

Overtime

\$102.75

Monday-Friday 4:30 p.m. - 8:00 a.m. All day Saturday

per person per hour

Double Time

\$137.00

All day Sunday and observed union holidays

per person per hour

- One hour minimum** per laborer. Labor is then charged in 1/2 hour increments per laborer.
- *Use labor rates at left to complete "Rate per laborer" column based on Straight, Overtime, or Double Time.
- Add Brede Supervision column only if using Option A.
- Multiply Subtotal Labor Cost by .30 for Brede Supervision cost.

Estimate Costs

	Date Time	# Laborers Requested	Est. Hrs. per laborer	Total Hrs.	Rate* per person per hour	Subtotal	Brede Supervision (Subtotal X .30)	Estimated Cost
Installation	_____	X	=		X	= \$	+ \$	= \$
Dismantle	_____	X	=		X	= \$	+ \$	= \$

Important Notes

- A 30% surcharge will be assessed to all Late/Floor orders.
- Orders not cancelled prior to move-in will result in a minimum one-hour charge per laborer requested.
- A credit card on file is required when using Brede.
- All charges must be paid prior to close of show.

Calculate Total

Est. Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders without payment source will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Labor



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



**Order
Form**

Submit this form if you would like to order forklift labor from Brede Exposition Services..
Enter the Total below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018

This service is available to assist you with your setup, unskidding, and/or spotting of machinery once it has been delivered to your booth. You do not need to order forklifts to unload your truck or deliver your freight to your booth from the loading dock.

Please call your Brede Customer Service Representative for a quote if you require a forklift for over 5,000 lbs. capacity, a cage, or a crane.

Forklift Rates

	Up to 5,000 lbs. capacity forklift & operator per hour	Helper per person per hour	
Straight Time Monday-Friday 8:00a.m. - 4:30p.m.	\$153.00	\$68.50	• One hour minimum per laborer.
Overtime Monday-Friday 4:30 p.m. - 8:00 a.m. All day Saturday	\$187.75	\$102.75	• Labor is then charged in 1/2 hour increments per laborer.
Double Time All day Sunday and observed union holidays	\$225.00	\$137.00	

Order Details

Describe work to be done:

- ☐ Spotting of Equipment
☐ Installation/Dismantle of Header
☐ Other _____

Please specify other equipment:

- ☐ Straps
☐ Chains
☐ Fork Extensions

Four (4) Stage Forklift Required: ☐ Yes ☐ No

Contact responsible for move-in: _____ **Phone #:** _____

Estimate Costs

	Date Time	Heaviest Piece (lbs.)	# of Forklifts up to 5,000 lbs. (w/Operator)	Est. Hrs. per Forklift	Rate per hour	Estimated Cost
Installation	_____	_____	_____	X	X \$	= \$
Dismantle	_____	_____	_____	X	X \$	= \$

Important Notes

- 30% surcharge will be assessed to all Late/Floor orders.
- One hour will be charged on orders cancelled without 48 hour notice.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate Total

Est. Total \$ _____

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Forklift

Brede

EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



Order Form

Submit this form if you would like to order hanging signs labor from Brede Exposition Services. Brede is available for assembly, installation, and removal of any hanging signs. Enter the Total below on Order Summary / Payment form. Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018

Signs Conditions

- Must conform to show management rules and regulations and facility limitations.
- Must have approved rigging points with the exception of cloth banners.
- Signs requiring electrical must be in working order and in accordance with the National Electrical Code.
(Place electrical order on the appropriate form).
- A detailed diagram must be forwarded to our office with this completed form prior to the show.

Hanging Signs Rates

Rate for Lift & Crew Per Hour

Straight Time Monday-Friday 8:00a.m. - 4:30p.m.	\$345.00
Overtime Monday-Friday 4:30 p.m. - 8:00 a.m. All day Saturday	\$415.00
Double Time All day Sunday and observed union holidays	\$490.00

- The minimum crew consists of an operator, an additional laborer, and the equipment.
- There is a **one hour minimum** per laborer & equipment. Charges are by 1/2 hour increments thereafter for installation.
- There is a **one hour minimum** charge for the removal of hanging signs.
- Materials and Pick Points will be priced as needed.

Order Details

Weight (lbs) **Height (ft)** **Length (ft)**

Type	Shape	Electrical	Assembly Required
<input type="checkbox"/> Fabric	<input type="checkbox"/> Circle	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> Metal	<input type="checkbox"/> Square	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Wood	<input type="checkbox"/> Triangle	Chain Motor	
<input type="checkbox"/> Truss		<input type="checkbox"/> Yes	
		<input type="checkbox"/> No	

ft from top aisle
(booth # _____)

ft from left side
(booth # _____)

ft from top of sign
to the floor

ft from right side
(booth # _____)

ft from bottom aisle
(booth # _____)

Estimate Costs

	Date Time	Hanging Signs Rate	Est. Hrs.	Subtotal Cost	Brede Supervision (Subtotal X .30)	Estimated Cost
Installation	_____	\$ _____	X _____	= _____	+ \$ _____	= \$ _____
Dismantle	_____	\$ _____	X _____	= _____	+ \$ _____	= \$ _____

Calculate Total

Est. Total \$ _____

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Booth Number

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Hanging Sign



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



**Order
Form**

Submit this form if you will wish to order Brede's cleaning service for your booth in order to maintain booth cleanliness post set-up and throughout the show.
Enter the Total below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018

Cleaning Options

Select	Service	Days	Booth Size (100 sq. ft. minimum)	Advance (per sq. ft.)	Standard (per sq. ft.)	Subtotal
<input type="checkbox"/>	Vacuum once prior to show opening. Includes emptying of waste baskets	1	X	X	\$0.45	\$0.59 \$
<input type="checkbox"/>	Vacuum once prior to show opening and daily thereafter. Includes emptying of waste baskets	3	X	X	\$0.40	\$0.52 \$

If special cleaning services are required, please call the Brede Customer Service Department.

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Cleaning Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA **by fax** 781.741.5902

Booth Cleaning



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



**Information
Form**

Accessible storage will be available to you at this show. If you need to store and access materials that you do not have space for in your booth, such as back up equipment or hand-outs for attendees, accessible storage is an area at show site designated to hold these items for you.



This is not an order form. This service must be ordered on-site.

Notes

- You must sign up for this service and pick up your labels at the Brede Exposition Services desk.
- All freight received at the show will be delivered to your booth space first, and will be placed in accessible storage when properly labeled.
- This is not secured storage.
- This is not empty storage.
- Accessible storage items may not be the first items returned to your booth at the close of the show.
- There will be a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.
- **There is a one time set up charge of \$100.00.**

**Storage
Rates**

Size of Storage Space

sq. ft.

Rate

per day

0-25

\$ 100.00

26-50

\$ 150.00

51-100

\$ 200.00

101-150

\$ 250.00

151-200

\$ 300.00

**Access
Rates**

- There is a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.



Find more on Brede.com



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com

Accessible Storage



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



ADVANCING PUBLIC SAFETY AVIATION



**Order
Form**

Submit this form if the exhibiting company intends to use a contractor other than Brede Exposition Services. If the exhibiting company fails to comply with any or all of the requirements listed below, the non-official contractor will not be permitted to service your exhibit, and Brede Exposition Services must be hired for installation and dismantle labor. The non-official contractor will be able to provide supervision only.

Contractor Requirements

Non-official contractors must use labor supplied by Brede Exposition Services unless the following requirements are fulfilled:

- Exhibitors must return this completed form to Brede Exposition Services at least thirty (30) days prior to the show.
- Non-official contractors must **submit proof of adequate insurance**, in the form of an original policy rider, listing Brede as an additional insured, furnished by their broker to Brede's office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation Insurance.
- Non-official contractors must furnish show management the names, addresses and telephone numbers of key executives for emergency contact.
- All personnel must be properly badged at show site.

Non-official installation and dismantle contractors may provide supervision. Non-official contractors are allowed on the exhibit floor only during official installation and dismantle hours, providing the information above is supplied.

Contractor Information

NON-OFFICIAL CONTRACTOR:

ADDRESS:

PHONE#:

EMAIL ADDRESS:

CONTACT IN BOOTH:

FAX#:

CELL#:

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Booth Number

Non-Official I&D Contractor



EXPOSITION SERVICES

APSCON 2018
LOUISVILLE, KY | JULY 9-14



**Order
Form**

Submit this form if you wish to order signage from Brede.
Enter the Graphics Total below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 25, 2018

Standard Sizes

Standard signs are digitally produced with color copy, mounted on white foam board, and include up to 10 words.

Qty	Size	Advance	Standard	Subtotal
_____	11" X 14"	\$ 87.00	\$ 113.00	\$ _____
_____	14" X 22"	\$ 113.00	\$ 148.00	\$ _____
_____	22" X 28"	\$ 126.00	\$ 164.00	\$ _____
_____	28" X 44"	\$ 185.00	\$ 240.00	\$ _____

Indicate sign copy & layout here

*File conversion, retouching, cloning or color correcting may incur additional labor charges.

Custom Sizes

Brede can provide digital graphic reproduction in custom sizes. Please contact us for full-color, photo-quality, high resolution digital printing in virtually any size for banners, exhibit graphics and more.

Length	Width	Square footage	Advance	Standard	Subtotal
_____	X _____	= _____	\$21.00 per sq. ft.	\$27.25 per sq. ft.	= \$ _____

Ten (10) sq. ft.
minimum order

☐ Foamcore ☐ Masonite ☐ PVC ☐ Plexi ☐ Gatorfoam ☐ Other _____

Select one

- ☐ Vertical
☐ Horizontal

Special instructions

Important Notes

- Orders cancelled will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Subtotal \$ _____

6.0% KY Tax \$ _____

Graphics Total \$ _____

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 6801 Mid-Cities Avenue | Beltsville, MD 20705 | USA by fax 781.741.5902

Graphics



Information Form

Please be sure to inform your show site representative of the following fire regulations to ensure the safety of all parties throughout the duration of the show.

Booth Construction

Booths, platforms and space dividers shall be of materials that are rendered flame-retardant, satisfactory to the local fire department representatives. Coverings for counters or tables used within or as a part of the booth shall be flame-retardant. All electrical wiring and apparatus shall be of a 3-wire UL type approved.

Permits

A permit shall be required for the following:

- Display and operation of any heater, barbecue, heat-producing or open flame device, candles, lamps, lanterns, torches, etc.
- Display or operation of any electrical, mechanical, or chemical device which may be deemed hazardous by the local fire department.
- Use or storage of flammable liquids and dangerous chemicals.
- Display of any internal combustion engine (special requirements available upon request).
- Use of any compressed gases (permit required for 32CF bottles 1/2 full or less).

Obstructions

Aisles and exits, as designated on approved show plans, shall be kept clean, clear and free of obstacles. Booth construction shall be substantial and fixed in position in specified areas for the duration of the show. Easels, signs, etc., shall not be placed beyond the booth area into aisles. Firefighting equipment shall be provided and maintained in accessible, easily-seen locations and may be required to be posted with designating signs.

Flame Retardant Treatment

All decorations, drapes, signs, banners, acoustical materials, cotton, paper, hay, straw, moss, split bamboo, plastic cloth and similar materials shall be flame-retardant unless smaller than 1,232 square inches (28" x 44") if separated from other combustibles by a minimum of 12" horizontally and 24" vertically. Oil cloth, tar paper, nylon and certain other plastic materials cannot be made flame-retardant, therefore their use is prohibited.

Combustibles

Literature on display shall be limited to reasonable quantities (one-day supply). Reserve supplies shall be kept in closed containers and stored in a neat and compact manner in a location approved by the fire department. All exhibit and display empty cartons must be stored in an approved drayage area. If show is under a 24-hour approved manned security program, automobiles are allowed to retain 1 gallon or less of fuel, and gas caps must be taped. Batteries are to be disconnected and taped.

Storage behind booth backwall is strictly prohibited.



[Find more on Brede.com](http://Brede.com)



phone 781.741.5900
fax 781.741.5902
e-mail csbrede@brede.com



Richards Convention Florist, LLC
d/b/a **TEASLEY'S CONVENTION FLORIST**
TAXPAYER ID # 20-8142614
1813 GOLF CLUB ROAD
OLD HICKORY, TN 37138
PHONE: (615) 876-3695 – FAX: (615) 876-9378
INFORMATION: leigh@conventionflorist.com
WEB: www.conventionflorist.com
Like us on Facebook

<u>QUANTITY</u>	<u>ITEM</u>	<u>PRICE</u>	<u>TOTAL</u>
_____	FLORAL ARRANGEMENTS (Designers Choice, NO EXHIBITOR INPUT)	\$ 60.00 to \$85.00 (Price variation denotes size)	_____
_____	FLORAL ARRANGEMENTS (Custom – Call, fax or email your requirements for quote)	\$ 85.00 & Up	_____
_____	BLOOMING PLANTS (Mums, Rieger Begonia or Kalanchoe as available)	\$ 25.00	_____
_____	BROMELIADS (As Available)	\$ 35.00	_____
_____	LARGE POTTED FERNS	\$ 35.00	_____
_____	18" TROPICAL PLANTS	\$ 32.50	_____
_____	2' TROPICAL PLANTS	\$ 37.50	_____
_____	3' TROPICAL PLANTS	\$ 47.50	_____
_____	4' TROPICAL PLANTS	\$ 57.50	_____
_____	5' TROPICAL PLANTS	\$ 67.50	_____
_____	6' TROPICAL PLANTS	\$ 77.50	_____
_____	7' - 8' TROPICAL PLANTS	\$ 97.50	_____
_____	SPECIALTY CONTAINERS & PLANTERS (Contact us for a quote)		_____
		DELIVERY CHARGE	\$ 10.00
		TOTAL	_____

Credit Card Receipts will be emailed the day you are charged. Please set your spam filter to receive from leigh@conventionflorist.com.

Prices are subject to change without notice. There is a significant price increase for on-site orders.

BOOTH NUMBER: _____ SHOW SITE: _____
SHOW NAME: _____ SHOW DATE: _____
EXHIBITOR NAME: _____
STREET ADDRESS: _____
CITY/STATE/ZIP CODE: _____
CONTACT PERSON/PHONE: _____
FAX/E-MAIL: _____

●RENTAL POLICY

1. Orders should be received at least 7 days prior to show opening to facilitate material availability.
2. Cancellations must be received at least 7 days prior to show opening.
3. Items missing from the booth are the responsibility of the exhibitor and an additional charge will be applied.
4. Substitutions may be necessary due to material availability.
5. Rental price includes a decorative container, top dressing, as needed, installation and pickup.

●PAYMENT POLICY

1. We accept company checks and all major credit cards. All amounts due are payable in U.S. Funds. DIRECT BILL IS NOT A PAYMENT OPTION.
2. FULL PAYMENT MUST ACCOMPANY ORDER.

●METHOD OF PAYMENT

AMERICAN EXPRESS® _____ MASTERCARD® _____ VISA® _____ DISCOVER® _____ CHECK ENCLOSED _____ PAYMENT MUST ACCOMPANY ORDER. ORDERS NOT ACCOMPANIED BY A CHECK OR CREDIT CARD INFORMATION WILL NOT BE DELIVERED.

CARD # _____ EXP. DATE _____ 3 or 4 DIGIT SECURITY CODE: _____

NAME AS SHOWN ON CARD: (Please Print) _____

CREDIT CARD BILLING ADDRESS: _____

(If different from above)

BILLING ADDRESS LINE 2: _____

CARDHOLDERS SIGNATURE: (Required) _____



Kentucky Exposition Center

INDOOR ELECTRICAL SERVICE ORDER FORM

Control No. _____
Return to:
Service Desk - KEC
P.O. Box 37130
Louisville, KY 40233-7130
(502) 367-5321
FAX (502) 367-5358
E-mail Exhibitor@ksfb.ky.gov

Name of Event

Date(s) of Event

ONLINE ORDERING NOW AVAILABLE AT WWW.KYEXPO.ORG

PLEASE FILL OUT ORDER FORM BELOW AND ACCOMPANYING PAYMENT FORM:
DISCOUNT ORDERS must be postmarked no later than twenty-one (21) days prior to the first day of the event.
PAYMENT MUST ACCOMPANY ORDER TO RECEIVE DISCOUNT ORDER RATE. **NO EXCEPTIONS.**
Any orders postmarked after that day will be at the regular order rate.

STANDARD ELECTRICAL SERVICE
208/120 Volt AC Single Phase or Three Phase
480/277 Volt AC Single Phase or Three Phase
480 Volt AC Single Phase or Three Phase

CONDITIONS & REGULATIONS

1. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
2. All equipment regardless of source of power must comply with all national, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of show.
4. Prices based on current wage rates and are subject to change without notice.
5. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician". However, all service connections and overload protection to such equipment must be made by "house electrician".
6. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
7. All material and equipment furnished by K.E.C. for this service order shall remain K.E.C.'s property and shall be removed ONLY by K.E.C. at the close of the show.
8. Unless otherwise directed, K.E.C. electricians are authorized to cut floor coverings to permit installation of service.
9. All exhibitor's cords must be the 12/3 wire grounded type. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
10. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connection equipment or special wiring.
11. Discount orders must be postmarked a minimum of twenty-one (21) days prior to first show day.
12. All fountains and pumps should have Ground Fault Interruption (G.F.I.) protection.

Qty	Description	Discount Rate	Regular Rate	Cost
120 Volts Service				
	20 Amp	\$125	\$180	
	20 Amp GFI	\$125	\$210	
	30 Amp	\$150	\$220	
208 Volts Single Phase				
	30 Amp	\$240	\$465	
	60 Amp	\$400	\$690	
	100 Amp	\$525	\$875	
208 Volts Three Phase				
	30 Amp	\$350	\$550	
	60 Amp	\$490	\$755	
	100 Amp	\$650	\$975	
	200 Amp	\$1,010	\$1,835	
480 Volts Single Phase				
	30 Amp	\$300	\$405	
	60 Amp	\$500	\$690	
	100 Amp	\$700	\$875	
480 Three Phase				
	30 Amp	\$450	\$580	
	60 Amp	\$600	\$730	
	100 Amp	\$850	\$1,055	

Electrician ☐ Hours _____

*LABOR & ELECTRIC SUBTOTAL _____

Electrician Straight Time \$70 per hour
 Overtime \$115 per hour

ONE HOUR MINIMUM

Straight time is Monday through Friday, 7:30 a.m. - 4:00 p.m. Overtime is all other hours including weekends. Holidays are double time.

Firm Name _____	
Booth Number _____	
Address _____	
_____ City	_____ Telephone
_____ State	_____ Zip
Authorized By: _____	
_____ Signature	_____ Date

Exhibitors shall pay for any required or requested services, equipment, materials and technicians at prevailing rates and conditions at the time of the event.

Make remittance payable to: **Kentucky Exposition Center**
P.O. Box 37130
Louisville, KY 40233-7130
Check # _____

EXTENSION CORD RENTAL	\$25.00 Discount _____
	\$40.00 Regular _____
	6% KY Sales Tax _____ (for cord rental only)
	Subtotal Extension Cord Rental _____
	*Subtotal Labor & Electric _____
Total Electrical Service Order Form _____	



Exhibitor Company Name:	Show Name:
Billing Company Name:	Show Dates: / / To / /
Billing Company Address:	Incentive Order Deadline: 14 Days Prior to 1ST Day of Show Move-in
City, State / Country, Zip:	Booth / Room #:
Contact Name:	Phone Number: () -
Contact Email:	Cell Number: () -
On-Site Contact:	On-Site Number: () -

When your order is processed, you will receive an email with a link to Smart City Networks payment portal. Payment in full is required prior to the event.

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments.

View complete Terms & Conditions at: orders.smartcitynetworks.com/tc.aspx?center=099

Print Authorized Name Accepting Terms and Conditions:	Authorized Signature Accepting Terms and Conditions:
--	---

<p>Dedicated Wired Internet Routers Allowed</p> <p>Connection speeds of 3Mbps and up</p> <p>Required for:</p> <ul style="list-style-type: none"> • Web Casting • HD Streaming • Routers(wired or wireless) <p>Includes 5 Static Public IP Addresses</p>	<p>Broadband Wired Internet No Wired or Wireless Routers</p> <p>Connection speeds 1.5Mbps Burstable to 3Mbps, DHCP</p> <p>Recommended for:</p> <ul style="list-style-type: none"> • Internet Applications • Social Media • Multi Media Downloads <p>Includes 1 Private IP Address</p>
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Wireless services are NOT included on this form – please contact us for specific rates

ORDER ONLINE: orders.smartcitynetworks.com/ordering.aspx

*****Incentive rate applies to orders received with payment 14 days prior to 1st day of show move-in*****

1. Internet Services – Routers Prohibited	QTY	Incentive	Base	On-Site	Total
a. Broadband Internet Service		\$895	\$1,140	\$1,368	
b. Additional Device for Broadband Service, Per Device Up to 4		\$185	\$220	\$255	
If you require 6 or more devices – Please call (888) 446-6911.					
2. Dedicated Internet Services – Routers Supported	QTY	Incentive	Base	On-Site	Total
a. Dedicated 3Mbps		\$3,495	\$4,370	\$5,244	
b. Dedicated 6Mbps		\$5,900	\$7,375	\$8,850	
c. Dedicated 10Mbps		\$7,850	\$9,810	\$11,772	
d. Upgrade to 29 Public Static IP Addresses		\$995	\$1,194	\$1,433	
Higher Bandwidth Services Available – Please call (888) 446-6911 for quote.					
3. Internet Equipment & Labor	QTY	Incentive	Base	On-Site	Total
a. Switch Rental – up to 24 ports		\$185	\$225	\$270	
b. Patch Cable (up to 50') – Cat5e		\$50	\$62	\$74	
c. Labor / Floor Work – Fee Per Hour		\$125	\$125	\$125	
4. Voice Services: PBX Service – Domestic LD Included	QTY	Incentive	Base	On-Site	Total
a. Single Line – <input type="checkbox"/> Instrument, <input type="checkbox"/> Int'l LD		\$275	\$345	\$414	
b. Speaker Phone Line w/ Polycom Instrument		\$465	\$575	\$690	
5. Special Quote – Attachment A or Statement of Work (if applicable)					
6. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue x (number of lines)					
For extension of 3rd party data circuits (ISDN, DSL, T-1, DS3, Ethernet) please call for quote.					
			SUBTOTAL		
Make Checks Payable to SMART CITY NETWORKS Send Completed Orders with Payment To: 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118 (888) 446-6911 FAX (702) 943-6001 csr@smartcity.com			ESTIMATED 10% TAX / FEES		
			GRAND TOTAL		
Effective January 1, 2018 – December 31, 2018		Customer No: 2018 - 012 -			

Network Security Declaration

Center: Kentucky Expo Cntr (012) - KY

Company Name: _____

Show: _____

Booth / Room #: _____

Customer / Ref #: 2018 - 012 -

The Network Security Policy implemented for this Facility requires Customer(s) adherence to several necessary precautions in order for Smart City to maintain a healthy, viable network for all Customers. This declaration of compliance with the security requirements as noted herein is an acknowledgement of Smart City's filtering policies and must be completed, signed by an authorized Customer representative and mailed or faxed to Smart City prior to the requested network service(s) being activated for Customer's usage.

Network Security Policy:

Smart City requires that all devices directly or indirectly accessing Smart City's network(s) have the latest virus scan software, Windows® security updates, system patches, and any other technological precautions necessary to protect the Customer(s) and others from viruses, malicious programs, and other disruptive applications. Any device(s) which adversely impacts Smart City's network(s) may cause service interruptions to Customer(s) which can lead to disconnection of the Customer's equipment from the network(s), with or without prior notice at Smart City's sole discretion. The device(s) in question will remain disconnected until all issues are adequately resolved. All charges will apply and no refunds will be given. Additional charges may apply for trouble diagnosis and / or problem resolution.

Smart City has implemented filtering policies on all Internet routers. These filters block all inbound Internet Control Message Protocol (ICMP) -- Ping, Traceroute, etc. -- destined to any Smart City Network(s). Smart City understands that Ping and Traceroute are valuable troubleshooting tools; therefore Smart City's Policy does allow ICMP (Ping & Traceroute) packets sourced from any Smart City network(s).

Further, to avoid infection by common Internet worms (Nachi, MSBlaster, LoveSAN, etc.), Smart City has implemented similar filters on the following TCP and UDP port numbers: UDP – 137, 138, 402, 1434 and TCP – 135, 139, 402, 445, 4444.

Customers requiring inbound or outbound access to any of the filtered ports, should contact a Smart City customer service representative in advance of the event with details of the specific requirements so that Smart City may consider the potential of a customized alternative.

Each Customer's business is important to Smart City and with advanced and timely notification of a Customer's needs we are confident that we can provide network services that perform as expected for all clients.

*** **Please inform all show site personnel about the importance of Smart City's Network Security compliance issues** ***

*** **Services are activated after Smart City is in receipt of this signed declaration of compliance with our network security requirements** ***

Device(s) Operating System: _____

Total # of Devices
Connecting to Smart
City's Network: _____

Type of Anti-Virus Software Installed: Norton McAfee Other: _____

Virus Scan Last Updated - Date: ____ / ____ / ____ Security Updates Last Performed - Date: ____ / ____ / ____

Are You Renting Computers? Yes No Rental Company Name: _____

Rental Company Contact: _____ Contact Number: _____

With execution of this document the Customer hereby attests that Customer provided equipment, which will be connected to Smart City's network(s) at the above noted Facility and Show / Event has been properly protected, contains anti-virus software, and the latest patches and security updates have been installed. Customer(s) also accepts the responsibility for the performance of Customer's equipment and understands the conditions placed on service delivery by this document as well as the potential that additional charges may be incurred should Customer's equipment be found to adversely impact Smart City's network(s) performance. The Customer acknowledges that this Network Security Declaration is part of the Customer Contract allowing Smart City to provide requested service(s) and is subject to change without notice.

Signature _____

Date _____

Printed Name _____

Title _____

Floor Plan – Communications Cable

Center: Kentucky Expo Cntr (012) - KY
Show: _____

Company Name: _____
Booth / Room #: _____
Customer / Ref #: 2018 - 012 -

Voice and Data communications cabling. Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

Adjacent Booth or Aisle# _____

Adjacent Booth or Aisle# _____

Adjacent Booth or Aisle#

Adjacent Booth or Aisle#

X = Main Distribution Location (**MDL**) – The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a "**MDL**" before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the "**MDL**" will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the "**MDL**". A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment "**T**".

I / H / PC / C = Location of primary Internet Service "**I**", Hubs "**H**", Patch Cables "**PC**" and / or Computers "**C**". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) _____. **Scale** = 1 Box is equal to _____ ft.

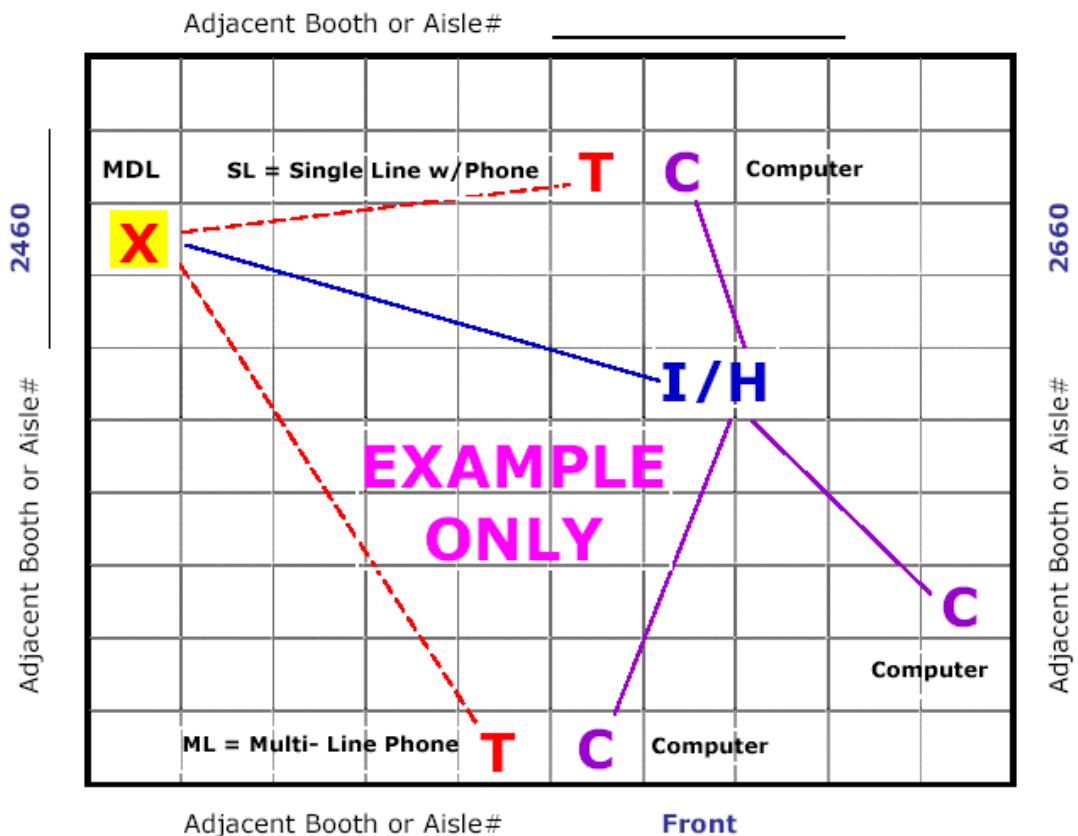
Floor Plan – Communications Cable

Center: Kentucky Expo Cntr (012) - KY
 Show: ABC Example Show

Company Name: ABC Example Company
 Booth / Room #: 1234
 Customer / Ref #: 2018 - 012 - XXX - XXXX

Voice and Data communications cabling. Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).



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Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) 20 x 20 . **Scale** = 1 Box is equal to 2 ft.

DESCRIPTION	QTY	SHOW RATE	TOTAL
VIDEO AND COMPUTER DISPLAY			
26" Display Monitor with Table Stand and Speakers		\$ 295.00	
32" Display Monitor with Table Stand and Speakers		\$ 395.00	
32" Display Monitor with USB Playback, HDMI Input, Table Stand and Speakers		\$ 425.00	
42" Display Monitor with Table Stand and Speakers		\$ 495.00	
42" Display Monitor with USB Playback, HDMI Input, Table Stand and Speakers		\$ 525.00	
50" Display Monitor with Table Stand and Speakers		\$ 695.00	
60" Display Monitor with Table Stand and Speakers		\$ 1,295.00	
72" Floor Stand for 32" to 50" Monitor with Order Above (Includes Mounting Brackets)		\$ 125.00	
72" Floor Stand for 32" to 50" Monitor without Order Above (Includes Mounting Brackets)		\$ 340.00	
Shelf for 72" Floor Stand		\$ 45.00	
Wall Mount Bracket for up to 32" Monitor with Order Above		\$ 45.00	
Wall Mount Bracket for up to 50" Monitor with Order Above		\$ 95.00	
Wall Mount Bracket without Display Monitor Order without Order Above		\$ 150.00	
DESKTOP and LAPTOP COMPUTER with Windows 7 and Office 2013			
Desktop - 3.0 GHZ, 4 GB RAM, 160 GB HD and 17" LCD Flat Panel Monitor		\$ 175.00	
Laptop - 3.0 GHZ, 4 GB RAM, 250 GB HD with VGA Output and Cable		\$ 195.00	
Laptop - 3.0 GHZ, 4 GB RAM, 250 GB HD with HDMI Output and Cable		\$ 225.00	
MISC EQUIPMENT			
VGA to HDMI Converter		\$ 45.00	
Computer Speakers		\$ 45.00	
Wireless Keyboard and Mouse		\$ 65.00	
PROJECTION			
LCD Support Package (6'0" Screen, Cart and Cables)		\$ 180.00	
LCD Projector (3000 Lumens)		\$ 595.00	
LCD Projector (5000 Lumens)		\$ 795.00	
VIDEO			
DVD Standard Player with HDMI Cable		\$ 75.00	
DVD Blu-ray Player with HDMI Cable		\$ 95.00	
AUDIO			
Wireless Handheld Microphone with Floor Stand		\$ 175.00	
Wireless Lavalier Microphone		\$ 175.00	
Wireless Head Set Microphone		\$ 175.00	
Audio Mixer Board		\$ 85.00	
Sound System: Speakers, Stands and Audio Mixer (Small = 0-50 people)		\$ 185.00	
Sound System: Speakers, Stands and Audio Mixer (Large = 50-100 people)		\$ 285.00	
Computer Audio Interface with Audio Order, Above		\$ 60.00	

Additional Services Available Call 1-877-581-2874

Equipment Total:

PLEASE COMPLETE BOTH SIDES

Equipment Sub-Total From Page 1:

Handling Charge = 25% of Equipment Total or Minimum \$125.00

TOTAL CHARGES:

On-Site Information:

Contact _____ Cell Phone _____ Delivery Booth Location _____
 Delivery Date _____ Delivery Time _____ Pick-Up Date _____ Pick-up Time _____

Billing Information:

Company _____ Contact _____ Order Date _____
 Address _____ City _____ State _____ Zip Code _____
 Phone # _____ Fax # _____ Email _____

Payment Information:

Card Type _____ Card # _____ Exp. Date _____
 Name on Card _____ Signature of Cardholder _____
 Cardholder Address _____ City _____ State _____ Zip _____

Terms and Conditions:

Full Payment must be submitted with order to guarantee equipment.

Orders received after deadline date will incur a 10% rate increase.

DEADLINE DATE IS JUNE 09, 2018

Cancellations made 15 days prior to delivery date are subject to a 30% cancelation charge.

Cancellations made 7 days prior to delivery date are subject to a 100% cancelation charge.

Customer is responsible for the safe return of equipment and will be billed for any damages or loss to equipment.

Customer must be present to sign for delivery and pick-up.

EMAIL ORDER TO: joel@avpg.com

"Thank You For Your Order"



KENTUCKY EXPOSITION CENTER

COMPRESSED AIR – WATER – DRAINAGE SERVICE ORDER FORM

Online Ordering Now Available at www.kyexpo.org/facilityservices.html

Credit card information will **ONLY** be accepted online or over the phone.

Discount orders must be completed online or postmarked with payment no later than (21) days prior to the first show day.

Any order made online or postmarked after the designated discount date will be charged the regular rate – **no exceptions**.

Event Name: _____ Event Date(s): _____

Company Name: _____ Booth #: _____

Contact: _____

Address: _____ City/State/Zip : _____

Phone: _____ Email: _____

Connection rates listed below cover bringing service from main line to booth. All work performed within booth attaching lines to equipment will be charged on a time and material basis in addition to connection fees. A separate connection fee will be made for each piece of equipment using connected service, whether connected direct or otherwise.

COMPRESSED AIR: 125 PSI	Discount Order Rate	Regular Order Rate	TOTAL
_____ Service Charge for each line run from main line to booth	\$150.00	\$200.00	_____
_____ Each additional connection within booth	\$100.00	\$125.00	_____
_____ Additional charges for compressor rental <i>(When applicable. Contact KEC Service Desk for details.)</i> plus KY sales tax			_____

Circle size of connections required – 1/4" 1/2" 3/4"

Circle location of connection(s) – Left Rear Right

CFM Required _____ PSI Required _____

NOTE: Pressure may vary. No guarantee can be made of minimum or maximum pressure.

If pressure is critical, exhibitor should arrange to have a pressure regulator valve installed.

Service is only available in South Wings A, B and C. For service in North Wing, please call for quote.

WATER: Minimum 50 PSI / Maximum 90 PSI / Outlet is 3/4"	Discount Order Rate	Regular Order Rate	TOTAL
_____ Service Charge for first connection	\$100.00	\$140.00	_____
_____ Each additional connection	\$ 60.00	\$ 90.00	_____
_____ Fill up only (each time)	\$100.00	\$140.00	_____

NOTE: Service is only available in the North Wing, South Wings A, B and C, West Wing and Pavilion.

DRAINAGE:	Discount Order Rate	Regular Order Rate	TOTAL
_____ Service Charge for first connection	\$100.00	\$200.00	_____
_____ Each additional connection	\$ 45.00	\$ 65.00	_____
_____ Additional charges for water pump <i>(When applicable. Contact KEC Service Desk for details.)</i> plus KY sales tax			_____

NOTE: Service is only available in the North Wing, South Wings A, B and C, West Wing and Pavilion.

PLUMBER:	Discount Order Rate	Discount Overtime Rate	Regular Order Rate	Regular Overtime Rate	TOTAL
	\$70.00	\$105.00	\$115.00	\$172.50	_____

GRAND TOTAL _____

All work performed on equipment by KEC service personnel including repairs, tracing malfunctions, etc., will be charged at prevailing rates in one-hour increments (minimum charge of one hour). Orders received less than 36 hours prior to the show may not be installed in time for opening. **Prices are subject to change without notice.** If you prefer to pay by check complete a service order form and submit to the address below.

Kentucky State Fair Board | ATTN: FINANCE DEPT. | PO Box 37130 | Louisville, KY 40233

For information regarding services and payment procedures, please call (502) 367-5227. Revised 11/10/2015



Kentucky Exposition Center

Catering & Private Events Menu

Levy Restaurants

KEC-SALES@LEVYRESTAURANTS.COM

FULL CATERING MENU

You're Invited.

Take a seat at our family table, where over 30 years of culinary and hospitality experience come together with heart and commitment. We've built our reputation on offering world class best service in showcase locations. From stadium seats to once-in-a-lifetime campus ceremonies, your occasion is our passion. You're invited to cherish this moment.



KENTUCKY EXPOSITION CENTER

BREAKFAST

Design-Your-Own Breakfast	B1-3
Breakfast Action Stations	B4
Beverage Selections	B5

LUNCH

Lunch Chef's Tables™	L1-3
Lunch Table Enhancements™	L4
Box Lunch	L5

RECEPTIONS

Reception Menus	R1-3
Reception Stations	R3-7
Carving Stations	R8

DINNER

Design-Your-Own Plated Dinner	D1-2
Dinner Chef's Tables™	D2-5
Design-Your-Own Chef's Table™	D6

DESSERT

Dessert Tables	DS1-2
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BEVERAGES

Specialty Bars and Beverages	BV1-2
Bar Selections	BV3-4
Wines by the Bottle	BV5

Kentucky Exposition Center
937 Philips Lane Louisville, KY
40209

Hannah Woosley
502-614-7879

Robbin Chapman
502-614-7992

MADE-TO-ORDER MORNINGS

Start your day off right with our traditional continental breakfast and add your favorites for a custom dining experience!

TRADITIONAL CONTINENTAL BREAKFAST

A selections of seasonal fruits and berries
Assorted breakfast pastries
Assorted fruit juices
Coffee and an assortment of hot teas
14.95 PER PERSON

Enhance the breakfast experience for guests by adding the following to your Continental

- Scrambled egg, bacon and Cheddar sandwich on a buttery croissant
- Hickory-smoked ham, Swiss cheese and scrambled egg on a pretzel roll
- Breakfast burrito filled with scrambled eggs, pico de gallo, Chihuahua cheese

SANDWICH ADDITIONS 8.95 PER PERSON

Selection of individual fruit flavored low-fat yogurts and assorted
Greek yogurts 4.95 PER PERSON

Oatmeal Bar
hot rolled oats, fresh and dried fruit, slivered almonds, brown sugar and
whole and non fat milk 8.95 PER PERSON

BRUNCH TABLE - FARM TO TABLE

Assorted Breakfast Pastries
to include danish, cinnamon rolls and warm flaky croissants with sweet cream
butter and raspberry jam

Pancakes
Seasonal fresh blueberry, vanilla bean cream, brown sugar syrup

Egg Benedict
English muffin, poached egg, tarragon hollandaise sauce

Southern-Style Grits
with crispy country ham

Mini country fried steak and sausage gravy

Griddled breakfast meats
Breakfast sausage, thick cut bacon and ham

Fresh Seasonal Fruit

Assorted Jucies
Coffee and Assortment of Hot Teas
40.95 PER PERSON

Down Home Bloody Mary Bar - Up Grade - 10.95 PER PERSON

All prices are subject to a 22% service charge and a 6% sales tax

Events of (20) guests or less are subject to a small group fee per meal function

MADE-TO-ORDER MORNINGS

LOUISVILLE CLASSIC BREAKFAST

Assorted Breakfast Pastries

Fresh Seasonal Fruit

Choose one of the following:

- Scrambled Eggs
(Cheddar cheese optional)
- Hot Oatmeal
with fresh and dried fruit, almonds and brown sugar

Kentucky Country Ham

Seasoned Fried Potatoes
with peppers and onions

Warm Biscuits

with butter and preserves

Assorted juices, coffee and hot tea

22.95 PER PERSON

BRIGHT-EYED BREAKFAST

Assorted Breakfast Pastries

Fresh Seasonal Fruit

Choose one of the following:

- Scrambled Eggs
(Cheddar cheese optional)
- French Toast Casserole
with maple syrup
- Hot Oatmeal
with fresh and dried fruit, almonds and brown sugar
- Chef-Attended Omelet Station
with a wide variety of fresh vegetables including red peppers, onions, mushrooms and spinach, assorted meats and cheeses including bacon, ham, Cheddar and Jack cheeses. Served with pico de gallo and salsa.

ADDITIONAL ATTENDANT FEE FOR THIS SELECTION

Bacon and Breakfast Sausage

Breakfast Potatoes
with peppers and onions

Smoked Salmon

thinly sliced with cream cheese, capers, tomatoes, red onion and bagels

Selection of low fat and Greek Yogurts with fruit

Assorted juices, coffee, and tea

32.95 PER PERSON



All prices are subject to a 22% service charge and a 6% sales tax
Events of (20) guests or less are subject to a small group fee per meal function

MADE-TO-ORDER MORNINGS

BREAKFAST ENHANCEMENTS

The following may be added to any of our breakfast chef table menus

Assorted Breakfast Pastries 36 PER DOZEN

Assorted Muffins 36 PER DOZEN

Local Fresh Bagels with cream cheese 39 PER DOZEN

Turkey Sausage 3.95 PER PERSON

Biscuits and Gravy 4.95 PER PERSON

Breakfast Burrito

scrambled eggs, pico de gallo and queso fresco 8.95 PER PERSON

Vegetable Hash 3.95 PER PERSON

Kentucky Scramble

farm fresh eggs, peppers, onions, smoked ham and Cheddar cheese
4.95 PER PERSON

GLUTEN FREE BREAKFAST

An Array of Fresh Sliced Fruits, Berries and Melons

Smoked Turkey and Broccolini Scramble
with Boursin cheese and grape tomatoes

Twin Potato Hash
with caramelized onions, sweet and russet potatoes, peppered bacon
and oven-dried tomatoes

Served with Fresh Squeezed Juice, Coffee and Tea

23.95 PER PERSON



All prices are subject to a 22% service charge
and 6% sales tax

Events of 20 guests or less are subject to a
small group fee per meal function

MADE-TO-ORDER MORNINGS

BREAKFAST ACTION STATIONS

The following tables may be added to any of our breakfast menus
Served for a minimum of 30 people.

OMELET STATION

Chef-Attended Omelet Station with a wide variety of fresh vegetables including red peppers, onions, mushrooms and spinach, assorted meats and cheeses including bacon, ham, Cheddar and Jack cheeses. Served with pico de gallo and salsa.

16.95 PER PERSON PLUS ATTENDANT FEE

HOT IRON WAFFLES

Made to order by our Chefs and served with a selection of seasonal fruits, whipped cream, warm maple syrup, whipped sweet butter, shaved chocolate, candied pecans and dusted with powdered sugar

16.95 PER PERSON PLUS ATTENDANT FEE

EGGS BENEDICT

Made to order by our Chefs featuring traditional eggs Benedict with Canadian bacon, Maryland crab Benedict with fresh lump crab meat, our smoked salmon Benedict, or our country Benedict topped with Virginia ham on a homemade biscuit.

18.95 PER PERSON PLUS ATTENDANT FEE



All prices are subject to a 22% service charge and a 6% sales tax

Events of (20) guests or less are subject to a small group fee per meal function

MADE-TO-ORDER MORNINGS

ALL DAY BEVERAGE SELECTION

Beverage service is based on one hour unless otherwise noted.

SOFT DRINK, BOTTLED WATER AND JUICES

Assorted soft drinks, juices, and water 8.95 PER PERSON

SIGNATURE COFFEE TABLE

Gourmet coffee, herbal teas with flavored syrups, wildflower honey, orange and lemon zest whipped cream, chocolate curls, sugar swirl sticks and selected sweeteners 7.95 PER PERSON

INFUSED WATER

Chef's choice of fresh fruit infused water includes two flavors. 7.95 PER PERSON

FRESH BREWED ICED TEA BAR

Assorted green and fruit-flavored herbal teas served with fresh cut lemons and simple syrup 7.95 PER PERSON

CONTINUOUS BEVERAGE SERVICE

Coffee, Selection of Hot Teas, Soft Drinks and Bottled Water

Four Hours 29.95 PER PERSON *Eight Hours* 36.95 PER PERSON

NON-ALCOHOLIC BEVERAGES

SIGNATURE COFFEE & TEA BAR

Coffee and Tea the way you want it. Fresh Brewed specialty coffee and organic teas served with rock-candy stirrers, orange and lemon peels, multiple sugars and sweet heavy cream. 8.95 PER PERSON

HOT CHOCOLATE

A candy bar in a cup! Delicious warm chocolate with fresh whipped cream, chocolate sprinkles, delightful mini marshmallows, flavored syrups and all the fixin's! 7.95 PER PERSON



All prices are subject to a 22% service charge and a 6% sales tax

Events of (20) guests or less are subject to a small group fee per meal function

MORE THAN JUST A SNACK

CLASSIC BREAKS

Menus for the meals between meals.

BALANCED SELECTIONS FOR GRAB & GO

Assorted energy and granola bars
Trail mix
Dark chocolate
Fresh whole fruits
12.95 PER PERSON

THE POWER PLAY

Give your team a winning advantage with these delicious treats that will be sure to keep their momentum going!

Caramel, cheese and buttered popcorn
Ballpark peanuts
Soft pretzels with hand-crafted dips and spreads
housemade beer cheese, chipotle and yellow mustards,
smoked almond bacon spread
Fresh seasonal fruits and berries
8.95 PER PERSON

CREATE YOUR OWN ENERGY MIX

An assortment of gourmet favorites allow guests to customize a sweet, savory or spicy combination. Served with assorted seasonal whole fruits. 50 guest minimum. Select 5

- Dried papaya and pineapple
 - Banana chips
 - Dates
 - Yogurt raisins
 - Yogurt-covered peanuts
 - Smoked almonds
 - Pretzel sticks
 - Sesame sticks
 - Salted roasted peanuts
 - Rice crackers
 - Green wasabi peas
- 8.95 PER PERSON

SEASONAL FRESH FRUIT PLATTER

Served with strawberry yogurt sauce 7.95 PER PERSON

GARDEN FRESH SEASONAL CRUDITÉS

Individually packaged with buttermilk ranch dipping sauce — great on the go! 5.95 PER PERSON

PRETZEL BREADSTICKS WITH ASSORTED DIPS

Warm pretzel breadsticks served with 4 dips: smoked bacon, cheddar and chive; spiced stout mustard, jalapeño beer cheese and chocolate peanut butter 7.95 PER PERSON



All prices are subject to a 22% service charge and a 6% sales tax

Events of (20) guests or less are subject to a small group fee per meal function

MORE THAN JUST A SNACK

CLASSIC BREAKS *(continued)*

ASSORTMENT OF ENERGY BARS AND GRANOLA BARS

5.95 PER PERSON

MARKET WHOLE FRUIT

The best of the season! Apples, bananas and local seasonal picks

4.95 PER PERSON

ASSORTED INDIVIDUAL LOW-FAT FRUIT YOGURTS

4.95 PER PERSON

FRUTA CUPS

Individually packaged slices of select fruits with chili salt and fresh lime — a refreshing snack with a kick! 5.95 PER PERSON

GLUTEN FREE SNACK BASKET

There's something for everyone! Lärabar Pecan Pie Bars, Food Should Taste Good Olive Tortilla Chips, caramel and Cheddar popcorn, Eden Organic Wild Berry Mix and NuGo FREE Dark Chocolate bars.

12.95 PER PERSON

SWEET BREAKS

THE CUPCAKE BAR

A variety of Chef's favorites served with ice-cold low-fat and whole milk.

12.95 PER PERSON

DARK CHOCOLATE MOUSSE PARFAIT

Chocolate Woodford Bourbon Mousse, roasted pecan, whipped cream and blackberry compote. 12.95 PER PERSON

WARM COOKIES AND MILK

You can smell them now...warm, fresh baked jumbo cookies! Giant peanut butter, chocolate chip and oatmeal cookies served warm on griddles with seasonal fruits and berries. Accompanied by ice-cold low-fat and whole milk. 7.95 PER PERSON

BOURBON BREAD PUDDING

6.95 PER PERSON



All prices are subject to a 22% service charge and a 6% sales tax

Events of (20) guests or less are subject to a small group fee per meal function

LUNCH WITH PERSONALITY

LUNCH CHEF'S TABLES

All Chef's Tables include coffee and tea.

DEEP SOUTH SMOKE HOUSE

Smoked Applewood Beef Brisket

With our signature barbecue sauce

Barbecued pulled chicken or pork with rolls

Crispy Fried Chicken Salad

Crisp romaine, spring greens, red onion, tomato and croutons, chipotle ranch dressing and topped with fried chicken breast and fresh grilled corn

Cucumber, Corn and Bean Salad

with smoked Cheddar, Applewood bacon, citrus vinaigrette

Sweet and Sour Slaw Crisp

shaved cabbage tossed with Vidalia onions and distilled vinegar finished with sea salt and parsley

Brussel Sprout Potato Salad

Chopped eggs, celery, ramps, butter pickles, smoked pepper mayo

Peach Cobbler

with whipped cream

32.95 PER PERSON

GOURMET MARKET SANDWICH AND SALAD TABLE

"ZLT" Flatbread Sandwich

grilled zucchini, vine ripe tomatoes, jalapeño Jack cheese and romaine served on chargrilled flatbread brushed with sun-dried tomato pesto

Double Pretzel Crusted Chicken Sandwich

Dijon and crushed pretzel coated chicken with provolone, Dijon aioli and frisée on a pretzel roll

Field Green Salad

field greens, grape tomatoes, red onion, cucumber and aged balsamic vinaigrette

Caesar Salad

duo of kale and romaine with shaved Parmesan, garlic-Parmesan croutons and housemade Caesar dressing

Grilled Chicken Breast Salad

with red grapes, celery and toasted almonds tossed in a poppy seed dressing and served with silver dollar rolls and Bibb lettuce cups

Quinoa Tabbouleh Salad

with tomatoes, cucumber, parsley and fresh lemon

Kettle Chips

Chef's Selection of Gourmet Dessert Bars

26.95 PER PERSON



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LUNCH WITH PERSONALITY

LUNCH CHEF'S TABLES (continued)

WRAPS AND BOWLS

With ingredients like quinoa, kale, fresh veggies and more, you can't go wrong with the fresh table of assorted whole wheat tortilla wraps and salad bowls! Wrapped and ready to go for a working lunch or graze at your own pace!

Wraps Include*:

Grecian

grilled chicken breast, quinoa, housemade hummus, kalamata olives, feta cheese, cucumbers, pepperoncini, tomato, red onion with Greek vinaigrette

Korean Steak Wrap

kalbi-marinated beef, Napa cabbage, roasted corn, carrots, tomato and Asian Louis dressing

Buffalo Chicken Wrap

grilled chicken tossed in buffalo hot sauce with baby spinach, Napa cabbage, romaine, carrots, tomato, celery, red onion and blue cheese dressing

**substitute the Tofu Power Wrap for one of the wraps above if you prefer a non meat based option*

Tofu Power

firm tofu, quinoa, Tuscan kale, tomato, chickpeas and pumpkin seeds with a light chia basil dressing

• Grilled Vegetable and Pasta Salad

cavatappi pasta, grilled zucchini, red onion and red pepper tossed with a parsley vinaigrette

• Field Greens Salad

with grape tomatoes, cucumbers, lemon pickled red onions and aged balsamic vinaigrette

Kettle Chips

Lemon Bars Dusted with Powdered Sugar

28.95 PER PERSON

GLUTEN FREE LUNCH CHEF'S TABLE

Hoffman's Market Sausages

DC half smoke, spicy Italian and kielbasa with gluten-free rolls and assorted condiments

House Kettle Chips

with roasted garlic Parmesan dip

Southern Cobb Salad

with hard cooked egg, smoke house bacon, tomatoes, Cheddar, olives and honey-mustard ranch

Chef's Choice of Gluten Free Dessert

26.95 PER PERSON



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LUNCH WITH PERSONALITY

LUNCH CHEF'S TABLES *(continued)*

BRECKENRIDGE PICNIC TABLE

Grilled Local Smoked Sausage

Served with traditional condiments

Slow Smoked Spare Ribs

With cornbread, whisky barbecue sauce

Apple Cranberry Waldorf salad

Granny Smith, red delicious, celery grapes coconut, brown sugar sour cream dressing

Mustard Potato Salad

Coleslaw

with sweet and sour dressing

Seasonal Fresh Fruit Cobbler

with oatmeal streusel topping

34.95 PER PERSON

DIY SANDWICH...*make yourself just how you like it!*

Assorted Fresh Breads, Rolls and Butter Lettuce

Sliced Luncheon Meats

shaved roast beef, smoked ham, roasted turkey

Housemade "Chicken Salad"

or upon request ask for Egg or Tuna Salad

Assorted Cheeses

Swiss, provolone and Cheddar

Traditional Condiments

mayonnaise, mustard, lettuce, tomato, red onion and pickles

Kettle Chips

Cookies, Brownies and Blondies

20.95 PER PERSON

LIGHTER AND BRIGHTER LUNCH

Going Green Salad

with fried green tomato romaine, spinach, broccoli, cucumber and herbed-champagne dressing

Farro, Corn and Green Bean Salad

with lemon tahini dressing

Chicken Picatta

lightly breaded and served hot with a lemon caper sauce

Charred and Chilled Salmon

Summer bean and snap pea salad with pickled red onions and black sesame vinaigrette

Italian Sausage and Tomato Pasta

with hot with roasted peppers, kale, crushed tomatoes, olives and parsley

Assorted Cupcakes

28.95 PER PERSON



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LUNCH WITH PERSONALITY

LUNCH TABLE ENHANCEMENTS

The following may be added to any of our lunch chef table menus

CHEF-MADE SOUPS

- Roasted Tomato Basil 4.95 PER PERSON
- Corn and Crab Chowder 5.95 PER PERSON
- Hearty Chicken Noodle 4.95 PER PERSON
- Wild Mushroom 4.95 PER PERSON

COLD SALADS

- Italian Chopped Salad
with pasta, bacon, tomatoes, red onion and Gorgonzola cheese and
honey mustard vinaigrette 4.95 PER PERSON
- Turkey Cobb Salad
herb-roasted turkey breast, romaine, cucumber, bacon, blue cheese
and hard-cooked egg with blue cheese dressing 4.95 PER PERSON
- Greek Salad
romaine, cucumber, tomato, kalamata olives, chickpeas,
pepperoncini, feta cheese and fresh oregano with a red wine
vinaigrette topped with crispy pita strips 4.95 PER PERSON
- Loaded Macaroni Salad
with bacon, hard cooked eggs, Cheddar and tomatoes
3.95 PER PERSON
- Mustard Potato Salad
with Dijon mustard dressing 3.95 PER PERSON
- Coleslaw
crisp cabbage in a sweet and sour dressing 2.95 PER PERSON
- BLT Salad
with Cheddar cheese and buttermilk dressing 4.95 PER PERSON
- Classic Caesar salad
with garlic croutons and shaved Parmesan 4.95 PER PERSON



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LUNCH WITH PERSONALITY

Box Lunch

Minimum 20 boxed lunches. Maximum 3 sandwich selections.

Choose 1 sandwich per box

- Roast Beef
with tomatoes, sweet onion jam and Boursin cheese on focaccia
- Chicken Breast Torta Sandwich
chicken breast with spicy aioli, chipotle Jack cheese, lettuce, cilantro and tomato
- Smoked Turkey
bacon, tomato, lettuce and herb aioli on wheat bread
- Ham and Swiss Cheese
with mustard butter on pretzel bread
- "ZLT" Flatbread Sandwich
grilled zucchini, tomatoes, jalapeño jack cheese and sundried tomato pesto

Box Lunch Includes:

Grilled Vegetable Pasta Salad
with grilled zucchini, red onion and red pepper tossed with a parsley vinaigrette
Whole Seasonal Fresh Fruit
Bag of Kettle-style Chips
Freshly Baked Cookie
Bottled Water

A great option for the grab and go lunch! 19.95 PER PERSON



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RECEPTIONS REINVENTED

RECEPTION MENUS

Build a perfect reception from a variety of gourmet to classic signature dishes. 50 piece minimum for each item selected

HOT SELECTIONS



Southern Cuban Press Sandwich
with roast pork, Shaved Country Ham, Swiss cheese and local
bread butter pickles 3.50 PER PIECE

Four Cheese Tomato Melt
"grilled cheese" on traditional sourdough 2.50 PER PIECE

Beef Wellington Bites
with horseradish cream 3.95 PER PIECE

Kentucky Bourbon Wing
Celery Stick and Buttermilk 3.95

Signature Crab Cakes
with lemon aioli 5.00 PER PIECE

Housemade Corned Beef Reuben
with Gruyere cheese and Louis dressing 3.95 PER PIECE

Chicken Cordon Blue
with blue cheese sauce 3.50 PER PIECE

Ginger Chicken Satay
served with sweet chili sauce 3.00 PER PIECE

Sizzling Short Rib Satay
with Thai peanut sauce 4.00 PER PIECE

Basil-Garlic Shrimp Satay
with chili lime mint sauce 4.00 PER PIECE

Pan Seared Potstickers
with sweet chili and sesame soy 3.00 PER PIECE

Chicken and Waffle
Brown sugar syrup, pickled banana peppers 3.50 PER PIECE

Tavern-Style Classic Mini Beef Burger
with American cheese and our secret sauce 3.50 PER PIECE

Firehouse Mini Burger
with applewood bacon and barbecue sauce 4.00 PER PIECE

Barbecue Mini Cheese Burger
with artisan Cheddar, barbecue sauce and topped
with crisp bacon 4.25 PER PIECE

House-Smoked Brisket and Cheddar Cheese Quesadilla
with avocado crema 3.00 PER PIECE

Ancho Chicken and Jack Cheese Quesadilla
with salsa verde 3.00 PER PIECE

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charge and a 6% sales tax

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RECEPTIONS REINVENTED

HOT SELECTIONS *(continued)*

Baby Spinach and Brown Mushroom Quesadilla
with pico de gallo 3.00 PER PIECE

Slow-Roasted Prime Rib Mini Slider

with smoked Cheddar, caramelized onions and barbecue
sauce 4.00 PER PIECE

Breaded Chicken Parmesan Mini Slider

with marinara and fresh mozzarella 3.50 PER PIECE

Filet of Beef Slider

with herb shallot butter 4.00 PER PIECE

Turkey Patty Slider

with sun-dried tomato pesto, sautéed mushrooms and Swiss cheese
3.50 PER PIECE

COLD SELECTIONS

MINI CHILLED SHRIMP SHOOTERS

Classic Fisherman's Wharf Style

with lemon horseradish cocktail sauce 4.00 PER PIECE

Bayou-Blackened

with rémoulade sauce 4.00 PER PIECE

Pesto-Marinated

with lemon aioli 4.00 PER PIECE

Seared Sesame Tuna Wonton

served with ocean salad and wasabi cream 4.50 PER PIECE

Smoked Salmon Cracker

with crème fraîche, capers and red onion 4.00 PER PIECE

Crab Salad

on puff bouche with tobiko 4.00 PER PIECE



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RECEPTIONS REINVENTED

COLD SELECTIONS *(continued)*

Shrimp Ceviche

4.00 PER PIECE

Seared Steak

with horseradish cream on crispy endive spear 4.00 PER PIECE

GRILLED ARTISAN BREAD CROSTINI

Pumpkin and Goat Cheese

with toasted walnuts, dried cranberry and sherry drizzle
on Asian pear "crostini" 3.50 PER PIECE

Tomato, Basil and Cambozola

with artisan olive oil 3.50 PER PIECE

Whipped Ricotta

with olive salad 3.50 PER PIECE

Beef Carpaccio

garlic aioli and Parmesan 4.00 PER PIECE

RECEPTION STATIONS

Pleasing to even the pickiest eaters

ARTISAN CHEESE BOARD

Artisan selection of local and imported farmstead cheeses.

Accompanied by assorted housemade chutneys, local honeys, artisan breads and crackers.

13.95 PER PERSON

NACHO AND SALSA BAR

Zesty beef chili, spicy queso sauce, crispy corn tortilla chips and our house salsa verde, pico de gallo, salsa rojo and habanero. Served with sour cream, jalapeños and signature hot sauces.

12.50 PER PERSON

ANTIPASTI

A selection of hot and cold Italian specialties perfect for any party!

Imported cured meats, cheeses, local seasonal vegetables, marinated olives with warm spinach and artichoke fondue. Served with a variety of flatbreads, crostini and bread sticks.

14.95 PER PERSON

MEAT AND CHEESE STATION

Hard salami, smoked sausage beef sticks, housemade beer cheese spread, smoked almond bacon dip, marinated mozzarella, olives and lavosh

13.95 PER PERSON



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RECEPTIONS REINVENTED

RECEPTION STATIONS *(continued)*

MOZZARELLA AND MEDITERRANEAN DIPS AND SPREADS

Mozzarella di buffalo, marinated bocconcini and basil pesto, eggplant caponata, rosemary goat cheese, whipped lemon feta, tomato jam. All served with crisp cucumbers, pita chips and toasted crostini.

12.95 PER PERSON

KENTUCKY VEGETABLES AND SPREADS

Pickled carrots, radish, local heirloom tomatoes, baby purple cauliflower, green beans, baby squash, pimento cheese spread, benedictine

11.95 PER PERSON

GOURMET FOCACCIA

A fun assortment of artisan grilled focaccia bread with a selection of toppings served hot

Fennel sausage, wild mushrooms and Asiago cheese

Shaved salami, arugula and provolone cheese

Roma tomatoes, basil and fresh mozzarella Pulled chicken, basil pesto and four cheeses

12.95 PER PERSON

GRILLED CHEESE STATION

Assorted breads (sourdough, rye, whole wheat) and cheeses (Gruyère, Cheddar, fontina, American) and toppings (bacon, apples, pears, pickles, oven-roasted tomatoes, caramelized onions) to build YOUR favorite grilled cheese!

11.95 PER PERSON PLUS ATTENDANT FEE



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RECEPTIONS REINVENTED

RECEPTION STATIONS *(continued)*

FRESH AND EXOTIC FRUIT

An elaborate display of seasonal local and tropical fresh fruits and berries. Served with strawberry yogurt dip.

9.95 PER PERSON

BRUSCHETTA D'ITALIA

Tomato basil with Parmesan and extra virgin olive oil
Kalamata olive tapenade with chèvre cheese
Roasted wild mushroom with Gorgonzola cheese
Caramelized onion with Taleggio cheese

7.95 PER PERSON

YUKON GOLD POTATO BAR

Yukon Gold Mashed or Baked Potatoes accompanied by roasted corn, caramelized onions, smoked bacon, shredded sharp Cheddar cheese, green onions, whipped butter, sour cream, chives, cracked black pepper

9.95 PER PERSON

Upgrade to Colossal Stuffed Potato

HUGE double stuffed baked potato served with toppings listed above

10.95 PER PERSON

GARDEN FRESH VEGETABLE BASKET

Chef's colorful selection of the freshest market vegetables. Served with buttermilk ranch dip, garlic hummus, fresh basil pesto and assorted crackers and breadsticks.

7.95 PER PERSON

CHARCUTERI PLATTER

Prosciutto, Tasso Ham, Salami, Assorted Cheese and Olives with Lavosh and Crostini

10.95 PER PERSON

WORLDWIDE WING TABLE

Choose from a variety of classic and exotic flavors, served with a variety of dipping sauces and crisp vegetables.

- Classic spicy buffalo
- Hawaiian pineapple soy glazed
- Crispy, firecracker grilled chili and lime
- Tabasco orange glazed
- Grilled Tex mex
- Smokey BBQ and glazed-bourbon molasses

Choose four 12.95 PER PERSON

Choose five 13.95 PER PERSON

Get them all! 16.95 PER PERSON



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RECEPTIONS REINVENTED

RECEPTION STATIONS *(continued)*

MEATBALL BAR

A selection of our hand crafted meatballs served with a basket of fresh rolls to soak up the sauce!

- Traditional beef with marinara sauce
- Chicken with green chile verde sauce
- Thai pork meatball with ginger-soy barbecue sauce

11.95 PER PERSON

GOURMET MAC-N-CHEESEY TABLE

Classic comfort food kicked up a notch!

- Buffalo chicken with Jack and blue cheese
- Smoked pork, green chile and Cheddar
- Chorizo and Jack cheese with tortilla crust
- White cheese mac with spinach and artichokes
- Smoked Cheddar with BBQ potato chip crust
- Pico de Gallo, Chihuahua cheese and crisp tortilla strips

Choose three 12.95 PER PERSON

Choose four 14.95 PER PERSON

BURGERS! BURGERS!

Mini burgers bar, build your own!

- Turkey Burger
Sun-dried tomato pesto, sautéed mushrooms and Swiss cheese
- Beer Cheese Burger
Beer cheese burger, topped with a sliced dill pickle and tomato
- Cheddar Cheese Burger
Artisan Cheddar burger, topped with a bacon onion jam
- Barbecue Burger
Artisan Cheddar, barbecue sauce and topped with crisp bacon
- Meatloaf Burger
Housemade meatloaf patty, sautéed mushrooms and gravy

Choose three 12.95 PER PERSON

Choose four 14.95 PER PERSON

PASTA ACTION STATION *Chef-prepared to order pasta station. Choose two pastas and two sauces*

Featuring rotini, cavatappi, penne, and farfalle pasta with your choice of Alfredo, Marinara, Pesto.

14.95 PER PERSON

ASIAN STATION

A taste of Chinatown!

- Pan Seared Potstickers
- Shrimp Spring Rolls
- Crab Rangoon
- Wok Seared Asian Vegetables

12.95 PER PERSON



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RECEPTIONS REINVENTED

RECEPTION STATIONS *(continued)*

"KENTUCKY PROUD" *A selection of our favorite locally themed items!*

Slow smoked pork roast, fried tabasco onion, bacon onion jam served with mini rolls

Bourbon smoked chicken wings, Kentucky bleu cheese dip

Southern style 4- cheese mac

Mini country fried steak slider

18.95 PER PERSON

GLUTEN FREE RECEPTION

Chicken Wing Sampler

with garlic-Parmesan, classic buffalo and honey mustard

Philly Cheese Steak Nacho

with shaved Ribeye with onions, tomato and bell peppers, Monterey Jack and corn tortillas with giardiniera

BLT Martini

with crisp romaine, shredded Cheddar, smoked bacon and buttermilk dressing in a martini glass

Fresh Vegetable Crudites

with ranch and chili-lime crema dips

28.95 PER PERSON



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RECEPTIONS REINVENTED

CARVING STATIONS

Carving stations are a great way to complement your additional menu selections. Chef attendant fee applies. 50 guest minimum.

CARVED WHOLE BEEF TENDERLOIN

Served with peppercorn sauce, horseradish cream and artisan rolls

24.95 PER PERSON

SUGAR-CURED HAM

With bourbon aioli, grain mustard, country biscuit and artisan rolls

17.95 PER PERSON

ULTIMATE "BLT" MINI SANDWICHES

Hickory-smoked bacon, lettuce, vine-ripe tomatoes, wheat toast and mayonnaise

15.95 PER PERSON

ROASTED TURKEY BREAST

Served with cranberry and apricot chutneys, herb aioli and artisan rolls

14.95 PER PERSON

SOUTHERN-STYLE SMOKED BRISKET

Served with our signature BBQ sauce, crispy onion straws and mini rolls

16.95 PER PERSON

GARLIC-ROASTED BEEF STRIP LOIN

Wild mushroom sauce, grain mustard, creamy horseradish sauce and artisan rolls

22.50 PER PERSON

CARVED TO ORDER LOCAL SAUSAGES

Bourbon Smoked Bratwurst, kielbasa, spicy Italian, spicy giardiniera, assorted mustards and fresh bakery rolls

13.95 PER PERSON

CHEF CARVED CHAR SUI BONE-IN SHORT RIBS

Spicy hoisin sauce 19.95 PER PERSON

ROASTED PORK LOIN

Spicy apricot chutney, whole grain mustard aioli and

artisan rolls 18.95 PER PERSON



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DISTINGUISHED DINNERS

DESIGN-YOUR-OWN PLATED DINNER

Let your taste buds decide and create a personalized menu by selecting one of your favorites from each course

SALADS — *Served with rolls and sweet butter* Please select

one salad

- Iceberg wedge served with grape tomatoes, red onions, blue cheese and crisp bacon with a creamy blue cheese dressing
- Caesar salad, crisp romaine, Parmesan and garlic croutons with Caesar dressing
- Field greens, grape tomatoes, red onion, cucumbers with aged balsamic vinaigrette
- Arugula and goat cheese, walnuts, shallots, fried green tomatoes Rosemary honey vinaigrette
- Spinach and apple salad, toasted walnuts, chevre cheese and red onions with a cider vinaigrette
- Heirloom tomato salad with fresh mozzarella, basil and balsamic syrup
- Cherry tomato and Bocconcini mozzarella salad with wild baby arugula and pesto vinaigrette
- Bibb lettuce, poached pears, candied pecans and crumbled blue cheese
- Southern cobb salad with fried chicken breast, crispy smoked bacon, tomatoes, avocado, gorgonzola cheese, chopped egg, romaine lettuce and sweet onion dressing

ENTRÉES — *Served with local and seasonal vegetables*

Please select one entrée

- Lemon and herb chicken breast with potato purée, grilled broccolini and lemon garlic sauce
- Roasted pork shoulder-pan seared sweet potatoes, hericot verts, bourbon barbecue Glaze
- Pan seared diver scallops, risotto, wilted spinach and beurre blanc
- Charred grilled filet mignon, parmesan potato and asparagus

Henry Bain steak sauce ADD 8.00 PER PERSON



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DISTINGUISHED DINNERS

DESIGN-YOUR-OWN PLATED DINNER *(continued)*

DESSERT — *Served with coffee and a selection of herbal teas*

Please select one dessert

- New York style cheesecake with berry compote
- Pound cake finished with seasonal berries and whipped cream
- Chocolate paradisi cake with toffee and caramel sauce
- Signature six layer carrot cake
- Chocolate trifecta — chocolate mousse, chocolate cake, chocolate brownie, raspberry sauce

Your custom three course menu 38.95 PER PERSON

DINNER CHEF'S TABLES

All Chef's Tables include rolls and sweet butter, coffee and a selection of herbal teas.

FARM STAND — *From produce to poultry, it is about fresh singular goodness!*

Farmer's Market Dips, Veggies and Crostini
with fresh crisp, farmstand vegetables, focaccia crostini, red pepper hummus, garlic Parmesan and French onion dips

Locally Grown Grilled Vegetables and Mushrooms
with balsamic glaze

Market Fresh Fruit
chef's selection of the season's finest

Niman Ranch Smoked Pork Loin Sandwich
with caramelized sweet onions, lettuce, vine-ripe tomatoes on toasted focaccia bread

Farmstead Cheeses
with assorted flatbreads, crackers and honeys

Tomato, Basil and Mozzarella Salad
with olive oil and balsamic vinegar

Grilled Vegetable Pasta Salad
cavatappi pasta, grilled zucchini, red onion, and red peppers in a parsley vinaigrette

Hoffman's Market Local Sausage Sampler
Featuring smoked bratwurst, kielbasa and spicy Italian sausages. Served with Dijon, whole-grain and yellow mustards, sautéed peppers and onions and apple cabbage slaw.

Free Range Roasted Rosemary Garlic Chicken
with roasted potatoes

Homemade Seasonal Pie
with vanilla whipped cream

61.95 PER PERSON

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DISTINGUISHED DINNERS

DINNER CHEF'S TABLES *(continued)*

THE STEAKHOUSE

- Iceberg Wedge
with grape tomatoes, red onions, crisp bacon and creamy bleu cheese dressing
- Sliced Heirloom Tomatoes
with goat cheese and topped with roasted mushrooms and walnut vinaigrette
- Chilled Jumbo Shrimp Cocktail
with classic cocktail sauce and horseradish
- Petite Filet
with chasseur sauce
- Roasted Lemon-garlic Chicken
with natural jus
- Creamed Spinach
in a fennel bechamel sauce
- Colossal Double Stuffed Baked Potato
hollowed out and stuffed with buttery, mashed potatoes and topped with Cheddar Cheese
- Red Wine-braised Wild Mushrooms
with shallots
- Traditional Bread Pudding
served warm caramel sauce accompanied by a seasonal fruit crisp and vanilla bean ice cream

48.95 PER PERSON PLUS ATTENDANT FEE

PICNIC IN THE PARK

- Kosher-Style Hot Dogs
with mustard, pickles, onions and relish
- Italian Sausage
with sweet red and green peppers, onions and giardiniera on Italian rolls
- Grilled Herb Chicken Breast
with sautéed spinach and natural au jus
- German-Style Potato Salad
with mustard dressing and herbs
- Macaroni Salad
with fresh herbs, cucumber, celery and fresh herb vinaigrette
- Cookies, Brownies and Crisp Rice Treats

25.95 PER PERSON

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DISTINGUISHED DINNERS

DINNER CHEF'S TABLES *(continued)*

LOCAL CHEF TABLE

Fried Chicken

Kentucky Hot Brown

Roasted turkey, fried biscuit, roasted tomatoes, crispy bacon,
Mornay sauce

Macaroni and Cheese

Country Green Beans

Warm Cornbread

Bibb Lettuce Salad

with candied pecans, strawberries, local goat cheese and a
white balsamic vinaigrette

Bourbon Bread Pudding

42.95 PER PERSON

ASIAN DELIGHTS

Asian Snack Attack

With wasabi peanuts, rice crackers, white wasabi peas and
Asian snack mix

Pan Seared Potstickers

with sweet chili and sesame soy dipping sauces

Vegetable Eggrolls

with sweet-n-sour sauce

Crispy Wings

Hot mustard, sweet Thai dipping sauce

Char Sui Bone-in Short Ribs

with spicy hoisin sauce

Chicken Stir Fry

with lo mein noodles, Asian vegetables and teriyaki sauce

Dragon Noodle Salad

with steamed glass noodles, Asian vegetables and a light ginger
soy dressing

Chinese Chicken Salad

with radicchio, spinach, napa, fried wontons and a spicy
Asian dressing

41.95 PER PERSON



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DISTINGUISHED DINNERS

DINNER CHEF'S TABLES *(continued)*

THE SOUTHERN SMOKEHOUSE

12 Hour-smoked and Barbecued Beef Brisket

Slow-smoked Barbecued Chicken

Barbecued Baked Beans

Cheddar Corn Bread
with honey butter

Horseradish Cole Slaw

Mustard Potato Salad

Fresh Watermelon

Peach Cobbler
with whipped cream

38.95 PER PERSON

Upgrade your Southern Smokehouse with bone-in short rib served with sweet vinegar barbecue sauce as a carving item!

10.95 PER PERSON

GLUTEN FREE DINNER CHEF'S TABLE

Chef Carved Filet Mignon
with Bordeaux mushroom sauce

Grilled Asparagus
with hollandaise sauce

Roasted Fingerling Potato

Mesculin Greens

with Parmigiano Reggiano and red wine vinaigrette

Roasted Beets

with Chevre and citrus vinaigrette

Chef's Choice of Gluten Free Dessert

42.95 PER PERSON PLUS ATTENDANT FEE



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DISTINGUISHED DINNERS

DESIGN-YOUR-OWN CHEF'S TABLE

Individualize your menu to suit your event. The ultimate in customization!

SALADS

Please select 2 options

- Italian chopped salad with grilled chicken, bacon, blue cheese, tomato and pasta with honey Dijon vinaigrette
- Chopped vegetable salad with mixed greens, olives, artichokes and Gorgonzola cheese with red wine vinaigrette
- Caesar salad with crisp romaine, Parmesan and garlic croutons with creamy Parmesan dressing
- Southern salad with baby field greens, assorted berries, spiced pecans and blue cheese with white balsamic vinaigrette

ENTREES

Please select 2 options

- Low country shrimp and grits, spicy garlic lemon butter sauce
- Peppercorn-crusted tri tip sirloin with rosemary demi and horseradish cream
- Chicken pot pie – Maple bacon Brussel sprouts
- Grilled salmon with lemon burre blanc
- Slow-roasted prime rib with natural jus and horseradish cream
ADD 5.00 ADDITIONAL PER PERSON
- Herb-roasted beef tenderloin with merlot demi and truffle aioli
ADD 8.00 ADDITIONAL PER PERSON

PASTA

Please select 1 option

- Penne pasta with spicy marinara, asiago cream, fresh basil and shaved Parmesan
- Rigatoni pasta with tomato-basil sauce, spinach and ricotta cheese
- Traditional Lasagna

SIDES

Please select 2 options

- Au gratin potatoes with four cheeses and fresh thyme
- Loaded mashed potatoes with smoked bacon, sour cream, chives, Cheddar and scallions
- Classic creamed spinach with crispy leeks and Parmesan
- Bistro roasted vegetables with the season's finest fresh herbs and olive oil
- Creamed sweet corn with slab bacon and scallions

Your Custom Chef's Table includes coffee and tea 38.95 PER PERSON

May we suggest adding a dessert? DS1

All prices are subject to a 22% service charge and a 6% sales tax

Events of (20) guests or less are subject to a small group fee per meal function

DESSERT REDEFINED

DESSERT MENUS

SIGNATURE DESSERTS — *Minimum of 50 people.*

A selection of our signature desserts! Carrot cake, chocolate paradisi cake, Chicago style cheesecake, cupcakes, taffy apples, mini low-fat yogurt parfaits, sweet dessert shots, cookies, brownies and gourmet dessert bars.

14.95 PER PERSON

Vanilla bean Ice Cream ADD 3.00 PER PERSON

THE CUPCAKE BAR

A variety of flavors of Chef's favorites served with ice-cold low-fat and whole milk. 10.95 PER PERSON

CAKES IN JARS

Assorted jars filled with layers of cake, fruit, sauce, cream, fudge and topped with ice cream! Like a trifle in a jar! 9.95 PER PERSON

- Vanilla Pound cake with strawberry ice cream
- Banana Foster cake, fresh bananas, caramel sauce and vanilla ice cream
- Caramel brownie, chocolate fudge, chocolate sauce and vanilla ice cream

FRESH AND EXOTIC FRUIT TABLE

An elaborate display of seasonal local and tropical fresh fruits and berries. Served with strawberry yogurt dip. 8.95 PER PERSON

COBBLER BAR

Fresh-baked fruit blueberry with oatmeal crust and peach with cinnamon almond topping. Served warm with vanilla bean ice cream. Ask our chefs about their seasonal selections! 8.95 PER PERSON

WARM COOKIES AND MILK

Chocolate chunk and peanut butter cookies served fresh out of the oven on griddles. Accompanied by ice-cold milk in shooters. 7.95 PER PERSON

FONDUE STATION

Chocolate and caramel fondue served with a colorful display of mini cookies, seasonal fresh fruit, flavored cake bites and marshmallows. 9.95 PER PERSON



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DESSERT REDEFINED

DESSERT MENUS *(continued)*

DONUT SUNDAE BAR

Glazed donuts toasted on our flat grill served with vanilla bean ice cream and sweet fruit compote. 9.95 PER PERSON

HOMEMADE SEASONAL PIES

With vanilla whipped cream. 9.95 PER PERSON

Vanilla bean ice cream ADD 3.00 PER PERSON

THE MINI FLOAT BAR

A variety of flavors including Brown Cow, Cherry Blossom, Lemon Chill, Dreamsicle, and Apple Pie served with hand-scooped ice cream and sorbet. 12.95 PER PERSON

CHEF PREPARED KENTUCKY CREPE

Hand-made crepes filled with sweetened cream cheese and served with your choice of warm peaches, cherries jubilee, Grand Marnier oranges, or chocolate or caramel fondue and vanilla whipped cream. 9.95 PER PERSON



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BEVERAGES

SPECIALTY BARS AND BEVERAGES

MARTINI BAR *A timeless classic!*

Icy cold Ketel One Vodka or Bombay Sapphire, served with a bevy of garnish. Also available are the ultimate Cosmopolitan, Apple Martini and the Lemon Drop. 12.95 PER PERSON

BLOODY MARY BAR

A fabulous starting point! – See latest Bloody Mary Suites Offer

Classic Smirnoff or Ketel One Vodka, zesty bloody Mary mix, and a smorgasbord of garnishes including celery, pepperoncini, cheeses, sausage and a variety of special sauces. 14.95 PER PERSON

PROSECCO BAR *The rising star of the cocktail world!*

Get the party started with some bubbles – solo or with an assortment of fruit juices. Also available are our signature A Wink and A Kiss, Italian 75 and Prosecco Punch cocktails. 12.95 PER PERSON

SANGRIA BAR — *Bianca, Rosada and Rojo rule!*

Sample three sensational sangria – White, Rosé and Red that provide fresh and fruity fun for everyone. 12.95 PER PERSON

LANGUID LIMEADE

A sophisticated mix of housemade limeade, kiwi, green apple and fresh rosemary. Contains no alcohol. 9.95 PER PERSON

BLACKBERRY BRAMBLE

Tanqueray Gin, Chambord, fresh blackberries, lemon juice, sugar and club soda play so well together. 13.95 PER PERSON

BLUEBERRY LIMEADE

Brisk housemade limeade, Smirnoff vodka, fresh blueberries, agave nectar and fresh mint brighten your day. 13.95 PER PERSON

MODERN MARGARITA

Sauza Conmemorativo Tequila, Cointreau, Prickly Pear Syrup and fresh lime juice give this a modern spin. 13.95 PER PERSON

Bartender fee required.

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SPECIALTY BARS AND BEVERAGES *(continued)*

ORANGE APPLE CIDER

A refreshing blend of Bacardi 'Oakheart' Spiced Rum, Aperol orange liqueur, Angry Orchard Crisp Apple Cider and sugar with orange and apple slices. 13.95 PER PERSON

RYE SCOFFLAW

Everything old is new again with this sassy and spicy mix of Bulleit Rye, vermouth, lemon juice, grenadine, ginger ale and orange bitters. 13.95 PER PERSON

SPICED SWEET TEA

This smooth take on a Southern classic that includes Captain Morgan Spiced Rum, housemade lemonade, tea and sugar is sure to become a tradition. 13.95 PER PERSON

SPIKED APPLE

Spice things up with a little Jack Daniel's, Angry Orchard Crisp Apple Cider, peach schnapps, pomegranate syrup and a cinnamon stick. 13.95 PER PERSON

VICTORY LANE HURRICANE

Celebrate with some Bacardi and Captain Morgan Spiced Rum, Disaronna amaretto, pineapple and orange juice and pomegranate syrup with a dash of bitters and a maraschino cherry. 13.95 PER PERSON

CRAFT AND MICRO BREW BEERS 7.95 EACH

(3-5 total beer selections)

- Blue Moon White Belgium Ale
- Fat Tire (Where available)
- Leinenkugel Summer Shandy (Available seasonally)

SUPPORT LOCAL BREWERIES BY CHOOSING FROM
OUR LIST OF BREWS UNIQUE TO THIS REGION

Bartender fee required.

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BEVERAGES

BAR SELECTIONS

Beverages are billed on consumption unless otherwise noted

HOSTED PLATINUM BAR

Cocktails

Featuring Tito's Handmade Vodka, Bombay Sapphire, Dewar's 12-year, Maker's Mark, Jameson, Bacardi Superior, Jack Daniels, Jose Cuervo Traditional, Hennessey VS 8.50 PER DRINK

Wines by the Glass

Premium Chardonnay 8.00
Premium Pinot Noir 8.00
Premium Cabernet Sauvignon 8.00
Premium White Zinfandel 8.00

Imported Beer 7.00 EACH

Domestic Beer 7.00 EACH

Bottled Water 4.00 EACH

Soft Drinks 3.50 EACH

Juices 4.00 EACH

HOSTED DELUXE BAR

Cocktails

Featuring Svedka Vodka, Bombay, Dewars, Jim Beam, Bacardi Superior, Canadian Club, Jose Cuervo Especial, Christian Brothers Brandy 7.00 PER DRINK

Wines by the Glass

Woodbridge Chardonnay 7.00
Woodbridge Cabernet Sauvignon 7.00
Woodbridge Merlot 7.00
Woodbridge Pinot Grigio 7.00

Cooks Brut 6.00

Imported Beer 7.00 EACH

Domestic Beer 7.00 EACH

Bottled Water 4.00 EACH

Soft Drinks 3.50 EACH

Juices 4.00 EACH

Bartender fee required.



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BAR SELECTIONS *(continued)*

HOSTED PREMIUM BAR

Cocktails

Featuring Gilbey's Vodka, Gilbey's Gin, Clan MacGregor, Early Times, Bacardi, Sauza Gold, E&J Brandy 6.50 PER DRINK

Wines by the Glass

Featuring, Copper Ridge Chardonnay, Cabernet, Merlot and White Zinfandel 7.00 PER DRINK

Imported Beer 7.00 EACH

Domestic Beer 7.00 EACH

Bottled Water 4.00 EACH

Soft Drinks 3.50 EACH

Juices 4.00 EACH

PACKAGE BAR SERVICE

All package bar service includes domestic and imported beer, wines by the glass, soft drinks and bottled water.

	2-Hr. Package	3-Hr. Package	4-Hr. Package
Platinum Brands	31.00	39.00	47.00
Deluxe Brands	28.00	35.00	44.00
Premium Brands	25.00	33.00	41.00
Beer and Wine	22.00	29.00	36.00

Cash bar options available — minimum sales applies to all cash bars.
Bartender fee required.



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WINES BY THE BOTTLE

BUBBLY

- Cook's Brut 32.00
- Korbel Brut, California 40.00
- Moet Chandon 187ml 24.00

HOUSE WINE

- Copper Ridge Chardonnay 32.00
- Copper Ridge Merlot 32.00
- Copper Ridge Cabernet Sauvignon 32.00
- Copper Ridge White Zinfandel 32.00

PREMIUM WINE

- Woodbridge by Robert Mondavi 35.00
- Chardonnay 35.00
- Merlot 35.00
- Cabernet Sauvignon 35.00
- Pinot Grigio 35.00
- White Zinfandel 35.00
- Greystone Chardonnay 40.00
- Mark West Pinot Noir 40.00
- Avalon Cabernet Sauvignon 40.00
- Cline Cellars "Ancient Vines" Costa Country Zin 40.00
- Gascon Mendoza Malbec 40.00
- Beringer White Zinfandel 40.00

DELUXE WINES

- Cakebread Chardonnay 95.00
- Chimney Rock Cabernet Sauvignon 95.00

Bartender fee required.

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CUSTOM
FURNITURE

Accent

TRADESHOW & EVENT FURNISHINGS



Accent on Service...
Accent on Excellence!

www.GetAccent.com

A-1 Sofa - Black Suede
83"L x 32"D x 32"H

A-2 Loveseat - Black Suede
59"L x 32"D x 32"H

A-3 Chair - Black Suede
39"L x 32"D x 32"H

A-4 Bench - Black Suede
61"L x 20"D x 17"H

A-7 Corner - Black Suede
33"L x 33"D x 28"H

A-8 Armless - Black Suede
31"L x 33"D x 28"H

A-9 Half Ottoman - Black
Suede
72"L x 36"D x 18"H



A-1

UPTOWN... BLACK SUEDE



A-2



A-3



A-4



A-7



A-8



A-9



B-1

B-1 Sofa - Tan Suede
79"L x 34"D x 32"H

B-2 Loveseat - Tan Suede
54"L x 34"D x 32"H

B-3 Chair - Tan Suede
32"L x 34"D x 32"H

C-1 Sofa - Black Leather
77"L x 34"D x 32"H

C-2 Loveseat - Black Leather
54"L x 34"D x 32"H

C-3 Chair - Black Leather
32"L x 34"D x 32"H

NEWPORT... TAN SUEDE



B-2



B-3



C-1

LAREDO... BLACK LEATHER



C-2



C-3

E-1 Sofa - White
77"L x 34"D x 32"H

E-2 Chair - White
53"L x 34"D x 32"H

E-3 Bench - White
53"L x 27"D x 16"H

E-4 Sofa - Red
77"L x 34"D x 32"H

E-5 Chair - Red
53"L x 34"D x 32"H

E-6 Bench - Red
53"L x 27"D x 16"H



E-1

SOUTH BEACH... WHITE/RED LEATHER



E-2



E-3



E-4



E-5



E-6



CHARGED!

**Electric Required for following products*

CHARGED...



E-11

E-11 Juiced Sofa
72"L x 31"D x 32"H

E-12 Juiced Love Seat
55"L x 31"D x 32"H

E-13 Juiced Chair
33"L x 31"D x 32"H

E-8C White Rectangle Cocktail
47"L x 23"D x 16"H

E-10C White Cube End Table
20"L x 20"D x 20"H

D-6C Black Cube End Table
24"L x 24"D x 20"H

M-5J Bar Table - White / Chrome
30"Dia x 42"H

E-14C Tall Pub Table - White
60"L x 25"D x 42"H

E-15C Short Pub Table - White
60"L x 25"D x 30"H

**E-UL Under Lighting Add-on
*Available on E-8C, E-14C, and
E-15C*



E-12



E-13



E-8C

White Rectangle Cocktail - CHARGED



E-10C

*White Cube End Table -
(Multi Device Charging Cable)*



D-6C

*Black Cube End Table -
(Multi Device Charging Cable)*



M-5J

Tall Bar Table - CHARGED



E-14C



E-15C

**E-UL Under-Lighting Add-on Available on E-8C, E-14C, and E-15C*

WHITE
I-1 Curved Sofa
71"L x 34"D x 30"H

I-2 Curved Bench
71"L x 34"D x 17"H

I-3 Round Ottoman
40"L x 40"D x 17"H

BLACK
I-4 Curved Sofa
71"L x 34"D x 30"H

I-5 Curved Bench
71"L x 34"D x 17"H

I-6 Round Ottoman
40"L x 40"D x 17"H



CONTEMPO...WHITE/BLACK LEATHER



I-1



I-2



I-3



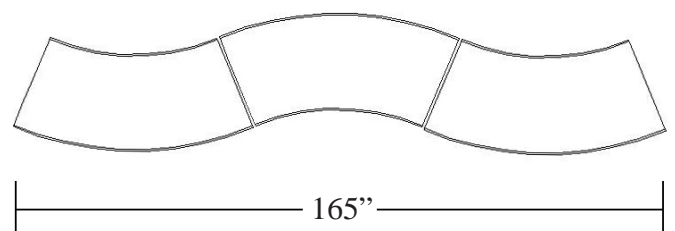
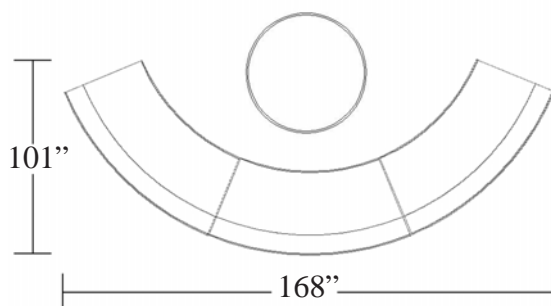
I-4



I-5



I-6





BLACK
H-1 Sectional Loveseat
50"L x 38"D x 29"H

H-2 Sectional Corner
40"L x 40"D x 29"H

WHITE
H-3 Sectional Loveseat
50"L x 38"D x 29"H

H-4 Sectional Corner
40"L x 40"D x 29"H

MONTE CARLO...WHITE/BLACK LEATHER



H-1



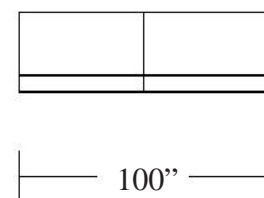
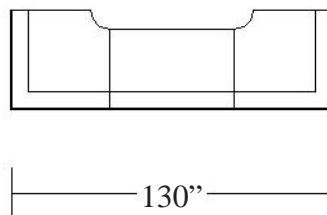
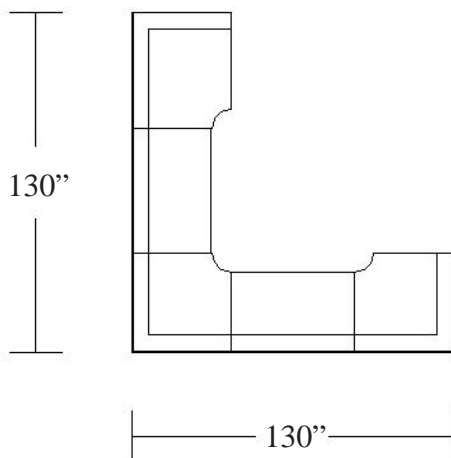
H-2



H-3



H-4



G-1 Sofa - Red
78"L x 41"D x 30"H

G-2 Chair - Red
40"L x 36"D x 30"H

G-3 Bench - Red
61"L x 21"D x 17"H

I -10 Da Vinci
Folding Sofa - White
74"L x 35"D x 36"H
Flat (74"L x 48"D x 18"H)

H-5 Modern Sofa - White
72"L x 31"D x 26"H

H-6 Modern Chair - White
35"L x 32"D x 27"H



G-1

MELROSE... RED SUEDE



G-2



G-3

MODERN... WHITE & CHROME



I-10



Sofa Folds into Flat Bench



H-5



H-6



I-7



I-8

I-7 Cocktail - Chrome / Glass
45"L x 32"D x 18"H

I-8 End - Chrome / Glass
25"Dia x 21"H

A-10 Cocktail - Black / Glass
48"L x 24"D x 17"H

A-11 End - Black / Glass
21"L x 21"D x 21"H

B-4 Cocktail - Natural
48"L x 24"D x 17"H

B-5 End - Natural
24"Dia x 21"H

D-4 Cocktail - Black Square
30"L x 30"D x 16"H

D-5 Cocktail - Black Cylinder
30"Dia x 15"H

D-6 End - Black Cube
24"L x 24"D x 20"H

E-7 Cocktail - White Square
31"L x 31"D x 15"H

E-8 Cocktail - White Rectangle
47"L x 23"D x 16"H

E-9 End - White Square
20"L x 20"D x 19"H

E-10 End - White Cube
20"L x 20"D x 20"H

OCCASIONAL TABLES...



A-10



A-11



B-4



B-5



D-4



D-5



D-6



**Also Available Charged (D-6C)*



E-7



E-8



**Also Available Charged (E-8C)*



E-9



E-10



**Also Available Charged (E-10C)*

F-7 Stage Chair - Black
27"L x 23"D x 35"H

F-8 Stage Chair - Burgundy
27"L x 23"D x 35"H

F-9 Stage Chair - White
27"L x 23"D x 35"H

F-1 Barcelona Chair - Red
31"L x 35"D x 33"H

F-2 Barcelona Ottoman - Red
24"L x 24"D x 17"H

F-3 Barcelona Chair - White
31"L x 35"D x 33"H

F-4 Barcelona Ottoman - White
24"L x 24"D x 17"H

F-5 Barcelona Chair - Black
31"L x 35"D x 33"H

F-6 Barcelona Ottoman - Black
24"L x 24"D x 17"H

I-9 Glove Chair - White
30"L x 30"D x 32"H

K-12 Stage Chair - Mocha
28"L x 26"D x 32"H

E-6 Bench - Red
53"L x 27"D x 16"H

E-3 Bench - White
53"L x 27"D x 16"H

J-19 Bench - Rustic Wood
59"L x 16"D x 17.5"H

A-4 Bench - Black Suede
61"L x 20"D x 17"H



F-7



F-8



F-9

CHAIRS & BENCHES...



F-1



F-3



F-5

F-2

F-4

F-6



I-9



K-12



E-6



E-3



J-19



A-4



J-12



J-13



J-14



J-15

J-12 Cube - Black Leather
17"L x 17"D x 17"H

J-13 Cube - Orange Leather
17"L x 17"D x 17"H

J-14 Cube - White Leather
17"L x 17"D x 17"H

J-15 Cube - Red Leather
17"L x 17"D x 17"H

OTTOMANS...



J-16



J-17



J-18

J-16 Swivel Ottoman - White
18"Dia x 17.25"H

J-17 Swivel Ottoman - Orange
18"Dia x 17.25"H

J-18 Swivel Ottoman - Black
18"Dia x 17.25"H



G-4

GLOW
ADJUSTABLE COLORS



J-10



J-11

G-4 LED Cube - Glow
20"L x 20"D x 20"H

J-10 Storage Cube - White
18"L x 18"D x 17"H

J-11 Ottoman - Black Leather
18"L x 18"D x 18"H

E-14 Tall Pub Table - White
60"L x 25"D x 42"H

E-15 Short Pub Table - White
60"L x 25"D x 30"H

J-20 Work Station - Black
57"L x 24"D x 40"H

J-21 Work Station - White
57"L x 24"D x 40"H

O-10 Parson Desk - Black
48"L x 24"D x 29"H

WORK STATIONS...



E-14



*Also Available Charged (E-14C)



E-15



*Also Available Charged (E-15C)



J-20



J-21



O-10 11

J-1 Dynamic Chair - Black
23"L x 24"D x 32"H

J-2 Dynamic Chair - Green
23"L x 24"D x 32"H

J-3 Dynamic Chair - Orange
23"L x 24"D x 32"H

J-4 Dynamic Chair - White
23"L x 24"D x 32"H

L-3 Maple / Chrome Chair
16"L x 18"D x 31"H

L-9B Chair - Black / Chrome
16"L x 18"D x 31"H

L-9R Chair - Red / Chrome
16"L x 18"D x 31"H

L-9W White / Chrome
16"L x 18"D x 31"H

K-5 Euro Chair - Black
22"L x 23"D x 28"H

K-6 Jet Black Chair
16"L x 18"D x 31"H

L-24 Anaheim Chair - White
18"L x 20"D x 36"H

M-16 Gunmetal Chair
18"L x 21"D x 34"H

L-21 Chrome Chair
24"L x 18"D x 29"H

M-1 Chair - Blue / Black
20"L x 20"D x 32"H

M-3 Chair - Red / Black
20"L x 20"D x 32"H



L-24

SEATING... CHAIRS



J-1



J-2



J-3



J-4



L-3



L-9B



L-9R



L-9W



K-5



K-6



L-24



M-16



L-21



M-1



M-3



L-7W

L-1 Table - Maple / Chrome
30"Dia x 29"H

L-2 Table - Maple / Chrome
36"Dia x 29"H

L-7W Table - White / Chrome
30"Dia x 29"H

L-7S Table - White Square
30"L x 30"D x 29"H

L-7 Table - Black / Chrome
30"Dia x 29"H

L-8 Table - Black / Chrome
36"Dia x 29"H

K-1 Table - Black
24"Dia x 29"H

K-2 Table - Black
30"Dia x 29"H

K-3 Table - Black
36"Dia x 29"H

K-4 Table - Black
42"Dia x 29"H

L-7R Table - Rustic
30"L x 30"D x 30"H

L-20 Table - Chrome
30"Dia x 29"H

L-14 Glass Table - Black
(Rounded Corners)
42"Dia x 29"H

L-15 Glass Table - Chrome
36"Dia x 29"H

SHORT TABLES...



L-1 / L-2



L-7W



L-7S



L-7 / L-8



K-1 / K-2 / K-3 / K-4



L-7R



L-20



L-14



L-15

L-6 Barstool - Maple / Chrome
16"L x 18"D x 42"H

L-12W Barstool - White / Chrome
16"L x 18"D x 42"H

L-12B Barstool - Black / Chrome
16"L x 18"D x 42"H

L-12R Barstool - Red / Chrome
16"L x 18"D x 42"H

M-6 Curve Barstool
White / Chrome - Adj
17"L x 18"D x 35"H

M-14 Crescent Stool
White / Chrome - Adj
22"L x 19"D x 40"H

L-18B Swivel with Back
White / Chrome - Adj
23"L x 17"D x 42"H

L-18 Swivel Stool
White / Chrome - Adj
15"L x 15"D x 25" - 33"H

K-10 Euro Stool - Black
21"L x 20"D x 41"H

K-11 Jet Black Stool
16"L x 18"D x 42"H

L-23 Stool - Chrome
20"L x 16"D x 39"H

L-19 Swivel Stool
Black / Chrome - Adj
15"L x 15"D x 25" - 33"H

M-2 Barstool - Blue / Black
20"L x 22"D x 45"H - Swivel

M-4 Barstool - Red / Black
20"L x 22"D x 45"H - Swivel

M-4B Barstool - Black / Black
20"L x 22"D x 45"H - Swivel

M-15 Gunmetal Barstool
18"L x 18"D x 29"H

M-10 Scoop - Red
17"L x 22" - 33"H - Adj

M-11 Scoop - Grey
17"L x 22" - 33"H - Adj

M-12 Scoop - Black
17"L x 22" - 33"H - Adj

M-13 Scoop - White
17"L x 22" - 33"H - Adj



L-6



L-12W



L-12B



L-12R

SEATING... BARSTOOLS



M-6



M-14



L-18B



L-18



K-10



K-11



L-23



L-19



M-2



M-4



M-4B



M-15



M-10



M-11



M-12



M-13



TALL BAR TABLES...



L-4 Bar Table - Maple / Chrome
30'Dia x 42"H

L-5 Bar Table - Maple / Chrome
36'Dia x 42"H

M-5 Bar Table - White / Chrome
30'Dia x 42"H

M-5S Bar Table - Square
White / Chrome
30"L x 30"D x 42"H

L-10 Bar Table - Black / Chrome
30'Dia x 42'H

L-11 Bar Table - Black / Chrome
36'Dia x 42'H

K-7 Bar Table - Black
24"Dia x 42"H

K-8 Bar Table - Black
30"Dia x 42"H

K-9 Bar Table - Black
36"Dia x 42"H

M-5R Bar Table - Square
Rustic
30"L x 30"D x 42"H

L-17 Bar Table - Glass / Chrome
28'Dia x 42'H

L-22 Bar Table - Chrome
30"Dia x 42"H

M-7 Gelato Table -White
24"Dia x 31"- 40"H - Adj

M-8 Gelato Table - Grey
24'Dia x 31"-40'H - Adj

M-9 Gelato Table - Black
24"Dia x 31"-40"H-Adj

N-1 Pedestal - Black
12"L x 12"D x 30"H

N-2 Pedestal - Black
12"L x 12"D x 36"H

N-3 Pedestal - Black
12"L x 12"D x 42"H

N-4 Pedestal - Grey
12"L x 12"D x 30"H

N-5 Pedestal - Grey
12"L x 12"D x 36"H

N-6 Pedestal - Grey
12"L x 12"D x 42"H

N-7 Pedestal - Black
18"L x 18"D x 36"H

N-8 Pedestal - Black
18"L x 18"D x 42"H

N-9 Pedestal - Grey
18"L x 18"D x 36"H

N-10 Pedestal - Grey
18"L x 18"D x 42"H

N-15 Pedestal - White
18"L x 18"D x 36"H

N-16 Pedestal - White
18"L x 18"D x 42"H

N-11 Pedestal - Black
24"L x 24"D x 42"H

N-12 Pedestal - Grey
24"L x 24"D x 42"H

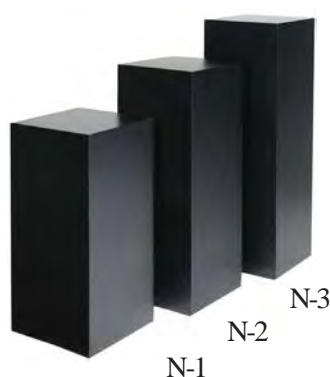
N-13 Locking Pedestal - Black
24"L x 24"D x 42"H

N-14 Locking Pedestal - White
24"L x 24"D x 42"H



N-13

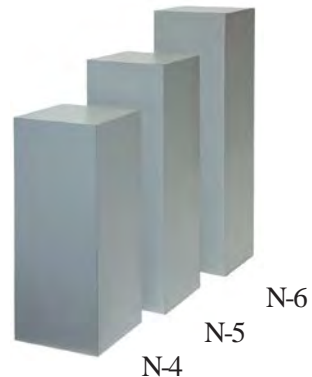
DISPLAY PEDESTALS & KIOSKS...



N-1

N-2

N-3



N-4

N-5

N-6



N-7

N-8



N-9

N-10



N-15



N-16



N-11



N-12



N-13



N-14



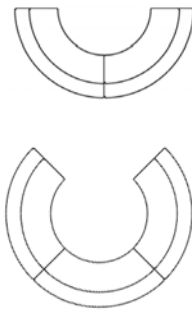
*Electric Required for Lighting Options

O-4

BARS & RECEPTION COUNTERS...



O-1



O-2



O-3



O-5



O-6



O-7

O-1 Martini Bar
50"L x 50"D x 47"H

O-2 Martini Bar with
Colored Lighting.
50"L x 50"D x 47"H

O-3 Cosmopolitan Bar
72"L x 27"D x 42"H

O-4 Cosmopolitan Bar with
Lighting Option
72"L x 27"D x 42"H

O-5 Reception
Counter - Black
48"L x 16"D x 42"H

O-6 Contour
Counter with Literature
Holder - Black
45"L x 21"D x 41"H

O-7 Contour
Counter with Literature
Holder - Grey
45"L x 21"D x 41"H

P-16 Table - White
79"L x 36"D x 30"H

P-1 Table - Maple 6ft
72"L x 36"D x 29"H

P-2 Table - Maple 8ft
96"L x 48"D x 29"H

P-3 Table - Mahogany 6ft
72"L x 36"D x 29"H

P-4 Table - Mahogany 8ft
96"L x 48"D x 29"H

P-5 Table - Mahogany 10ft
120"L x 48"D x 29"H

P-6 Table - Honey Oak 6ft
72"L x 36"D x 29"H

P-6B Table - Honey Oak 6ft
72"L x 36"D x 29"H
(Includes Power Grommets)

P-6C Table - Honey Oak 8ft
96"L x 36"D x 29"H
(Includes Power Grommets)

P-7 Table - Black Oval 6ft
72"L x 36"D x 29"H

P-8 Table - Black Oval 8ft
96"L x 48"D x 29"H

P-9 Table - Black Oval 10ft
120"L x 48"D x 29"H

P-10 Table - Grey Oval 6ft
72"L x 36"D x 29"H

P-11 Table - Grey Oval 8ft
96"L x 48"D x 29"H

P-13 Chrome Table - White
Frosted Glass
53"L x 33"D x 29"H

P-14 Table - Honey Oak
42"Dia x 29"H

P-14C (Includes Power
Grommets)

P-15 Table - Mahogany
42" Dia x 29"H

P-18 Table - Rustic 8ft
96"L x 36"D x 30"H



P-16

CONFERENCE TABLES...



P-1 6ft

P-2 8ft



P-3 6ft

P-4 8ft

P-5 10ft



P-6 6ft

P-6B 6ft CHARGED

P-6C 8ft CHARGED



P-7 6ft

P-8 8ft

P-9 10ft



P-10 6ft

P-11 8ft



P-13



P-14

P-14C CHARGED



P-15



P-18 8ft



Q-4

CONFERENCE CHAIRS...



Q-1



Q-3



Q-4



Q-5



Q-6



Q-7



Q-8



Q-9



Q-10



Q-11



Q-12



Q-13



Q-14

Q-1 Leather Executive - Black
25"L x 28"D x 43"H

Q-3 Leather Izzo - White
25"L x 28"D x 42"H

Q-4 Leather Izzo - Black
25"L x 28"D x 42"H

Q-5 Jr. Executive - Black
24"L x 25"D x 38"H

Q-6 Jr. Executive - Grey
24"L x 25"D x 38"H

Q-7 Sled Chair - Black
24"L x 24"D x 32"H

Q-8 Sled Chair - Grey
24"L x 24"D x 32"H

Q-9 Breuer Chair - Black /
Chrome
19"L x 23"D x 31"H

Q-10 Breuer Chair - Grey /
Chrome
19"L x 23"D x 31"H

Q-11 Drafting Stool - Black
20"L x 23"D x 51"H
Seat Height 23"-33"H Adj

Q-12 Drafting Stool - Grey
20"L x 23"D x 51"H
Seat Height 23"-33"H Adj

Q-13 Secretarial Chair - Black
20"L x 23"D x 36"H
Seat Height 16'-21"H Adj

Q-14 Secretarial Chair - Grey
20"L x 23"D x 36"H
Seat Height 16'-21"H Adj

O-18 iPad Stand - White
14"H x 41"Dia Base

O-19 iPad Stand - Black
14"H x 41"Dia Base

O-22 Stanchion Pole - Chrome
39" H

O-23 Stanchion Rope
6.5' Burgundy

O-24 Stanchion Rope
6.5' Black

O-25 Park Bench - Black
50"L x 21"D x 35"H

O-11 Refrigerator
20"L x 20"D x 34"H
115 Volts / 155.25 Watts

O-12 Coat Rack
21"x 21" Base x 68"H

A-12 Floor Lamp - Silver
72"H

O-13 Free Standing Mirror
20"W x 58"H

O-14 Literature Stand
6 pocket
10"L x 9"H x 64"H

O-15 Folding Literature Stand
Silver
11"L x 15"D x 60"H

O-16 Folding Literature Stand
Black
11"L x 15"D x 60"H

O-20 Universal Tablet Stand
Base 17.5"W x 49"H



O-18



O-19

ACCESSORIES...



O-22 Stanchion Pole
O-23 Burgundy Rope
O-24 Black Rope



O-25



O-11



O-12



A-12



O-13



O-14



O-15



O-16



O-20



R-1



R-2

R-1 Etagere - Black
(Glass Shelves)
30"L x 14"D x 67"H

R-2 Etagere - Chrome
(Glass Shelves)
30"L x 14"D x 67"H

R-3 Bookcase - Grey
36"L x 12"D x 48"H

R-4 Bookcase - Black
36"L x 12"D x 48"H

R-5 Bookcase - Grey
36"L x 12"D x 72"H

R-6 Bookcase - Black
36"L x 12"D x 72"H

R-7 Filing Cabinet - Grey
(2 drawer)
15"L x 25"D x 29"H

R-8 Filing Cabinet - Black
(2 drawer)
15"L x 25"D x 29"H

R-9 Filing Cabinet - Black
(4 drawer)
15"L x 25"D x 52"H

R-10 Storage Cabinet - Grey
36"L x 18"D x 42"H

R-11 Storage Cabinet - Black
36"L x 18"D x 42"H

R-12 Storage Cabinet - Black
36"L x 18"D x 72"H

SHELVING & STORAGE...



R-3



R-4



R-5



R-6



R-7



R-8



R-9



R-10



R-11



R-12

S-1 Desk - Natural / Black
60"L x 30"D x 29"H

S-2 Credenza - Natural / Black
60"L x 20"D x 29"H

S-3 Desk - Honey Oak
60"L x 30"D x 29"H

S-4 Credenza - Honey Oak
60"L x 20"D x 29"H

S-5 Desk - Mahogany
60"L x 30"D x 29"H

S-6 Credenza - Mahogany
60"L x 20"D x 29"H



S-5

OFFICE... DESKS



S-1



S-2



S-3



S-4



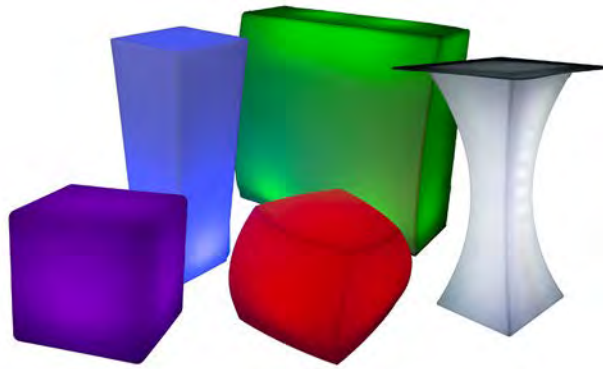
S-5



S-6

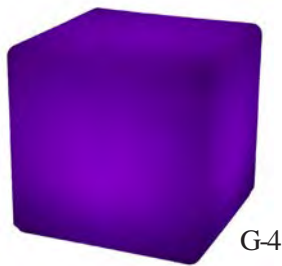


LED GLOW...MULTI-COLORED LIGHTING

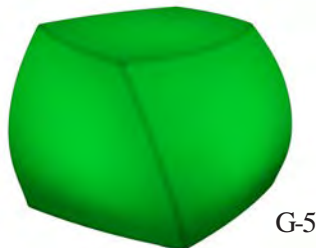


- G-4 LED Cube - Glow
20"L x 20"D x 20"H
- G-5 Twisted Cube - Glow
22"L x 22"D x 17"H
- G-6 LED Fluted Bar Table
Glow
26"L x 26"D x 43"H
- G-7 LED Pedestal - Glow
15.5"L x 15.5"D x 40"H
- G-9 LED Curve Bar - Glow
64"L x 23"D x 42"H
- G-10 Straight Bar - Glow
48"L x 19"D x 42"H

LED Items come Fully Charged
with remote control
to adjust color options



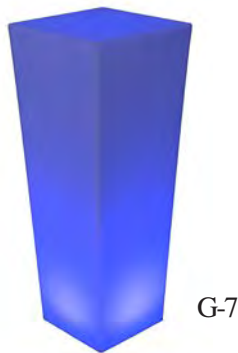
G-4



G-5



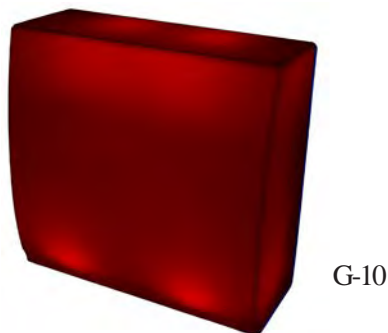
G-6



G-7



G-9



G-10



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v017.2.425

A-1	Black Suede Sofa	\$425	H-1	Black Sectional Loveseat	\$448	L-12B	Black/Chrome Barstool	\$172	O-13	Free Standing Mirror	\$150
A-2	Black Suede Loveseat	\$385	H-2	Black Sectional Corner	\$328	L-12R	Red/Chrome Barstool	\$172	O-14	Literature Stand	\$126
A-3	Black Suede Chair	\$270	H-3	White Sectional Loveseat	\$448	L-12W	White/Chrome Barstool	\$172	O-15	Silver Folding Lit. Stand	\$167
A-4	Black Suede Bench	\$241	H-4	White Sectional Corner	\$328	L-14	Black/Glass Table	\$155	O-16	Black Folding Lit. Stand	\$167
A-7	Black Suede Corner	\$270	H-5	Wht/Chrm Modern Sofa	\$475	L-15	Chrome/Glass Table	\$150	O-18	White iPad Stand	\$126
A-8	Black Suede Armless	\$270	H-6	Wht/Chrm Modern Chair	\$275	L-17	Chrm/Glass Tall Bar Tbl	\$195	O-19	Black iPad Stand	\$126
A-9	Blk/Half Round Ottoman	\$339	I-1	White Curve Sofa	\$489	L-18	Wht/Chrm Swivel Stool	\$150	O-20	Universal Tablet Stand	\$126
A-10	Black/Glass Cktl. Table	\$178	I-2	White Curve Bench	\$316	L-18B	Wht Swivel Stool w/ Back	\$184	O-22	Chrome Stanchion	\$50
A-11	Black/Glass End Table	\$161	I-3	White Round Ottoman	\$241	L-19	Blk/Chrome Swivel Stool	\$150	O-23	Burgundy Rope	\$30
A-12	Silver Floor Lamp	\$86	I-4	Black Curve Sofa	\$489	L-20	30" Chrome Table	\$155	O-24	Black Rope	\$30
B-1	Tan Suede Sofa	\$425	I-5	Black Curve Bench	\$316	L-21	Chrome Chair	\$144	O-25	Black Park Bench	\$168
B-2	Tan Suede Loveseat	\$385	I-6	Black Round Ottoman	\$241	L-22	30" Chrome Tall Bar Tbl	\$184	P-1	6' Maple Conf. Table	\$351
B-3	Tan Suede Chair	\$270	I-7	Chrome/Glass Cktl. Table	\$201	L-23	Chrome Barstool	\$172	P-2	8' Maple Conf. Table	\$445
B-4	Natural Ckt Table	\$178	I-8	Chrome/Glass End Table	\$178	L-24	White Anaheim Chair	\$144	P-3	6' Mahogany Conf. Table	\$351
B-5	Natural End Table	\$161	I-9	Wht/Chrome Glove Chair	\$282	M-1	Blue/Black Chair	\$144	P-4	8' Mahogany Conf. Table	\$445
C-1	Black Leather Sofa	\$425	I-10	White Da Vinci Sofa	\$475	M-2	Blue/Black Barstool	\$172	P-5	10' Mahogany Conf. Tbl.	\$569
C-2	Black Leather Loveseat	\$385	J-1	Black Dynamic Chair	\$144	M-3	Red/Black Chair	\$144	P-6	6' Honey Oak Conf. Table	\$351
C-3	Black Leather Chair	\$270	J-2	Green Dynamic Chair	\$144	M-4	Red/Black Barstool	\$172	P-6B	6' Honey Oak- Charged	\$391
D-4	Black Cube Ckt Table	\$184	J-3	Orange Dynamic Chair	\$144	M-4B	Black/Black Barstool	\$172	P-6C	8' Honey Oak- Charged	\$495
D-5	Black Round Ckt Table	\$184	J-4	White Dynamic Chair	\$144	M-5	30" Wht/Chrome Tall Tbl.	\$175	P-7	6' Black Conf. Table	\$333
D-6	Black Cube End Table	\$167	J-10	White Storage Cube	\$109	M-5J	30" Wht/Chrm Tall- Charged	\$209	P-8	8' Black Conf. Table	\$445
D-6C	Black Cube End- Charged	\$197	J-11	Black Leather Ottoman	\$109	M-5R	Rustic Square Tall Table	\$175	P-9	10' Black Conf. Table	\$569
E-1	White South Beach Sofa	\$512	J-12	Black Cube	\$109	M-5S	White Square Tall Table	\$175	P-10	6' Grey Conf. Table	\$333
E-2	White South Beach Chair	\$328	J-13	Orange Cube	\$109	M-6	White Curve Barstool	\$184	P-11	8' Grey Conf. Table	\$445
E-3	White SouthBeach Bench	\$241	J-14	White Cube	\$109	M-7	White Gelato Table	\$225	P-13	White Frosted Glass Table	\$350
E-4	Red South Beach Sofa	\$512	J-15	Red Cube	\$109	M-8	Grey Gelato Table	\$225	P-14	42" Dia. Honey Oak Table	\$241
E-5	Red South Beach Chair	\$328	J-16	White Swivel Ottoman	\$109	M-9	Black Gelato Table	\$225	P-14C	42" Honey Oak - Charged	\$281
E-6	Red SouthBeach Bench	\$241	J-17	Orange Swivel Ottoman	\$109	M-10	Red Scoop	\$172	P-15	42" Dia. Mahogany Table	\$241
E-7	White Square Ckt Table	\$172	J-18	Black Swivel Ottoman	\$109	M-11	Grey Scoop	\$172	P-16	6.5' White Conf. Table	\$545
E-8	White Rec. Ckt. Table	\$172	J-19	Rustic Bench	\$241	M-12	Black Scoop	\$172	P-18	8' Oak Rustic Table	\$545
E-8C	White Rec. Ckt.- Charged	\$247	J-20	Black Work Station	\$375	M-13	White Scoop	\$172	Q-1	Leather Executive Chair	\$225
E-9	White Square End Table	\$161	J-21	White Work Station	\$375	M-14	White Crescent Stool	\$184	Q-3	Wht/Leather Exec Chair	\$276
E-10	White Cube End	\$225	K-1	24" Black Table	\$132	M-15	Gunmetal Barstool	\$172	Q-4	Blk/Leather Exec Chair	\$276
E-10C	White Cube End- Charged	\$255	K-2	30" Black Table	\$132	M-16	Gunmetal Chair	\$144	Q-5	Blk. Jr. Executive Chair	\$190
E-11	White Sofa w/Outlet	\$595	K-3	36" Black Table	\$150	N-1	12X12X30 Black Ped	\$172	Q-6	Grey Jr. Executive Chair	\$190
E-12	White Loveseat w/Outlet	\$495	K-4	42" Black Table	\$178	N-2	12x12x36 Black Ped	\$184	Q-7	Black Sled Chair	\$161
E-13	White Chair w/Outlet	\$395	K-5	Black Euro Chair	\$120	N-3	12x12x42 Black Ped	\$195	Q-8	Grey Sled Chair	\$161
E-14	Tall White Pub Table	\$375	K-6	Jet Black Chair	\$120	N-4	12x12x30 Grey Ped	\$172	Q-9	Blk/Chrome Breuer Chair	\$144
E-14C	Tall White Pub- Charged	\$450	K-7	24" Black Tall Bar Table	\$172	N-5	12x12x36 Grey Ped	\$184	Q-10	Grey/Chrome Breuer Chair	\$144
E-UL	Under-Lighting Add-on	\$50	K-8	30" Black Tall Bar Table	\$172	N-6	12x12x42 Grey Ped	\$195	Q-11	Black Drafting Stool	\$172
E-15	Short White Pub Table	\$350	K-9	36" Black Tall Bar Table	\$184	N-7	18x18x36 Black Ped	\$207	Q-12	Grey Drafting Stool	\$172
E-15C	Short White Pub-Charged	\$425	K-10	Black Barstool	\$150	N-8	18x18x42 Black Ped	\$218	Q-13	Black Secretarial Chair	\$144
F-1	Barcelona Chair Red	\$362	K-11	Jet Black Barstool	\$172	N-9	18x18x36 Grey Ped	\$207	Q-14	Grey Secretarial Chair	\$144
F-2	Barcelona Ottoman Red	\$184	K-12	Mocha Stage Chair	\$161	N-10	18x18x42 Grey Ped	\$218	R-1	Black Etagere	\$184
F-3	Barcelona Chair White	\$362	L-1	30" Maple Table	\$150	N-11	24x24x42 Black Ped	\$230	R-2	Chrome Etagere	\$184
F-4	Barcelona Ottoman White	\$184	L-2	36" Maple Table	\$161	N-12	24x24x42 Grey Ped	\$230	R-3	42" Grey Bookcase	\$150
F-5	Barcelona Chair Black	\$362	L-3	Maple/Chrome Chair	\$144	N-13	24x24x42 Black w/Door	\$316	R-4	42" Black Bookcase	\$150
F-6	Barcelona Ottoman Black	\$184	L-4	30" Maple Tall Bar Table	\$178	N-14	24x24x42 White w/Door	\$316	R-5	72" Grey Bookcase	\$172
F-7	Black Stage Chair	\$185	L-5	36" Maple Tall Bar Table	\$184	N-15	18x18x36 White Ped	\$207	R-6	72" Black Bookcase	\$172
F-8	Burgundy Stage Chair	\$185	L-6	Maple/Chrome Barstool	\$172	N-16	18x18x42 White Ped	\$218	R-7	2-Dr Grey File Cabinet	\$150
F-9	White Stage Chair	\$185	L-7	30" Black/Chrome Table	\$138	O-1	Martini Bar	\$875	R-8	2-Dr Black File Cabinet	\$150
G-1	Red Melrose Sofa	\$512	L-7S	White Square Table	\$138	O-2	Martini Bar (w/Light Kit)	\$975	R-9	4-Dr Black File Cabinet	\$165
G-2	Red Melrose Chair	\$328	L-7R	Rustic Table	\$138	O-3	Cosmopolitan Bar	\$857	R-10	42" Grey Storage Cabinet	\$165
G-3	Red Melrose Bench	\$241	L-7W	30"White/Chrome Table	\$138	O-4	Cosmo Bar (w/Light Kit)	\$975	R-11	42" Black Storage Cabinet	\$165
G-4	LED Glow Cube	\$185	L-8	36" Black/Chrome Table	\$155	O-5	Reception Counter	\$236	R-12	72" Black Storage Cabinet	\$195
G-5	LED Glow Twist Cube	\$195	L-9B	Black/Chrome Chair	\$144	O-6	Black Rec. Counter	\$385	S-1	Natural/Black Desk	\$405
G-6	LED Fluted Bar Table	\$245	L-9R	Red/Chrome Chair	\$144	O-7	Grey Rec. Counter	\$385	S-2	Natural/Black Credenza	\$360
G-7	LED Glow Pedestal	\$235	L-9W	White/Chrome Chair	\$144	O-10	Parson Desk	\$225	S-3	Honey Executive Desk	\$405
G-9	LED Glow Curve Bar	\$975	L-10	30" Blk/Chrome Tall Tbl	\$178	O-11	Refrigerator	\$201	S-4	Honey Credenza	\$360
G-10	LED Glow Straight Bar	\$875	L-11	36" Blk/Chrome Tall Tbl	\$184	O-12	Coat Rack	\$115	S-5	Mahogany Desk	\$405
									S-6	Mahogany Credenza	\$360

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Location: _____	
Booth #: _____	
Open Date: _____	
Close Date: _____	
Event Contact: _____	

ACCENT will send an email or fax confirmation of your order, once we receive and reserve the product for your show.

Item #	Description	Qty	Price	Total

Credit Card Information	
Credit Card #: _____	
Exp. Date: _____	Security Code _____ Zip Code _____
Mastercard	Visa AMEX Discover
Cardholders Name: _____	
(Please Print)	
Cardholders Signature: _____	

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MISCELLANEOUS _____

SUBTOTAL _____

TAX _____

TOTAL DUE _____

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- 25% cancellation will be applied if canceled 7 days prior to event opening
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- 100% cancellation will be applied if canceled on day of deliver.
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